



GENERAL INFORMATION NOTES



1. GENERAL

The Global Legal & Sustainable Timber Forum 2025 (GLSTF 2025) is scheduled to be convened in Macao, China on 23-24 September 2025.

All meetings of the GLSTF 2025 along with the Legal & Sustainable Timber Display will be held at the MGM COTAI, Macao, China.

2. LANGUAGES

The GLSTF 2025 main forum will feature simultaneous interpretation in Chinese, English, French, Spanish and Portuguese. The 4 Specialized Sub-forums will feature simultaneous interpretation in Chinese, English and French.

3. REGISTRATION

All participants attending the Forum are required to register the online link below:
<https://en.glstf.net/reg/reg-step1-en.php>

On-site registration facilities will be provided during the following dates and times:

22 September 2025 (Mon.): 10:00-22:00 at 1/F Ballroom Foyer, MGM COTAI, 12:00-20:00 at the hotel Artyzen Grand Lapa Macau



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



23 September 2025 (Tue.): 08:00-08:50 at G/F The Lion Lobby, MGM COTAI

24 September 2025 (Wed.) 09:00-12:00 at 1/F Ballroom Foyer, MGM COTAI

We highly recommend that all participants try to complete the on-site registration on 22 September 2025.

For late registration i.e., after 18:00 on 23 September 2025, please contact the forum staff.

For safety and security reasons, badges must be worn to gain access to the conference venue and the various meetings. Badge categories will therefore be given to participants upon arrival.

All participants are requested to wear the badges issued to them during all meetings as well as at all official functions.

4. VENUES OF MEETINGS

The GLSTF 2025 will be held on 23-24 September 2025, in Macao, China, at the MGM COTAI, which is surrounded by restaurants, other hotels, shopping malls, banks, pubs and recreational facilities. The hosts/organizer offices will be on the 1st floor of the MGM COTAI. The detailed allocation of meeting rooms will be informed in due course.

Schedules and venues of meetings will be posted on the notice board at the MGM COTAI. All participants are advised to consult the notice board for the most up-to-date schedules of meetings which may be amended or revised at short notice to suit the changing circumstances. Please come to information center for individual messages and the latest documents issued during the Session.

5. COMMUNICATION

All participants for the Main Forum and 4 Specialized Sub-forums shall complete the online registration below:

<https://en.glstf.net/reg/reg-step1-en.php>

For questions regarding the online registration, please contact:

Director for Public Relations
GGSC Secretariat

Ms. Sydney (Xuting) GAO
Email Address: gaoxuting@itto-ggsc.org
Telephone No: + 86 13716456368

6. AUDIO-VISUAL PRESENTATIONS

Participants who wish to use audio-visual material (using video tapes, PowerPoint slides, overhead projector, etc.) at the Forum during their presentations are requested to inform the GGSC Secretariat not later than 18 September 2025 of their requirements. Participants will be advised accordingly regarding the availability of equipment and time as well as the feasibility of such use at the Sessions.



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



7. OTHER EVENTS

Side events: At the request of duly accredited bodies and depending on time availability, the Hosts/Organizer may authorize the organization of side events for presentation of lectures or discussion panels on issues related to GLSTF 2025 objectives in the afternoon sessions on day 2, 24 September 2025.

B2B matching activities: Matchmaking between relative parties can be arranged in conjunction with the main and specialized sub-forums. For interested parties, please fill in the “Onsite Matchmaking” section through online registration link.

The Legal & Sustainable Timber Industry Display: Around 30 exhibition booths will be organized at the same time.

8. HOTEL RECOMMENDATION

A list of recommended hotels is shown below.

Please note that the hosts/organizer assume no responsibility in case of unavailability of rooms or changes of room rates.

Due to the high demand during the peak season in Macao, it is highly recommended to make your reservation as early as possible, well ahead of the meeting date.

MGM COTAI

Website: <https://www.mgm.mo/en/cotai>

Address: Avenida da Nave Desportiva, Cotai, Macau

Booking Hotline: +853 8806 8888

Booking Link: <https://www.mgm.mo/en/cotai/rooms/m-tower>

Note: the venue of the Forum.

Artyzen Grand Lapa Macau

Website: <https://www.artyzen.com/en/hotels/artyzen-grand-lapa-macau/>

Address: 956-1110 Avenida Da Amizade, Macau

Booking Hotline: +853 2856 7888

Booking Link: <https://www.artyzen.com/en/hotels/artyzen-grand-lapa-macau/rooms/>

Note: shuttle buses are available for guests to travel between the hotel and the venue of the Forum.

Lisboeta Macau

Website: <https://www.lisboetamacau.com/en/hotel/lisboeta/>

Address: Lisboeta Macau, Rua da Patinagem, Cotai, Macau

Booking Hotline: +853 8882 6888

Booking Link: <https://reservations.lisboetamacau.com/#/>

Note: shuttle buses are available for guests to travel between the hotel and the venue of the Forum.

Grand Lisboa Palace Resort Macau

Website: <https://www.grandlisboapalace.com/en/hotels/grand-lisboa-palace-macau>



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



Address: Rua do Tiro, Cotai, Macau

Booking Hotline: +853 8881 8000

Booking Link: <https://reservation.grandlisboapalace.com/reservation/search?lang=en&skin=glp>

Note: 13 minutes' walk to the venue of the Forum.

Roosevelt Hotel

Website: <https://www.themacauroosevelt.com/#/home>

Address: Nos. 924 e 998 da Avenida dos Jogos dasias Oriental- Aos acessos do imvel, Macau

Booking Hotline: +853 2882 0100

Booking Link: <https://www.themacauroosevelt.com/#/home>

Note: 55 minutes' walk to the venue of the Forum, or 10 minutes' drive to the venue.

The Parisian Macao

Website: <https://www.parisianmacao.com>

Address: The Parisian Macao, Estrada do Istmo, Lote 3, Cotai Strip, Macao

Booking Hotline: +853 2882 8827

Booking Link:

https://reserve.sandsresortsmacao.com/en/search?adults=2&advance=0&c=0&checkin=2024-09-10&checkout=2024-09-13&children=0&group_code=&hotel=TPAMO&night=0&rate=all&rooms=1&toggle=off#/?view=0&bed=

Note: 28 minutes' walk to the venue of the Forum.

The Venetian Macao

Website: <https://www.venetianmacao.com/>

Address: s/n Estrada da Baia de Nossa Senhora da Esperanca Macao

Booking Hotline: +853 2882 8888

Booking Link:

https://reserve.sandsresortsmacao.com/en/search?adults=2&advance=0&c=0&checkin=2025-05-22&checkout=2025-05-23&children=0&group_code=&hotel=VMRMO&night=0&rate=all&rooms=1&toggle=off#/?view=0&bed=

Note: 10 minutes' walk to the venue of the Forum.

9. VISA REQUIREMENTS

(1) Visa Requirements (Macao)

A. Immigration Requirements

Participants are advised to contact the nearest Embassy or Consulate of China regarding immigration requirements. For your information, the Border Control Department of the Macao Public Security Police Force keeps a record of the entry and exit of non-local residents on computer, as well as on their passport, travel document or other appropriate document, indicating the limit of stay granted. If necessary, the Department will also collect bio data so as to confirm or verify identities. The Public Security Police Force is a department responsible for immigration control in the Macao Special Administrative Region.

B. Entry Requirements



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



For entry to the Macao SAR, non-residents are required but not limited to meet the following requisites as well:

- ❖ In possession of a passport, travel document or other document accepted for the purpose of immigration control, and the document should be valid for at least 90 days beyond the period of intended stay in the Macao SAR;
- ❖ By means of a visa or other special advance procedures, or under the circumstances that such procedures are exempted, obtain the corresponding administrative authorization upon arrival at the Macao SAR;
- ❖ Confirmed that there is no entry refusal reason as prescribed by law upon actual entry to the Macao Special Administrative Region.

Visitors are required to possess a valid onward or return ticket unless they can prove that they reside on the Chinese mainland or in the Hong Kong SAR. The exemption is not applicable to Chinese passport or Hong Kong SAR passport holders who transit Macao to another country or region;

Proof of possessing at least MOP5000 as means of subsistence in Macao if the period of intended stay is 7 days, at least MOP10,000 if the period of intended stay is 8-14 days.

Anyone requiring further information please contact the Chinese Embassy or the Consulate-General in their country of residence, or at the designate Chinese Embassy or Consulate-General. For more information, please visit the Macao government website:

<https://www.gov.mo/en/services/ps-1474/ps-1474b>

C. “Visa” and “Entry Permit” Exemption

Nationals of the following countries and regions may enter the Macao Special Administrative Region with valid passports without visas or entry permits:

Asia:	Brunei, India, Indonesia, Israel, Japan, Lebanon, Malaysia, Mongolia, Philippines, Republic of Armenia, Republic of Kazakhstan, Republic of Korea, Singapore, Thailand, Turkey, United Arab Emirates
Europe:	Albania, Andorra, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Moldova, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, San Marino, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, United Kingdom
The Americas:	Brazil, Canada, Chile, Dominica, Grenada, Mexico, Republic of Argentina, Republic of Ecuador, Uruguay, U.S.A.
Africa:	Cape Verde, Egypt, Kingdom of Morocco, Mali, Mauritius, Namibia, Seychelles, South Africa, Tanzania
Oceania:	Australia, Kiribati, Samoa, New Zealand

D. Visitors Who are not Exempted from a Visa and Entry Permit

Visitors who are not exempted from a visa and entry permit are required to:

Apply for an “Entry Permit” (aka “Visa-upon-arrival”) at any of the border checkpoints of the Border Control Department of the Public Security Police upon arrival at Macao; or



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



Apply, by a representative, to the Residence and Stay Affairs Department in advance for “Authorization to Enter and Stay”; or

Apply for a ‘visa’ of the Macao Special Administrative Region in advance through a diplomatic mission of the People’s Republic of China or a representative office accredited by the Ministry of Foreign Affairs of the People’s Republic of China (visa sample) (Note: Starting from 1 July 2010, visitors from Bangladesh, Nepal, Nigeria, Pakistan, Sri Lanka and Vietnam are required to apply for a Macao visa in advance through a Chinese embassy or consulate).

❖ **Application for an “Entry Permit” (aka “Visa-upon-arrival”)**

Persons who intend to enter the Macao Special Administrative Region but have not applied in advance to any diplomatic mission of the People’s Republic of China or representative office accredited by the Ministry of Foreign Affairs of the People’s Republic of China for a ‘visa’, or to the Residence and Stay Affairs Department of the Macao Public Security Police Force for Prior Authorization to Enter can apply for Authorization to Enter and Stay (so-called ‘visa-upon-arrival’) at the Visa Room of the checkpoint upon arrival at Macao. They will also be granted Authorization to Stay for a maximum of 30 days once the application is approved.

❖ **Application for Macao Visa through Diplomatic Missions of China**

For relevant information, please refer to the website of the diplomatic missions of China:

https://www.fmprc.gov.cn/eng/zwjg/zgdsg/2491_665346/

(2) Visa Requirements (Hong Kong)

For the policies on immigration clearance of non-residents of Hong Kong, please visit:

<https://www.immd.gov.hk/eng/services/visas/visit-transit/visit-visa-entry-permit.html>

10. TRANSPORTATION INFORMATION

(1) Transport Information After Arriving in Macao

➤ **Option 1: Taxi Service**

If you want to take a taxi, you need to pay attention to the color of the taxi. There are two types of taxis in Macao: black, blue and red. The former are regular taxis that can be hired at a rank or hailed on the roadside. The blue and red are "Special Radio Taxi" that can only be hired by appointment.

➤ **Option 2: Free Shuttle Bus Service Offered by Hotels**

MGM COTAI:

<https://www.mgm.mo/en/cotai/find-us/shuttle-service>

Artyzen Grand Lapa Macau:

https://www.artyzen.com/wp-content/uploads/2025/08/AZGLM_Artyzen-Grand-Lapa-Macau-Homepage-Shuttle-Bus-Schedule_Aug2025.pdf

Lisboeta Macau:

https://www.lisboetamacau.com/wp-content/uploads/2025/07/Lisboeta-Shuttle-Bus-Service-to-Public-Schedule-July-2025_TCEN.pdf



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China



For information regarding shuttle buses to other hotels, please contact the hotels.

(2) How to Travel from Hong Kong Airport to Macao

- **Option 1: HK Airport Direct Bus (Hong Kong Airport → Macao)
(HONG KONG IMMIGRATION EXEMPTION)**

For reference: <https://www.Macaohkairportbus.com/index.php?lang=en>

- **Option 2: Hong Kong-Zhuhai-Macao Bridge Shuttle Bus (Golden Bus)
(HZMB Hong Kong Port -> HZMB Macao Port)**

For reference: <https://www.hzmbus.com/en/index.html>



GLSTF2025

GLOBAL LEGAL & SUSTAINABLE TIMBER FORUM
23-24 September 2025, Macao, China