

INTERNATIONAL TROPICAL TIMBER COUNCIL

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> LIST OF STATES, INTER-GOVERNMENTAL/GOVERNMENTAL, NON-GOVERNMENTAL ORGANIZATIONS AND PRIVATE SECTOR APPLYING FOR OBSERVER STATUS AT THE SIXTIETH SESSION OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND

ASSOCIATED SESSIONS OF THE COMMITTEES

2 – 6 December 2024

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OBSERVERS

Permanent Observers

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Director General, Global Environment

Director, Global Environment Department

Technical Advisor, Global Environment

UNITED NATIONS FORUM ON FORESTS SECRETARIAT (UNFF)

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Deputy Director

Department

Department

Senior Advisor

Governmental Organization (Admitted at earlier Sessions)

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COMMUNICATION FORUM OF COMMUNITY FORESTRY (FKKM), INDONESIA

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Head of National Steering Committee

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Executive Director, FSC Japan Regional Director, Asia Pacific Membership Manager, Asia Pacific

INTERNATIONAL WOOD PRODUCTS ASSOCIATION (IWPA), U.S.A.

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MALEBI, COTE D'IVOIRE

Ms. Ayouo epsé Ahoussi Logbochi Délphine Ms. N'Gbalamou Gnima epsé Kissi President Vice president

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TRAFFIC, MALAYSIA

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Point Focal, D.R. Congo Point Focal, Madagascar Point Focal, Togo

Senior Advisor - Forest Governance and Trade

Non-Governmental Organizations (As per Decision 3(XLI), information on organizations/Institutions is annexed)

AUTORIDAD DEL CANAL DE PANAMA, PANAMA

Mr. Luis G. Alvarado

ERM JAPAN, JAPAN

Mr. Hiroshi Tomita Ms. Ayano Tanitsu Ms. Miki Himeno Ms. Shiori Saeki Mr. Daigo Nagaoka Ing. Agrónomo administrativo

Consulting Partner Principal Consultant Consultant Consultant Consulting Associate

GLOBAL GREEN SUPLLY CHAINS INITIATIVES (GGSC), CHINA

Ms. Luo Xinjian Ms. Sydney (Xuting) Gao Secretary General Director for Public Relations

MALAYSIAN WOOD INDUSTRIES ASSOCIATION (MWIA), MALAYSIA

Ms. Pang Suet Kum	Executive Officer
Dato' Lim Siew Mei	Managing Director, Hengdamas Sawmill Sdn. Bhd.
Mr. Lim Yi Syuen	Secretary General
Mr. Richard Low	Exports & Business Development, Ptc Timber Sdn. Bhd.
Mr. Choo Jiun Min	Director, Futurewood Products Sdn. Bhd.
Mr. Kek Teck Hwee	Managing Director, MST Export. Sdn. Bhd.
Ms. Chai Lai Yee	Procurement Manager, Gunung Seraya Sdn. Bhd.
Mr. Colin Chung Qi Farn	Director, Waja Kinrara Sdn. Bhd.
Mr. Ng Kok Shong	Factory Manager, Maran Timber Sdn. Bhd.

REMOTE SENSING TECHNOLOGY CENTER OF JAPAN (RESTEC), JAPAN

Mr. Kaname Ikeda Ms. Aya Yamamoto Mr. Takeshi Yoshida Mr. Remi Chandran

SHINSHU UNIVERSITY, JAPAN

Mr. Kentaro Kanzawa

TCL DEVELOPMENT S.A., PANAMA

Mr. Yifang Chen

President Executive Managing Director Manger, Outreach Office Senior Expert

Professor, Institute of Humanities

Representante Legal

ANNEX

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INFORMACIÓN PERTINENTE PARA LA ADMISIÓN DE NUEVAS ORGANIZACIONES "OBSERVADORAS" EN LOS PERÍODOS DE SESIONES DEL CONSEJO INTERNACIONAL DE LAS MADERAS TROPICALES Y LOS CORRESPONDIENTES PERÍODOS DE SESIONES DE SUS COMITÉS

1. <u>Nombre oficial</u>: Autoridad del Canal de Panamá

- 2. <u>Miembros</u>: La Autoridad del Canal de Panamá (ACP) es una persona jurídica autónoma de Derecho Público creada por el Título XIV de la Constitución Política de la República de Panamá, y a la que le corresponde privativamente la administración, funcionamiento, conservación, mantenimiento y modernización del Canal de Panamá, así como sus actividades conexas y complementarias, conforme a las normas constitucionales y legales vigentes, a fin de que funcione de manera segura, continua, eficiente y rentable. La Ley Orgánica de la ACP, del 11 de junio de 1997 establece las normas para su organización y funcionamiento. Debido a su importancia y naturaleza, la ACP goza de autonomía financiera, patrimonio propio y derecho de administrarlo. La ACP es dirigida por un Administrador y un Subadministrador, bajo la supervisión de una Junta Directiva integrada por 11 miembros. El Administrador es el funcionario ejecutivo de mayor jerarquía, representante legal de la entidad y responsable por su administración y por la ejecución de las políticas y decisiones de la Junta Directiva. El nombramiento del Administrador es por un período de siete años, luego de los cuales podrá ser reelegido por un período adicional.
- 3. <u>Breve historial</u>: La Autoridad del Canal de Panamá (ACP) es una persona jurídica autónoma de Derecho Público creada por el Título XIV de la Constitución Política de la República de Panamá, y a la que le corresponde privativamente la administración, funcionamiento, conservación, mantenimiento y modernización del Canal de Panamá, así como sus actividades conexas y complementarias, conforme a las normas constitucionales y legales vigentes, a fin de que funcione de manera segura, continua, eficiente y rentable.

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El régimen contenido en el Título XIV solo podrá ser desarrollado por leyes que establezcan normas generales. Y la junta Directiva tiene entre sus facultades constitucionales la aprobación privativa de los reglamentos que desarrollen las normas generales, sobre el régimen de contratación, compras y todas las materias necesarias para el mejor funcionamiento, mantenimiento, conservación y modernización del Canal.

La ACP es dirigida por un Administrador y un Subadministrador, bajo la supervisión de una Junta Directiva integrada por 11 miembros. El Administrador es el funcionario ejecutivo de mayor jerarquía, representante legal de la entidad y responsable por su administración y por la ejecución de las políticas y decisiones de la Junta Directiva. El nombramiento del Administrador es por un período de siete años, luego de los cuales podrá ser

- 4. <u>Documentos constitutivos El 11 de junio de 1997; luego de una amplia consulta con la sociedad civil y política del país, se aprueba la Ley 19 Ley Orgánica de la Autoridad del Canal de Panamá por la cual se crea y organiza la Autoridad del Canal de Panamá, en cumplimiento de lo dispuesto en el Artículo 317 de la Constitución Política de Panamá. Esta ley norma la organización y funcionamiento de la ACP, con el objetivo de "hacer del canal una empresa eficiente y rentable, pilar de desarrollo humano y socioeconómico del país".</u>
- 1. Constitución Política de la República de Panamá
- 2. Constitución Política de la República de Panamá Título XIV
- 3. Titulo XV Sobre el Referendum
- 4. <u>Lev Orgánica</u>
- 5. Registros del Canal
- 6. Reglamentos del Canal

7. <u>Tratado Concerniente a la Neutralidad Permanente del Canal y al Funcionamiento del Canal de</u> Panamá

5. Metas, objetivos y actividades

Objetivos estratégicos

- 1. Crecer el negocio aumentando el volumen de toneladas para generar mayores ingresos.
- 2. Diversificar los ingresos a través de negocios estratégicos
- Maximizar la rentabilidad del negocio mediante la eficacia, la productividad y la gestión efectiva de riesgos.
- 4. Estrechar las relaciones con los clientes y fortalecer la inteligencia de negocios
- 5. Asegurar la disponibilidad de agua en volumen y calidad para la operación del Canal y para el consumo humano.
- 6. Garantizar la aplicación de mejores prácticas de negocio y de buen gobierno corporativo
- 7. Transformar la organización mediante el desarrollo de sus capacidades y competencias.
- 8. Fortalecer la imagen, el respeto y la credibilidad del Canal de forma proactiva

Actividades:

Los embalses de la Cuenca Hidrográfica del Canal de Panamá (CHCP) abastecen aproximadamente a 2.5 millones de habitantes del país, concentrados en las provincias de Panamá, Colón y Panamá Oeste. Al mismo tiempo, estas reservas de agua dulce sostienen la operación de la vía acuática y otros propósitos socioeconómicos. Los niveles de los embalses Gatún y Alhajuela presentaron en el AF-2023 suficiente agua disponible para consumo humano e industrial. El nivel de agua promedio del embalse Gatún durante el AF-2023 fue de 83.65 pies (25.50 m), lo que permitió mantener un calado no menor de 44 pies en la esclusa neopanamax y el máximo calado permisible de 39.50 pies en la esclusa panamax.

El Canal de Panamá desarrolla una gestión ambiental consecuente con su mandato constitucional dentro de todas sus áreas de responsabilidad. En este sentido, y en un año fiscal atípico por los fenómenos atmosféricos, nuestros esfuerzos demandaron una minuciosa reorganización de procesos y recursos para atender el desafío que nos propone la sostenibilidad hídrica en el marco del desarrollo sostenible.

Como parte del Programa de Incentivos Económicos Ambientales de este periodo fiscal se establecieron proyectos para un total de 392 hectáreas en las modalidades agroforestales con café, sistemas silvopastoriles, agricultura familiar sostenible y enriquecimiento de matorrales (ver tabla). En el componente de protección de bosques se desarrolló el Proyecto de Incentivo por la Protección y Conservación del Bosque, el cual incorporó al programa 1,000 hectáreas más de bosques protegidos, para un total de 5,150 hectáreas de bosques bajo este sistema de protección. En cuanto a las acciones orientadas al aumento de la productividad de las plantaciones existentes de café, se elaboró el Programa para la Producción Sostenible de Programa de Incentivos Económicos Ambientales (PIEA) Café en la CHCP, que servirá de base para la ejecución de proyectos que permitan mejorar la calidad del café y los modelos establecidos, además de la identificación de mercados diferenciados que garanticen la comercialización efectiva del producto.

6. Estructura:



Antonio A. Córdoba Vitersa xere

- 7. <u>Financiación</u> [Indicar la fuente de ingresos de la Organización]: transito de buques por el Canal de Panamá
- 8. Publicaciones: https://pancanal.com/
- <u>Dirección y datos de contacto</u> [Proporcionar la dirección postal completa y otros datos de contacto, incluyendo teléfono, facsímil y correo electrónico]: Panamá, Panamá, Ancón, Corozal Oeste edif. 560.
 <u>Teléfono: +507</u> 2762652/ +507 69805933
 <u>Correo: Igalavarado@pancanal.com</u>
- 10. Idioma(s) oficial(es) de la Organización: Español/Ingles
- 11. <u>Nombre(s) del (o los) representante(s)</u> [Incluir el(los) nombre(s) y título(s) oficial(es) del (o los) representante(s) que asistirá(n) a los períodos de sesiones. De ser necesario, utilizar el reverso de esta hoja]: Luis Gerardo Alvarado, Ing. Agrónomo del equipo de restauración del paisaje y producción sostenible

12. <u>Vinculación con los objetivos del Convenio Internacional de las Maderas Tropicales (CIMT)</u> de 2006:

c. Contribución al desarrollo sostenible y al alivio de la pobreza

f. Promover y apoyar la investigación y el desarrollo con miras a mejorar la ordenación forestal y la eficiencia de la utilización de la madera y la competitividad de los productos madereros en relación con otros materiales, así como aumentar la capacidad de conservación y mejora de otros valores forestales en los bosques tropicales productores de madera

j. Alentando a los miembros a que apoyen y desarrollen la reforestación de maderas tropicales, así como la rehabilitación y restauración de tierras forestales degradadas, teniendo debidamente en cuenta los intereses de las comunidades locales que dependen de los recursos forestales

m. Alentar a los miembros a que elaboren políticas nacionales encaminadas a la utilización sostenible y la conservación de los bosques madereros y al mantenimiento del equilibrio ecológico en el contexto del comercio de maderas tropicales

n. Fortalecimiento de la capacidad de los miembros para mejorar la aplicación de la legislación forestal y la gobernanza, y hacer frente a la tala ilegal y el comercio conexo de maderas tropicales

p. Promover el acceso a las tecnologías y la transferencia de tecnologías y la cooperación técnica para implementar los objetivos del presente Acuerdo, incluso en términos y condiciones concesionales y preferenciales, según se acuerde mutuamente.

q. Promover una mejor comprensión de la contribución de los productos forestales no madereros y los servicios ambientales a la ordenación sostenible de los bosques tropicales con el fin de aumentar la capacidad de los miembros para elaborar estrategias que fortalezcan esas contribuciones en el contexto de la ordenación sostenible de los bosques, y cooperar con las instituciones y los procesos pertinentes con este fin

r. Alentando a los miembros a que reconozcan el papel de las comunidades indígenas y locales que dependen de los bosques en el logro de la ordenación sostenible de los bosques y elaboren estrategias para aumentar la capacidad de esas comunidades de ordenación sostenible de los bosques productores de maderas tropicales

s. Identificar y abordar los problemas nuevos y emergentes pertinentes.

30/10/2014 (fecha)

Lis Alvarado

(firma)

INFORMATION FORM RELEVANT FOR ADMISSION TO SESSIONS OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND ASSOCIATED COMMITTEES AS NEW "OBSERVER" ORGANIZATION

- 1. Official Name: ERM Japan
- 2. Membership: NA
- 3. <u>Short History</u>:

ERM was founded in 1971, and we are the largest advisory firm in the world solely focusing on sustainability. In pursuit of our purpose, we draw on more than 50 years of environmental, health, safety, risk and social experience of partnering with our clients to define goals and translate them into action. Sustainability pioneers with a reputation for excellence since 1971, we continue to strive today to make a positive difference for our clients, for society, and for the planet.

4. <u>Constitution</u> [Please provide charter or other establishing document in all available languages]:

Available on Request as it is a bulky document

5. <u>Aims, Objectives, Activities</u> [Please describe the general aims and objectives of the Organization and the activities undertaken]:

Our core services includes Capital Project Delivery, Corporate Sustainability & Climate Change, Health & Safety, Liability Portfolio Management & Remediation, Mergers & Acquisitions, Sustainable Operations, and Sustainable Product & Supply Chain

Our purpose is to support companies in addressing today's sustainability imperatives. Moreover, this includes the concepts of enabling sustainability, managing risk & compliance, supporting the energy transition, etc.

6. Structure:

Available on Request as it is a bulky document

- 7. <u>Finance</u> [Please indicate source of revenue]:
 - Consultancy Services / Advisory Services
- 8. <u>Publications</u>:
 - ERM Sustainability Report 2024
 - Link: https://www.erm.com/sustainability-report/
- 9. <u>Contact Address</u> [Please provide in full the postal address, including telephone, facsimile and email]:

Address: ERM Japan Ltd. Yokohama Office, The Landmark Tower Yokohama, 19th Floor 2-2-1, Minatomirai, Nishi-ku Yokohama, 220-8119, Japan Telephone: +81 (0)90-1864-8846 Email: daigo.nagaoka@erm.com

10. Working Language(s) of the Organization:

Japanese & English

11. <u>Name(s) of Representative(s)</u> [Please list all name(s) and official designation(s) of Representative(s) who will attend the Sessions. If necessary, use reverse side of this page]:

Hiroshi Tomita (Consulting Partner), Ayano Tanitsu (Principal Consultant), Miki Himeno (Consultant), Shiori Saeki (Consulting Associate), Daigo Nagaoka (Consulting Associate)

12. Relevance to the objectives of the ITTA, 2006:

Currently we are working alongside ITTO do develop an action plan for FY25 in regards to sustainable development

<u>11/15/2024</u> (date) (signature)

INFORMATION FORM RELEVANT FOR ADMISSION TO SESSIONS OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND ASSOCIATED COMMITTEES AS NEW "OBSERVER" ORGANIZATION

- 1. <u>Official Name</u>: Global Green Supply Chains Initiative (GGSC)
- <u>Membership</u>: China Forest Products Co., Ltd; UFIGA; Power Dekor Group Co., Ltd; Jiangsu Wanlin Modern Logistics Co.,Ltd.; Starforest Art Flooring (Zhejiang) Co., Ltd.; Shenzhen Sampo Kingdom Home Furnishing Co., Ltd.; TREESUN Flooring Co., Ltd.; Dare Wood-Based Panels Group Co., Ltd.; Anxin Weiguang (Shanghai) Timber Co., Ltd. and etc.
- 3. Short History:

Global Green Supply Chains Initiative (GGSC) is part of the Legal and Sustainable Supply Chains (LSSC) Programme, which was approved at the 53rd session of the International Tropical Timber Council for being included into the Biennial Work Programme (BWP) of International Tropical Timber Organization (ITTO). Launched in 2018 by leading Chinese enterprises in forest products industry, GGSC became an international initiative in 2019. Since then, GGSC has been acting as a global platform for serving the sustainable development of the forest products industry.

4. <u>Constitution</u> [Please provide charter or other establishing document in all available languages]:

Annex 1

5. <u>Aims, Objectives, Activities</u> [Please describe the general aims and objectives of the Organization and the activities undertaken]:

Aims:Connect foresters, live in natural and harmony.

Objectives: Establish a stable and orderly green supply chain of global forest products, in order to promote green and sustainable development of global forest resources and products.

Activities: The Global Timber Index(GTI); Blockchain-based Timber Traceability System (BTTS);The Global Legal & Sustainable Timber Forum (GLSTF)

6. <u>Structure</u>:

GGSC Secretariat Industrial Convergence Department General Management Department Administration and Personnel Department Research Department External Liaison Department Brand Publicity Department Standards & Certifications Department

7. <u>Finance</u> [Please indicate source of revenue]: ITTO;NFGA;IPIM;Member Companies

8. <u>Publications</u>: GTI Report GTI-Woodbased Panei (WBP) Report GTI-Producers Report.

 <u>Contact Address</u> [Please provide in full the postal address, including telephone, facsimile and email]:
 GGSC Secretariat
 Dongxiaofu No.1,Haidian Dist, Beijing
 Tel:+86 13716456368
 Facsimile:+86 62888626 10. Working Language(s) of the Oraunitation: Chinese&English

11. <u>Nama(s) of Representative(s)</u> (Please litt all aune(s) and official designation(s), of Representative(s) who will attend the Security. If a constantly, the reverse all the reger Dr.Luo Xinjian Ms.Sydney Gao

12. Relevance to the objectives of the ITTA, 2009,

Global Green Supply Chains Initiative (GOSO) is part of the Legal and Sustainable Supply Chains (LSBC) Programme, which was approved at the Sold session of the International Tropical Triflet Council for being included into the Blennial Work Programme (BWP) of International Tropical Triflet Organization (ITTO).

2024.10.14 (date)

By-Laws of Global Green Supply Chain Promotion Committee

(For consultation)

I. General Principles

Article 1: The Committee is named as Global Green Supply Chain Promotion Committee (abbreviated as GGSC), hereinafter referred to as GGSC.

Article 2: GGSC was proposed and led by China's leading forest products enterprises. It is a voluntary non-profit service platform jointed established by enterprises, scientific research institutions, industry associations, international organizations and other related parties that mainly focus on R&D, production, circulation, processing and consumption of forest products. It is directed and supervised by the National Forestry and Grassland Administration.

Article 3: The mission of GGSC is to build a stable and orderly green supply chain for global forest products, to achieve efficient and low-cost utilization of forest resources, to form a sustainable forest product research and development, production, distribution, processing and consumption environment and to promote the establishment of a global green supply chain for forest products through establishing a long-term and stable global green product cooperation mechanism to promote the sustainable development of global forest resources and forest products.

II. Main Tasks

Article 4: Establish a communication platform for enterprises, scientific research institutions, industry associations, international organizations and other related parties that are mainly involved in R&D, production, distribution, processing and consumption of forest products, give full play to forest products processing enterprises and promote the establishment of a stable, efficient and sustainable global green forest supply chain alliance to promote the green and sustainable development of the global forest resources and forest products. Its main tasks include:

- (1) Establish a cooperation platform for multi-party interaction and exchange at home and abroad. Conduct in-depth research on key issues related to the global forest product green supply chain such as difficulties, main concerns and hot spots and provide proposals for green sustainable development of forest products and make recommendations for the Chinese government to formulate relevant economic and industrial policies;
- (2) Promoting vertical and horizontal information exchanges and cooperation between enterprises across borders, regions and industries. Through the establishment of market

information sharing, technology exchange and supply and demand docking system for Chinese and foreign enterprises, the dialogue and exchange between international forest products enterprises will be carried out to promote cross-border investment, economic and trade negotiations and technical cooperation;

- (3) Establish an industry benchmark for the green development of forest products and develop a safeguard mechanism. Through capacity building, training, consultation and brand promotion, l cultivate a number of leading companies with global influence to lead the global forest products industry in promoting sustainable development of forest resources and forest products. Leading Chinese and foreign forest products enterprises to carry out international cooperation pilots with relevant institutions in relevant countries to promote related activities such as forest governance and forest resources restoration, and establish a comprehensive and multi-layered green sustainable development guarantee mechanism for global forest products;
- (4) Provide consultation services. Through establishing a global forest product green supply chain enterprise database, 1 provide consultation services in terms of domestic and foreign forest products market information and related policy;
- (5) Explore the formulation of Guidelines on Sustainable Management of Green Supply Chains for Global Forest Products. Establish an industry self-discipline mechanism, regulate corporate behavior, promote equal competition, improve the overall quality of the industry and safeguard the legitimate rights and interests of member companies;
- (6) Promote the positive role and contribution of sustainable development of forest products industry in addressing climate change. Enhance consumer awareness of the timber legality and sustainability, enhance awareness of ecological environmental protection, and advocate green consumption;
- (7) Undertake the matters entrusted by all relevant parties;
- (8) Carry out other activities that are conducive to the sustainable development of global forest products.

III. GGSC Members

Article 5: By following the principles of openness, voluntariness, cooperation and mutual benefit, GGSC is composed of enterprises, scientific research institutions, industry associations, international organizations and other related parties that are mainly engaged in R&D, production, distribution, processing and consumption of forest products. Enterprises, institutions, social organizations and other relevant institutions engaged in forestry industry-related products, technologies, standards, investment, application and sales may apply for membership voluntarily. Article 6: Organizations applying to join the GGSC must meet the following conditions:

- (1) Advocating GGSC By-Laws;
- (2) Voluntarily applying for membership;

(3) Obtaining the industrial and commercial registration license and paying taxes according to relevant laws and regulations; having no illega, incompliance or untrustworthy records and no record of causing major negative impacts on society;

(4) Its staff have a clear concept of sustainable green management and have a certain scale and influence; enterprises, scientific research institutions, industry associations and international institutions with greater influence in the forestry industry.

Article 7: Member rights:

The right to speak and vote at GGSC General Assembly and the right to be elected as an Executive Committee member.

(1) Participate in GGSC's major business decisions;

(2) Seek business opportunities through the working network established by GGSC;

(3) The right to criticize, recommend and supervise the work of the GGSC;

(4) Participate in pilot and research of GGSC international cooperation projects;

(5) Participate in the discussion, development and preparation of the GGSC Global Code and Standards;

(6) Receive information provided by the GGSC and use the GGSC economic information database after approval;

(7) Entrust GGSC to hold a symposium on issues of concern to them;

(8) Entrust GGSC to recommend or train talents;

(9) Preferentially enjoy the right to host or sponsor activities organized by GGSC;

(10) Enjoy the naming rights as "GGSC sponsoring member" after approval;

(11) Enjoy preferential treatments granted to GGSC by international agencies;

(12) Give priority to participating in domestic and international exchange activities organized by GGSC;

(13) Priority preferential participation in the series of promotion activities organized by GGSC;

(14) Other rights granted by the GGSC Executive Committee.

Article 8: GGSC members shall fulfill the following obligations:

(1) Abiding by the GGSC By-Laws and relevant regulations;

(2) Compling with and implementation of the GGSC Resolution;

(3) Maintaining the reputation and legal rights of GGSC;

(4) Participating in GGSC General Assembly and related activities on time;

(5) Sharing the cost of GGSC activities and providing necessary technical, information,

equipment, and personnel support;

(6) Respecting the intellectual property rights of GGSC and GGSC members;

(7) Keeping the information obtained from GGSC and GGSC members confidential;

(8) Providing authentic and reliable documents and information to GGSC;

(9) Other related obligations as stipulated by the GGSC Executive Committee from time to time.

Article 9: Membership application procedure

(1) Submit membership application to GGSC;

(2) Submit relevant supporting documents and materials (copy of business license, enterprise qualification and honorary certificate, etc.); This needs to be very specific and there needs to be an application form

(3) After the a review and approva by ??? who will review??the application shall be voted on by the GGSC General Assembly;

(4) After being approved by the General Assembly the applicant will formally become a member of GGSC and a membership certificate (or card) will be issued.

Article 10: When a member changesits legal name and the new entity inherits the qualification as GGSC member the member sahll inform the GGSC Secretariat in writing and the Secretariat shall amend its records and informs all the GGSC members.

Article 11: Membership termination and delisting

(1) Members have the right to withdraw from GGSC;

(2) If the member submits an application to withdraw, its membership shall be terminated;

(3) Member who fails to participate in GGSC General Assembly for two consecutive times or who fais to take part in the GGSC related activities for two consecutive years then its

membership shall be automatically terminated;

(4) A Member who violates the GGSC By-Laws and damages the GGSC image or causes significant economic loss to GGSC then the member shall be delisted from GGSC;

(5) Automatically terminating and withdrawing from the corresponding units of the GGSC at the same time as its membership is terminated; Do not understand

(6) For a member whose membership has been terminated its application for re-joining GGSC will not be accepted within three years after termination; for a delisted member its application for re-joining GGSC will not be accepted within five years.

IV. GGSC structure and responsibilities

Article 12: The organizational structure of the GGSC consists of the General Committee, an Executive Committee and a Secretariat. The Executive Committee consists of the Enterprise Development Sub-Committee, the Expert Consultation Sub-Committee, the Marketing Promotion Sub-Committee and the International Cooperation Sub-Committee.

Article 13: The General Committee is responsible for the decision-making and guidance provision for the GGSC, it is the highest authority of the GGSC. The GGSC member recommends its principal responsible person to GGSC as member of General Committee which shall be confirmed by the General Committee meeting. The General Committee has one chairman and several vice-chairmen.

(1) Responsibilities of the General Committee

- 1) Develop, revise and interpret the GGSC By-laws;
- 2) Appointment and dismissal of the chairman and vice-chairman of the committee, the establishment and revocation of the GGSC organizational units;
- 3) Review and approve the GGSC development plan and implementation roadmap;
- 4) Review and approve the GGSC internal management system such as the GGSC deliberation system and management measures;
- 5) Review and approve the GGSC annual plan and report, as well as the GGSC financial budget;
- 6) Review and approve of GGSC membership application and termination;
- 7) Make resolutions on matters such as the change, termination and liquidation of GGSC;
- 8) Other major issues of the General Committee.

(2) Responsibilities and rights of the Chairman/Vice Chairman of the General Committee

- 1) Appointment and dismissal of GGSC Executive Committee Director, Deputy Director and Deputy Secretary-General;
- 2) Convene and host the GGSC General Committee meeting.
- 3) Review the implementation of the resolutions of the GGSC General Committee;
- 4) The Chairman shall exercise relevant powers on behalf of the GGSC General Committee and sign relevant documents;
- 5) Other powers assigned by the General Committee
- (3) Deliberation rules of the General Committee
 - 1) The GGSC General Committee holds 1-2 general assembly every year, which is convened by the GGSC Chairman or authorized Vice-Chairman. Due to force majeure,

the notice of the meeting may not be served on one or some members, or one or some members fail to attend the general assembly for any reason, it will not affect the progress of the general assembly if it meets the quorum;

- During the adjournment of the GGSC General Committee meetings, in the event of a major or emergency situation, the Chairman of the GGSC General Committee or authorized Vice-Chairman shall convene a special meeting of the GGSC General Committee;
- 3) The General Committee should first seek to reach an agreement by full consultation. When a meeting or resolution cannot be agreed upon, a vote may be taken by each member of General Committee. The voting on the resolution is only valid when at least ½ of attending members vote in favor (voting by letter, e-mail, etc.);
- 4) The Secretariat is responsible for the preparation, convening and recording of the GGSC General Committee meetings. After the meeting, the meeting minutes are formed and shared with all members of the General Committee by mail or written notice;
- 5) Participants should keep secrets, not reveal the content of the meeting.

Article 14: The Executive Committee is the consultation and service provider of GGSC. It is divided into Sub-Committee on Enterprise Development, the Sub-Committee on Expert Consultation, the Sub-Committee on Marketing Promotion and the Sub-Committee on International Cooperation. There are 1 director and a number of deputy directors. The director and deputy director are appointed by the chairman of the General Committee.

- (1) Responsibilities of the Executive Committee include:
 - 1) Develop GGSC development plan;
 - 2) Formulate annual work and activity plans;
 - 3) Provide technical support and professional consultation;
 - 4) Provide technical guidance for the Secretariat;
 - 5) Spread the concept of GGSC, enhance the influence of GGSC, expand GGSC membership, and promote domestic and international cooperation;
 - 6) Assist in fund raising;
 - 7) Undertake GGSC major research and innovation activities;
 - 8) Other technical work arranged by the General Committee.
- (2) Deliberation rules of the Executive Committee
 - 1) Meetings are held from time to time and convened by the Director or his authorized Deputy Director;
 - 2) The meeting shall be only valid by a two-thirds of majority of the members present, and their resolutions must be approved by more than half of its members (by letter, email, etc.);
 - 3) Meeting minutes shall be formed. Major matters shall be submitted to the General Committee for discussion, and general matters shall be submitted to the Secretariat for implementation;
 - 4) Participants should keep secrets and not reveal the content of the meeting.
- Article 15: The Secretariat is the permanent working unit of the GGSC. It is located at the

Center for International Trade in Forest Products of the National Forestry and Grassland

Administration of China. It is responsible for the daily management of the GGSC and is

composed of the Secretary-General, the Deputy Secretary-General and an assistant.

The responsibilities of the Secretariat are as follows:

- (1) Responsible for the General Committee and report to the General Committee;
- (2) Accept the guidance of the Executive Committee;
- (3) Under the guidance of the General Committee and the Executive Committee, conduct activities in accordance with the GGSC By-laws;
- (4) Implement the resolution of the GGSC General Committee meeting, assist the Chairman/Vice-Chairman of the General Committee;
- (5) Prepare and organize GGSC General Committee meetings and Executive Committee meetings;
- (6) Draft the GGSC development plan and implementation roadmap;
- (7) Draft the annual GGSC work plan and report, as well as the annual budget and final accounts;
- (8) Manage the GGSC special fund set up in the special account of China Green Carbon Exchange Foundation;
- (9) Responsible for domestic and international projects implemented by GGSC;
- (10) Organize relevant training, consulting and special research;
- (11) Review the qualifications of the members who intend to join the GGSC;
- (12) Provide a handling proposal for incompliance members and carry out membership withdrawal process;
- (13) Other tasks assigned by the GGSC General Committee and the Executive Committee.

Article 16: The Chairman/Vice-Chairman of the GGSC General Committee, the

Director/Deputy Director of the Executive Committee, and the Secretary-General/Deputy

Secretary- General shall serve for a term of three years which may be extended.

The Vice-Chairman of the General Committee is nominated and elected by the GGSC General Committee.

The Director/Deputy Director of the Executive Committee and the Secretary-General/Deputy

Secretary-General of the Secretariat are nominated by the Chair of the General Committee and voted by the General Committee meeting.

Article 17: The Chairman/Vice-Chairman of the GGSC General Committee, the

Director/Deputy Director of the Executive Committee and the Secretary-General/Deputy

Secretary-General of the Secretariat must satisfy the following qualifications:

- (1) Has a significant influence within the forestry industry;
- (2) Has a positive will and dedication to promote the global green supply chain for forest products;
- (3) Be healthy and able to maintain normal work;

(4) Has full capacity for civil conduct.

V. Fund management

Article 18: GGSC fund sources

Funding sources include: GGSC member donations, contributions from the Chinese government, fund provided by international organizations, income of GGSC consultation services and other legal income. GGSC member donations will be submitted to the China Green Carbon Exchange Foundation GGSC Special Fund and the China Green Carbon Exchange Foundation will issue invoices and certificates.

Article 19: Use of funds

- (1) All funds shall be used in accordance with relevant national laws and regulations;
- (2) The Secretariat shall make annual budget to provide detailed information of GGSC operating costs. The annual budget shall be strictly implemented in accordance with the management procedures after approval by the Presidium;
- (3) The expenditures mainly include the daily operating costs of GGSC, the expenditure of conferences, the operation of the website and WeChat platform, and the expenditure of publications. The remaining surplus funds will be transferred to the next year's expenses or the China Green Carbon Fund GGSC Special Fund.

Article 20: The GGSC shall establish a strict financial management system in accordance with relevant national laws and regulations. The GGSC Secretariat shall report the budget and final accounts to the General Committee meeting every year. The Secretariat accepts the supervision and inspection by the GGSC General Committee and the relevant higher authorities, and accept independent audits by third parties.

Article 21: The assets of GGSC shall not be seized, privately divided or misappropriated by any institutions or individuals.

Article 22: The wages, insurance and other benefits of GGSC full-time staff shall be implemented in accordance with the relevant regulations for public institutions.

VI. By-laws modification procedure

Article 23: The modification of the GGSC By-laws shall be subject to the approval of more than two-thirds of the members of the General Committee.

Article 24: The revised By-laws shall enter into force on the day after the deliberation and adoption at the General Committee meeting. If the second day is a public holiday, it shall be the

first working day after the holiday. The revised content of the By-laws must be notified to all members by notice within 15 days.

VII. Termination procedure and financial issues after termination Article 25: If the GGSC completes its purpose or disbands itself or needs to cancel due to reasons such as separation or merger, a termination motion shall only be proposed with affirmative vote from two-thirds of its members.

Article 26: The GGSC termination motion shall be voted by the all members of the General Committee.

Article 27: Before the termination of the GGSC, a liquidation team shall be established to clear the creditor's rights and debts. During this period, activities other than liquidation will not be carried out.

Article 28: The remaining property after the termination of the GGSC shall be disposed of in accordance with the relevant provisions of national laws or used to undertake activities related to the purposes of the GGSC.

VIII. Supplementary Provisions

Article 29: GGSC General Committee is accountable for interpretation of these By laws.Article 30: The matters not covered in these By laws shall be supplemented separately.Article 31: These By laws will come into force on November 30, as of its signing by all founding organization.

November 30, 2018

INFORMATION FORM RELEVANT FOR ADMISSION TO SESSIONS OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND ASSOCIATED COMMITTEES AS NEW "OBSERVER" ORGANIZATION

- 1. Official Name: Malaysian Wood Industries Association
- 2. Membership: Ordinary Member and Associate Member
- 3. <u>Short History</u>:

The Malaysian Wood Industries Association [MWIA] formerly known as Timber Trade Federation Malaysia was established on 1957 is a voluntary association comprising of seven [7] State Associations in Peninsular Malaysia. Originally comprising of mainly sawmillers in Peninsular Malaysia, MWIA now represents members with diversified business interests covering the whole range of upstream and downstream activities in the timber industry with the change of name in 2000.

4. <u>Constitution</u> [Please provide charter or other establishing document in all available languages]:

Rules and Constitution attached

5. <u>Aims, Objectives, Activities</u> [Please describe the general aims and objectives of the Organization and the activities undertaken]:

Aims, Objectives

- a. promote the advancement of timber industries, in particular the sawmilling industry;
- b. cooperate with the Government and its agencies to promote timber industries;
- c. protect the interests of timber industries, in particular the sawmilling industry;
- d. represent the members on all matters of common interest affecting timber industries; and
- e. promote cooperation amongst timber industries nationally, regionally and internationally.
- f. promote the observance by members of the highest standards of business ethics in their dealing with the public and amongst themselves and promote, develop and preserve the timber and building materials industry generally.

Activities undertaken for 2024

- Participation in ISO/TC 287 on Sustainable Processes for Wood and Wood-based Products
- Participation in Formulation of Life Cycle Assessment for Malaysian Tertiary Timber Products
- Formulation of Malaysian Timber Industry Framework on Environmental, Social, and Governance [ESG]
- Malaysia Delegation to European Union (EU) on EU Deforestation Regulation (EUDR)
- Participation in ITTO Global Legal and Sustainable Timber Forum [GLSTF]
- Conducted workshops on EUDR for Malaysian Wood Industries Association [MWIA] members
- Participation in Project Development of Plantation Timber in Malaysia
- Participation in International Conference on Sustainable Management of Tropical Forest
- Participation in EUDR coalition meetings
- Formulation of programs for MWIA Youth Members
- Conducted plantation site visits in Indonesia and Malaysia
- Implementation program on digitalization for sawmill sector in Peninsular Malaysia

6. Structure: Organization

a. President

- b. Two (2) Vice-Presidents
- c. Honorary Secretary-General
- d. Honorary Assistant Secretary-General
- e. Honorary Treasurer
- f. Honorary Assistant Treasurer
- g. Public Relations Officer

7. Finance [Please indicate source of revenue]:

Membership subscription

- 8. Publications: N/A
- 9. <u>Contact Address</u> [Please provide in full the postal address, including telephone, facsimile and email]:

Unit 19B Tower 1 Menara PGRM Jalan Pudu Ulu 56100 WP Kuala Lumpur Malaysia Tel: +603 92821778 Fax: +603 92821789 Email: mwia@mwia.com.my

10. Working Language(s) of the Organization:

English

- 11. <u>Name(s) of Representative(s)</u> [Please list all name(s) and official designation(s) of Representative(s) who will attend the Sessions. If necessary, use reverse side of this page]:
 - 1. Mr Low Hui Chuan
 - 2. Mr Colin Chung Qi Farn
 - 3. Ms Chai Lai Yee
 - 4. Dato' Lim Siew Mei
 - 5. Mr Choo Jiun Min
 - 6. Mr Kek Teck Hwee
 - 7. Ms Pang Suet Kum
- 12. Relevance to the objectives of the ITTA, 2006:
- To provide an effective framework for consultation, national and international cooperation and policy development among all members with regard to all relevant aspects of the world timber economy;
- To provide a forum for consultation to promote timber trade practices;
- To contribute to the process of sustainable development;
- To enhance the capacity of members to implement a strategy for achieving exports of tropical timber and timber products from sustainably managed sources;
- To promote and support research and development with a view to improving forest management and efficiency of wood utilization as well as increasing the capacity to conserve and enhance other forest values in tropical forests;
- To improve market intelligence with a view to ensuring greater transparency in the international timber market, including the gathering, compilation, and dissemination of trade related data, including data related to species being traded;
- To promote increased and further processing of tropical timber from sustainable sources in with a view to promoting their industrialization and thereby increasing their employment opportunities and export earnings;
- To improve marketing and distribution of tropical timber both local and export market from sustainably managed sources;

2024

NDUS (signature)

(date)

PERLEMBAGAAN BAGI

PERTUBUHAN INDUK

PERSATUAN PERINDUSTRIAN KAYU-KAYAN MALAYSIA (MALAYSIAN WOOD INDUSTRIES ASSOCIATION) (MWIA)

(PPM-003-14-07061957)

CLAUSE 1 NAME

(1) The Association shall be known as

PERSATUAN PERINDUSTRIAN KAYU-KAYAN MALAYSIA (MALAYSIAN WOOD INDUSTRIES ASSOCIATION) (MWIA)

Hereinafter referred to as "the Association".

- (2) Meaning of Name :
- (3) Level :

CLAUSE 2 PLACE OF BUSSINESS

(1) The registered address is

19B, TINGKAT 19, MENARA PGRM,NO. 8, JALAN PUDU ULU,CHERAS, 56100 KUALA LUMPUR WILAYAH PERSEKUTUAN KUALA LUMPUR

or at such other place as may from time to time be decided by the Committee; and the postal address is

19B, TINGKAT 19, MENARA PGRM,NO. 8, JALAN PUDU ULU,CHERAS,
56100 KUALA LUMPUR
WILAYAH PERSEKUTUAN KUALA LUMPUR
(2) The registered and postal addresses shall not be changed without the prior approval of the Registrar of Societies.

CLAUSE 3 OBJECTIVE

3.1 The MWIA shall:

a. promote the advancement of timber industries, in particular the sawmilling industry;

b. cooperate with the Government and its agencies to promote timber industries;

c. protect the interests of timber industries, in particular the sawmilling industry;

d. represent the members on all matters of common interest affecting timber industries; and

e. promote cooperation amongst timber industries nationally, regionally and internationally.

f. promote the observance by members of the highest standards of business ethics in their dealing with the public and amongst themselves and promote, develop and preserve the timber and building materials industry generally.

3.2 Activities

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In furtherance of its objects, the MWIA may carry out any or all of the following activities: -

a. present to any relevant authority or government body the views of the members and the timber industries on matters affecting their interests including legislation and administrative directives on which the views of the industries are sought or which may be raised by any member;

b. make or seek representation or affiliation in regional and international organisations or bodies relating to timber activities and present to such and other organisations or bodies the views of the members and the Malaysian timber industries;

c. recommend and provide information to members on matters of common interest such as information on markets, the promotion of trade, the marketing of timber products, reforestation and environmental matters, technological advances in machineries, production processes, new products and supply of raw materials;

d. recommend representatives for nomination or appointment by Government or quasi-government bodies at various Boards, Committees, Councils and Conferences;

e. arrange and organise such conferences, seminars, study groups, trade missions, marketing convention or exhibitions;

f. solicit funds or benefits in kind from members and/or Malaysian public in furtherance of its objects and activities;

g. adopt such means of making known the goods, products and business of members as may seem expedient, and in particular by advertising in the Press and on buildings, erection or hoarding, by circulars, catalogues, pictures or posters, by exhibition of any kind, publication of books and periodicals and by granting prizes, rewards and donations.

h. operate accounts with licensed banks and financial institutions and to borrow and raise loans from such other sources upon such security and to charge any of its property as may be required in furtherance of the MWIA objects;

i. acquire by purchase, exchange, lease, hire or otherwise such movable or immovable property and to dispose of any such property as may be considered expedient;

j. operate a library and/or database facility by electronic or such other means to support the MWIA objects and functions;

k. invest and deal with its monies not immediately required for its objects in such manner as shall be resolved by a general meeting of the MWIA;

1. recruit, hire and employ employees and staff and pay to them and other persons for services rendered to the MWIA such salary, wages and gratuities; and

m. conduct research on its own or in conjunction with other organizations including academic institutions.

CLAUSE 4 MEMBERSHIP

4.1 Ordinary Member (Voting)

Ordinary Membership shall be accorded as herein below provided and Ordinary Members shall be entitled to nominate such representatives and shall be entitled to the same number of votes as it shall have nominated representatives:

a. In a State where there is one sawmiller's / wood industry association, that association shall have the right to apply for Ordinary Membership and nominate four (4) of its members as its representatives.

b. In a State where there are two sawmillers' / wood industry associations each of the associations shall have the right to apply for Ordinary Membership and each nominate up to two (2) of its members as its representatives.

c. In a State where there are more than two sawmillers' / wood industry associations applying for membership, the Executive Committee shall accept membership from only two of the associations. Each of the associations may nominate up to two (2) of its members as its representatives.

d. (i) In a State where there is no sawmiller's / wood industry association or where the existing sawmiller / wood industry association does not want to join the MWIA, individual sawmillers or business entities in the wood industry may apply for Ordinary Membership and each may nominate one (1) representative but the Executive Committee shall accept membership from only two of the applicants.

(ii) If a sawmiller's / wood industry association shall subsequently be established in

the State and shall become a member of the MWIA or if any existing sawmiller's/ wood industry association shall become a member of the MWIA, then those individual sawmillers / or business entities in the wood industry who have earlier joined as Ordinary Members shall be encouraged to join the State Association or continue their membership with MWIA as Associate Members.

4.2 Associate Members (Non Voting)

(a) Associate Membership shall be accorded provided that Associate Members shall not be entitled to vote or to hold office although they may be co-opted without voting rights to serve on the Executive Committee or any other committee.

(b) Any individual or company whose business is related to or supportive of wood industries may apply for Associate Membership.

4.3 Trade Member

(a) Any national trade associations whose fields related or supportive of wood industries and support of MWIA objects may apply for Trade Membership; and

(b) Such member shall not be entitled to vote or enjoy any benefits as may be conferred as Ordinary and Associate. They shall not hold office but may be coopted without voting rights to serve on the Executive Committee or any other committee.

4.4 Application

(a) A sawmiller's / wood industry association shall apply for Ordinary Membership by forwarding to the Honorary Secretary General a certified copy of its constitution MWIA together with the names of its nominated representatives and accompanied by their written consent to act. Upon the application being approved by the Executive Committee that association shall become an Ordinary Member and the persons nominated shall be the representatives of the association. The association may replace any of its nominated representatives by forwarding to the Honorary Secretary-General a written notice to that effect together with the written consent to act of the new representative.

(b) An individual sawmiller's / or business entities in the wood industry shall apply for Ordinary or Associate Membership by sending a duly completed application form to the Honorary Secretary-General. The applicant must be proposed and seconded by any two persons who are Ordinary, Associate Members or representatives of any Ordinary or Associate Member.

(c) An association shall apply for Trade Membership by forwarding to the Honorary Secretary-General a certified copy of its constitution together with a written consent to apply for membership.

(d) The Executive Committee may approve or reject any application without assigning any reason whatsoever.

4.5 Approval

An applicant shall be accepted as an Ordinary, Associate or Trade Member if at least two third of Executive Committee present agree.

CLAUSE 5 RESIGNATION AND TERMINATION

5.1 Resignation

A Member wishing to resign shall give three months' notice in writing and shall pay up all outstanding dues.

5.2 Expulsion / Suspension

Any member who:

- a. contravenes the rules of the Constitution;
- b. fails to pay his subscription for more than two (2) years; and/or
- c. has acted in a manner to bring disrepute upon the MWIA

may be suspended or expelled as decided by the Executive Committee.

5.3 Dissolution/Winding Up/Death of Member

A corporate member shall cease to be a member on it being dissolved or wound up in accordance with the laws governing such association, body or business entities. An individual member shall cease to be a member upon death.

5.4 Effect of ceasing to be a member

Any member shall, upon ceasing to be a member of the MWIA whether on account of resignation, dissolution, expulsion or otherwise, forfeit all rights to and claim upon the MWIA and its property and funds.

CLAUSE 6 SOURCE OF INCOME

Fees

6.1 Entrance Fee

(a) The Entrance fee for an Ordinary Member shall be RM1, 000.00 If two sawmiller / wood industry associations or if two individual sawmillers / or business entities in the wood industry from the same State apply to join MWIA at the same time the Entrance Fee shall be RM500.00 per applicant.

(b) The Entrance Fee for an Associate Member shall be RM500.00.

(c) The Entrance fee for a Trade Member shall be RM1, 000.00.

6.2 Annual Subscription

The Annual General Meeting shall determine the amount of Annual Subscription to be paid by each member.

The Annual Subscription for the calendar year, shall be fully paid up by all members on or before 30th June of the year.

6.3 Special Subscription, levies and/or other fees

If the MWIA is required to perform certain duties for the benefits of certain or all its members, the Executive Committee shall have the power to determine the contribution/fees/levies to be paid for such purposes. The affected members shall pay such contribution/fees/levies forthwith.

6.4 There shall be no refund of any fees or subscription paid in advance.

CLAUSE 7 GENERAL MEETING

(a) The General Meeting of Ordinary Members shall be the supreme authority of the MWIA. An Annual General Meeting shall be held not later than 30th June each year at such time and place as the Executive Committee shall decide. The Annual General Meeting shall be allowed to conduct through virtually and recorded in the event that meeting in persons is not permitted by the Government.

(b) All General Meetings other than the Annual General Meeting shall be called Extraordinary General Meetings. The Executive Committee may whenever it thinks fit convene an Extraordinary General Meeting. An Extraordinary General Meeting may also be convened by the Executive Committee on receipt of a written requisition from not less than three (3) Ordinary Members from three (3) States.

(c) At least fourteen (14) days notice in writing shall be given to call any General Meeting provided that a General Meeting shall, notwithstanding that it is called by a shorter notice than that specified herein, be deemed to have been duly called if it is so agreed by all the Members entitled to attend and vote thereat. The accidental omission to give notice to or the non-receipt by any person entitled thereto shall not invalidate the proceedings of any General Meeting. The notice of any General Meeting shall be exclusive of the day on which it is served and of the day for which it is given and shall be given to all Members. Every notice shall specify the place and hour of meeting. The Notice calling an Annual General Meeting shall be accompanied by the audited annual accounts.

(d) The quorum for all General Meetings shall be fulfilled by the representatives of Ordinary Members from at least three (3) states. If the required quorum is not present within half an hour from the time appointed for the meeting no business shall be transacted. The postponed General Meeting must be held within the next fifteen (15) days and if the number of representatives present at this meeting is still insufficient to form a quorum the business on the agenda shall be dealt with and all

decisions shall be valid provided there is no change in the agenda between the dates of the first and second meetings. No amendments to the constitution shall be made at a meeting where there is no quorum.

(e) The business of the Annual General Meeting shall be:-

(i) to confirm the Minutes of the last Annual General Meeting (and other General Meetings for the previous year) and to deal with matters arising therefrom;

(ii) receive and pass the report of the Executive Committee for the financial year together with a duly audited statement of account;

(iii) to consider any resolution submitted by members 30 days before the date of annual general meeting. Such resolution shall be proposed and seconded by members;

(iv) to transact any other business relating to the affairs of the MWIA;

(v) to appoint at least one (1) auditor;

(vi) to determine the Annual Subscription payable for the calendar year; and

In an election year:

(vii) to nominate, elect and where relevant, appoint the members of the Executive Committee; and

(viii) to appoint three (3) officers for the purpose of Section 9 (b) of the Societies Act 1966.

(f) Only Ordinary Members shall be entitled to vote at General Meetings. Each representative of an Ordinary Member shall be entitled to one vote. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a ballot is demanded before voting commences by the Chairman of by any representative of any Ordinary Member present in person. Ordinary Members' representatives may vote in person or by proxy using the prescribed proxy form and shall have one (1) vote each whether by show of hand or ballot.

CLAUSE 8 COMMITTEE

Executive Committee

8.1 Members

8.1.1 The Executive Committee shall consist of the following:

a. President

b. Two (2) Vice-Presidents

- c. Honorary Secretary-General
- d. Honorary Assistant Secretary-General
- e. Honorary Treasurer
- f. Honorary Assistant Treasurer
- g. Public Relations Officer

The Executive Committee shall be elected at every alternate Annual General Meeting.

8.1.2 Notwithstanding rule 8.1.1, the Executive Committee shall also consist of the following members:

(a) Maximum of Four (4) Representatives of each Ordinary Member; and/or:(b) Associate members with voting power appointed by the President on the recommendation of the Executive Committee but not more than six (6).

8.1.3 All members of the Executive Committee and every officer performing executive functions shall be Malaysian citizens.

8.1.4 The President shall hold office for a maximum of two (2) consecutive terms only, unless two-thirds of the representatives present at the Annual General Meeting decide that he shall continue with his office.

8.1.5 A member of the Executive Committee shall vacate his office if:

(a) he has been convicted of any offence against the Societies Act; or

(b) he has been convicted of any offences under any other law and sentenced to a fine of not less than two thousand ringgit or to imprisonment for a term of not less than one year; or

(c) there is in force against him any order of detention, restriction, supervision, restricted residence, banishment or deportation under any law relating to the security of, or public order in, Malaysia or any part thereof, or to prevention of crime, preventive detention, restricted residence, banishment or immigration; or

(d) he is an undischarged bankrupt; or

(e) he is and has been found or declared to be of unsound mind; or

(f) he is absent from three (3) consecutive meetings of the Executive Committee without reasonable cause and the Executive Committee resolves that he be removed from office;

(g) his nomination as a representative of any Ordinary Member has been revoked by such Ordinary Member; or on the recommendation of the Executive Committee, his appointment under rule 8.1.2(b) has been revoked by the President.

8.1.6 In the event of vacancy in respect of elected members of the Executive

Committee, the Executive Committee shall have the power to appoint any suitable person to fill the vacancy for the remaining term.

8.2 Functions

(a) The Executive Committee shall implement the activities of the MWIA and shall furnish a report at each Annual General Meeting on the MWIA's activities during the previous year.

(b) The Executive Committee shall have the power to appoint and dismiss any MWIA employees as it may deem necessary and to pay consequential expenses incurred.

(c) The Executive Committee shall have the power to nominate and appoint at least one (1) of its members and/or MWIA employees to represent the MWIA in all meetings or dealings with any person or persons or company or authority whether Government or otherwise and such representatives shall submit a report to the Executive Committee at the next Executive Committee meeting.

(d) The Executive Committee shall convene the Annual General Meeting not later than 30th June and submit the annual returns of the MWIA to the Registrar of Societies as required.

(e) The Executive Committee may form Sub-Committees which may consist of any person with specific terms of reference and tenure of office to assist in the discharge of its functions. Every Sub-Committee shall have at least one (1) Executive Committee member.

8.3 Executive Committee Meetings

(a) The Executive Committee shall meet not less than four (4) times a year. Notice of an Executive Committee meeting shall be given at least five (5) days before the date of the meeting.

(b) The Honorary Secretary-General shall call a meeting of the Executive Committee at any time when so requested by the President or on receipt of a written requisition signed by any two members of the Executive Committee with a statement of the business for which the meeting is to be called. Such meeting shall be called not later than fourteen (14) days after the requisition to the Honorary Secretary-General has been made and shall be held as soon as possible thereafter.

(c) The quorum of an Executive Committee Meeting shall be three (3) members of which representatives of not less than three (3) States are present. If a quorum for any meeting is not attained within half an hour after the appointed time, the meeting shall be postponed to a date (not exceeding fourteen (14) days from the date of the aborted meeting) to be decided by the President or in his absence, by any of the Vice-Presidents. At this second meeting if the number of representatives of the members present is still insufficient to form a quorum the business on the Agenda shall be dealt with and all decisions shall be valid provided there is no change in the

Agenda between the dates of the first and second meetings.

(d) The President or in his absence, a Vice-President shall take the chair and in their absence a chairman for the meeting shall be chosen from among the members present. In the case of equality of votes in the business of the Executive Committee, the chairman shall have a second or casting vote.

(e) All the decisions of the Executive Committee shall be by a simple majority vote of the Executive Committee Members present and voting.

8.4 Where any urgent matter requiring the resolution of the Executive Committee arises and it is not convenient to convene a meeting of the whole Executive Committee, the Honorary Secretary-General may obtain such approval by means of a Circular Letter to be issued to all Executive Committee members who shall be deemed to have approved the matter provided that:

(a) The matter requiring approval has been clearly set out in the Circular Letter and it is forwarded by hand, faxed or registered post to all the Executive Committee Members; and

(b) (i) the number of Executive Committee Members who agrees to the Circular Letter is more than one half of the total number of Executive Committee Members; or

(ii) the number of Executive Committee Members who agrees to the Circular Letter plus the number of Executive Committee Members who fails to respond to the Circular Letter within seven (7) clear days from the date from which the Circular Letter was forwarded or sent, is more than half of all the Executive Committee Members.

CLAUSE 9 DUTIES OF OFFICE BEARERS

(a) President

The President shall lead the management of the MWIA and represent the MWIA on all external affairs.

(b) Vice-President

The Vice-President shall assist the President in his duties and shall in the absence of the President act in all matters on his behalf.

(c) Honorary Secretary-General

The Honorary Secretary-General shall conduct all the daily business of the MWIA with the assistance of the MWIA employees.

(d) Honorary Assistant Secretary-General

The Honorary Assistant Secretary-General shall assist the Honorary Secretary-General to conduct all the daily business of the MWIA and in the absence of the Honorary Secretary-General act in all matters on his behalf.

(e) Honorary Treasurer

The Honorary Treasurer shall be responsible for all financial matters. He shall cause proper accounts to be kept and present the audited accounts at the annual general meetings for approval.

(f) Honorary Assistant Treasurer

The Honorary Assistant Treasurer shall assist the Honorary Treasurer and shall in the absence of the Honorary Treasurer act in all matters on his behalf.

(g) Public Relations Officer

The Public Relations Officer shall take charge of all matters concerning publicity, social and welfare affairs of the MWIA.

CLAUSE 10 FINANCIAL PROVISION

10.1 The funds of the MWIA shall be under the control of the Executive Committee. The financial year shall be the calendar year.

10.2 No action or proceeding shall be instituted against the Executive Committee or any employee of the MWIA for any act or thing done unless it is proved to the Court that the act or thing was done in bad faith or with malice.

10.3 Payments made by the MWIA shall be as follows:

a. All payments exceeding RM4,000-00 shall be approved by the Executive Committee.

b. The President shall have the authority to approve any payment not exceeding RM4, 000.00

c. The Honorary Secretary General shall have the authority to approve any payment not exceeding RM2, 000.00.

d. The Honorary Treasurer shall have the authority to approve payments not exceeding RM1,000.00 per month for petty expenses. He shall not keep more than RM1,000.00 in cash.

e. Cheques for payment or withdrawal from the bank must be chopped and signed by the Honorary Treasurer or the Honorary Assistant Treasurer and counter-signed by either the President, Vice-President, Honorary Secretary-General or Honorary Assistant Secretary-General. 10.4 The funds of the MWIA which are not immediately required for expenses may be invested by the Investment Panel in such investments, securities, unit trusts or bond funds as prescribed by the General Meeting.

10.5 Any investment made under rule 10.4 maybe varied, transposed or realized from time to time provided that if such variation, transposition or realization is likely to result in a loss, the prior approval of the General Meeting shall be obtained, provided that the approval of the General Meeting shall not be required merely on the ground that the value of security on its maturity is less than the price at what it was purchased.

CLAUSE 11 AUDITORS

The Annual General Meeting shall appoint at least one (1) auditor to audit the accounts of MWIA and to prepare a financial report for the financial year.

CLAUSE 12 PROPERTY ADMINISTRATOR / TRUSTEES

12.1 Property

(a) All Movable and immovable property of the MWIA of whatsoever nature shall belong to the MWIA.

(b) All immovable property of the MWIA shall be registered in the name of the MWIA.

(c) No sale, transfer, charge or lease in respect of the immovable property of the MWIA shall be made without the approval of the members at a General Meeting.

(d) The office bearers for the purpose of Section 9 (b) of the Societies Act shall be elected at a general meeting.

(e) All instruments dealing with immovable property of the MWIA shall be executed by three office bearers for the time being of MWIA whose appointment are authenticated by a certificate of the Registrar and sealed with the seal of the MWIA.

12.2 The Investment Panel shall consist of the following persons: -

(a) The President as Chairman; and

(b) At least 2 members appointed by the General Meeting from amongst the members of the Executive Committee.

CLAUSE 13 INTERPRETATION

In the event of any doubts in the interpretation of these rules, the decisions of the

Executive Committee shall be final unless countermanded by a General Meeting.

CLAUSE 14 ADVISOR/PATRON

The MWIA may appoint Honorary Advisors for the advancement of the objects of the MWIA subject to the approval of a General Meeting.

CLAUSE 15 PROHIBITION

None.

CLAUSE 16 AMENDMENT OF CONSTITUTION

No alterations or additions to these rules shall be made except with the consent of at least three-fourth (3/4) of the members present at a General Meeting and voting. They shall not come into force without the prior sanction of the Registrar of Societies. Any amendments to the rules shall be submitted to the Registrar of Societies within 60 days of it being passed by the General Meeting.

CLAUSE 17 DISSOLUTION

The MWIA shall not be dissolved except with the consent of not less than four-fifths (4 / 5) of the MWIA Ordinary Members testified by their signatures to an instrument of dissolution.

In the event of the MWIA being dissolved as provided hereinabove all debts and liabilities legally incurred by and on behalf of the MWIA shall be fully discharged and the remaining assets will be divided equally amongst the Ordinary Members.

Notice of dissolution signed by the principal office bearers shall be given within fourteen (14) days of the dissolution to the Registrar of Societies.

CLAUSE 18 FLAG, LOGO AND BADGE

The silver rays in the background symbolize MWIA's pledge for progress and growth for the future.

The hexagon wood strip represents the multiple applications of wood. The color brown reflects the earthiness of wood; while the colour red indicates the energized and vibrant organization of MWIA. The radiating strips also reflect the diverse activities of MWIA members ranging from upstream activities to downstream activities; as well as the move towards manufacturing higher value added products

LAMPIRAN

1. Bendera

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Keterangan

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2. Lambang

-Keterangan

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3. Lencana

Keterangan

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INFORMATION FORM RELEVANT FOR ADMISSION TO SESSIONS OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND ASSOCIATED COMMITTEES AS NEW "OBSERVER" ORGANIZATION

- 1. Official Name:
- Sarawak Timber Association (STA)
- 2. <u>Membership</u>:
- 314 member companies based in upstream and downstream, comprising categories of Forest Plantation, Furniture & Other Woodworking, Hill Logging, Moulding, Panel Products, Log Marketing, Sawmilling, Swamp Logging and Timber Products Marketing
- 3. Short History:
- STA or Persatuan Kayu-Kayan Sarawak was founded on 7 December 1971 by founding members, The Sarawak First and Second Divisions Sawmillers' Association, The Third Division & Bintulu District Sawmillers' Association, and The Fourth Division Timber Merchants' Association.

STA restructured its membership on 20 September 1988 when existing members of the Associations then were disbanded, and together they joined a single association, STA.

- 4. <u>Constitution</u> [Please provide charter or other establishing document in all available languages]:
- As per attached
- 5. <u>Aims, Objectives, Activities</u> [Please describe the general aims and objectives of the Organization and the activities undertaken]:
 - To promote, foster and enhance the relationship between all STA members.
 - To promote and uphold as prudently as possible, the interests and well-being of all STA members.
 - To promote, ascertain and protect the continuous well-being of the timber trade and industry in the state of Sarawak.
 - To promote and encourage the practice of sustainable forest management and forest conservation.
 - To promote and improve the welfare of those communities residing in the vicinity of the timber concessions, to provide scholarships and financial contributions for the advancement of education and training, and to encourage and promote scientific and industrial research useful to the timber and forestry industries.
 - Disseminates timely information through e-circulars to members and its monthly publication, the STA Review
 - Represents members at meetings with the Government and relevant authorities
 - Represents members' interests at various national and international fora
 - Promotes and encourages the practice of sustainable forest management and the trade of legal timber
 - Promotes the use of tropical timber through appropriate dissemination of information
 - Promotes and improves the welfare of the communities living in the vicinity of the members' concession areas
 - Monitors world markets for tropical timber and timber products
 - Provides training, technical and research support to members
 - Organises seminars, dialogues and meetings for the benefits of its members
 - Coordinates trade delegations and various missions to Sarawak to facilitate businesses for members

6. Structure:



- 7. Finance [Please indicate source of revenue]:
- Entrance fees, annual subscription fees and governments' grant
- 8. Publications:
- Monthly Magazine STA Review
- <u>Contact Address</u> [Please provide in full the postal address, including telephone, facsimile and email]:
- Address: Sarawak Timber Association 11 Floor, Wisma STA, 26, Jalan Datuk Abang Abdul Rahim 93450 Kuching, Sarawak, Malaysia
- Telephone no: 6082-332 222, Fax no: 6082-487 888, Email: sta@sta.org.my
- 10. Working Language(s) of the Organization:
- English, Bahasa Malaysia and Chinese
- 11. <u>Name(s) of Representative(s)</u> [Please list all name(s) and official designation(s) of Representative(s) who will attend the Sessions. If necessary, use reverse side of this page]:
- Annie Ting, Chief Executive Officer
- 12. Relevance to the objectives of the ITTA, 2006:
- In line with the objectives to promote the expansion and diversification of International and domestic trade in tropical timber from sustainably managed and legally harvested forests and to promote the sustainable management of tropical timber producing forests

<u>30 September 2024</u> (date)

(signature)

INFORMATION FORM RELEVANT FOR ADMISSION TO SESSIONS OF THE INTERNATIONAL TROPICAL TIMBER COUNCIL AND ASSOCIATED COMMITTEES AS NEW "OBSERVER" ORGANIZATION

1. <u>Official Name</u>: Shinshu University

<u>Membership</u>: Non-member (Shinshu University is one of Japan's National Universities)

3. Short History:

Shinshu University was founded in 1949 from seven higher education institutions in Nagano Prefecture, Japan.

- <u>Constitution</u> [Please provide charter or other establishing document in all available languages]: 国立大学法人信州大学組織に関する規則
 平成 17 年 3 月 3 日国立大学法人信州大学規則第 5 号 (in Japanese)
- 5. <u>Aims, Objectives, Activities</u> [Please describe the general aims and objectives of the Organization and the activities undertaken]:

Shinshu University values the rich, natural environment of Shinshu and its history, culture, and the work of its people. Shinshu University strives to conserve nature, improve the welfare of all people, and cultivate industry through intellectual properties and activities. Shinshu University is a place where the intersection of diverse cultures and ideas fosters young individuals to understand and accept these diverse elements and live in harmony. Shinshu University values the independence of its students, faculty, and staff. We, at Shinshu University, utilize our skills and accomplishments not to harm, but to benefit all people. Based on the philosophy above, Shinshu University has adopted the following goals regarding education and research. Students shall develop a love of nature, an appreciation for the diversity of human culture and thought, a richness of communication skills, and a spirit of challenge and a prominent level of specialized knowledge and ability to find solutions to specific problems. The university advances knowledge in society by creating a learning environment that attracts young talent and by supporting creative research for sustainable development, to share the results of these accomplishments with both the world and local community.

6. <u>Structure</u>:

Shinshu University is a national university with eight faculties (Arts, Education, Economics and Law, Science, Medicine, Engineering, Agriculture, and Textile Science and Technology) and five graduate schools. The University offers courses and conducts research across a broad range of academic disciplines on its five campuses spread across Nagano. The University takes full advantage of its multidisciplinary character by encouraging collaboration between its various academic departments, resulting in internationally recognized research and innovative approaches to teaching.

7. Finance [Please indicate source of revenue]:

The representative attending is funded by JSPS KAKENHI Grant Numbers 24K15412. As a national university, audits have confirmed that operations at Shinshu University are being carried out appropriately and in accordance with laws and regulations.

8. Publications:

Kentaro Kanazawa, 2021, Life strategies of hunter-gatherers: A comparative social history of the indigenous peoples of Borneo and Jomon-period Japan, *Journal of Borneo-Kalimantan*, 7(2), pp.28-39.

Kentaro Kanazawa, 2017, Sedentarization and Nomadism among the Penan of Sarawak, Senri Ethnological Studies, (95), pp.319-334.

Kentaro Kanazawa, 2017, Sustainable Harvesting and Conservation of Agarwood: A Case Study from the Upper Baram River in Sarawak, Malaysia, *Tropics*, 25(4), pp.139-146.

金沢謙太郎, 2015, 「平和の森―先住民族プナンのイニシアティブ」, 宇沢弘文・関良基編『社会

的共通資本としての森』所収,東京大学出版会, pp.193-212.

- <u>Contact Address</u> [Please provide in full the postal address, including telephone, facsimile and e-mail]: Institute of Humanities, Shinshu University 3-1-1 Asahi, Matsumoto, Nagano, 390-8621 Japan Tel/Fax: (+81)263-37-2881 Email: kanazawa@shinshu-u.ac.jp.
- 10. <u>Working Language(s) of the Organization</u>: Japanese and English
- 11. <u>Name(s) of Representative(s)</u> [Please list all name(s) and official designation(s) of Representative(s) who will attend the Sessions. If necessary, use reverse side of this page]: Kenaro Kanazawa
- 12. <u>Relevance to the objectives of the ITTA, 2006</u>: Encouraging members to recognize the role of forest-dependent indigenous and local communities in achieving sustainable forest management and develop strategies to enhance the capacity of these communities to sustainably manage tropical timber producing forests and identifying and addressing relevant new and emerging issues.

5 Nov_2024____ (date)

(signature)

INFORMACIÓN PERTINENTE PARA LA ADMISIÓN DE NUEVAS ORGANIZACIONES "OBSERVADORAS" EN LOS PERÍODOS DE SESIONES DEL CONSEJO INTERNACIONAL DE LAS MADERAS TROPICALES Y LOS CORRESPONDIENTES PERÍODOS DE SESIONES DE SUS COMITÉS

- 1. Nombre oficial: TCL DEVELOPMENT S.A.
- 2. Miembros: YIFANG CHEN
- 3. <u>Breve historial</u>: TCL Development es una empresa panameña dedicada en la exportación y transformación de madera. Desde año 2020, la empresa ofrece sus productos de madera de alta calidad, durabilidad y eficiencia requerida por los clientes nacionales y extranjeros.
- 4. <u>Documentos constitutivos</u> [Incluir los estatutos u otra acta constitutiva de la Organización en todos los idiomas disponibles]:
- 5. <u>Metas, objetivos y actividades</u> [Incluir una descripción de las metas y objetivos generales de la Organización y las actividades emprendidas]: Ser una empresa reconocida en el mercado nacional e internacional de todos nuestros productos, fabricaciones y servicios con alto niveles de calidad, mediante el uso de la tecnología de punta por personal altamente calificado y comprometido al crecimiento continuo y la innovación de nuevos productos.
- 6. <u>Estructura</u>: ACCIONISTA, PRESIDENTE, SECRETARIO, TESORERO, GERENCIA, ADMINISTRACIÓN, FINANZAS, PRODUCCIÓN, MARKETING Y COMERCIALIZAIÓN.
- <u>Financiación</u> [Indicar la fuente de ingresos de la Organización]: VENTAS LOCALES E INTERNACIONALES DE MADERA TROPICAL PROCESADAS, PARA CONSTRUCCIÓN Y DECORACIÓN.
- 8. <u>Publicaciones</u>: SITIO WEB: <u>https://tcldevelopment.com/</u> INSTAGRAM: @ASERRADERO.TCL FACEBOOK: ASERRADERO TCL
- <u>Dirección y datos de contacto</u> [Proporcionar la dirección postal completa y otros datos de contacto, incluyendo teléfono, facsímil y correo electrónico]: PANAMÁ, VIA INTERAMERICANA, PASO BLANCO, CALLE PRINCIPAL, FRENE A LA GASOLINERIA TERPEL.
- 10. Idioma(s) oficial(es) de la Organización: ESPAÑOL, MANDARIN, INGLÉS
- 11. <u>Nombre(s) del (o los) representante(s)</u> [Incluir el(los) nombre(s) y título(s) oficial(es) del (o los) representante(s) que asistirá(n) a los periodos de sesiones. De ser necesario, utilizar el reverso de esta hoja]: YIFANG CHEN
- 12. <u>Vinculación con los objetivos del Convenio Internacional de las Maderas Tropicales (CIMT)</u> <u>de 2006:</u>
 - a. Contribución al desarrollo sostenible y a la mitigación de la pobreza
 - b. Aumentar la capacidad de los miembros para aplicar estrategias encaminadas a lograr exportaciones de maderas tropicales y productos madereros procedentes de

fuentes gestionadas de manera sostenible.

- c. Promover una mejor comprensión de las condiciones estructurales de los mercados internacionales, incluidas las tendencias a largo plazo del consumo y la producción, los factores que afectan el acceso a los mercados, las preferencias y los precios de los consumidores, y las condiciones que conducen a precios que reflejan los costos de la ordenación sostenible de los bosques.
- d. Mejorar la inteligencia de mercado y fomentar el intercambio de información sobre el mercado internacional de la madera con miras a garantizar una mayor transparencia y una mejor información sobre los mercados y las tendencias del mercado, incluida la recopilación, compilación y difusión de datos relacionados con el comercio, incluidos los datos relacionados con las especies objeto de comercio
- e. Promover el aumento y la elaboración ulterior de maderas tropicales procedentes de fuentes sostenibles en los países miembros productores, con miras a promover su industrialización y, por lo tanto, aumentar sus oportunidades de empleo y sus ingresos de exportación
- f. Mejorar la comercialización y distribución de las exportaciones de maderas tropicales y productos madereros procedentes de fuentes gestionadas y explotadas legalmente y que se comercializan legalmente, incluida la promoción de la concienciación de los consumidores
- g. Alentar el intercambio de información para una mejor comprensión de los mecanismos voluntarios, como la certificación, entre otros, para promover la ordenación sostenible de los bosques tropicales, y ayudar a los miembros en sus esfuerzos en esta esfera
- Alentando a los miembros a que reconozcan el papel de las comunidades indígenas y locales que dependen de los bosques en el logro de la ordenación sostenible de los bosques y elaboren estrategias para aumentar la capacidad de esas comunidades de ordenar sosteniblemente los bosques tropicales productores de madera;

2/10/24.

<u>PUNTO 4. Documentos constitutivos</u> [Incluir los estatutos u otra acta constitutiva de la Organización en todos los idiomas disponibles]:

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