



INTERNATIONAL TROPICAL TIMBER COUNCIL

COMMITTEE ON ECONOMICS,
STATISTICS AND MARKETS

COMMITTEE ON FOREST INDUSTRY

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FIFTY-EIGHTH SESSION
2-6 December 2024
Yokohama, Japan

PROVISIONAL AGENDA

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ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Fifty-eighth session of the Committees will be conducted jointly and chaired by Dr. Catherine Karr-Colque (USA), Chairperson of the Committee on Economics, Statistics and Markets (CEM) and the Committee on Forest Industry (CFI).

Item 2 - Adoption of Agenda and Organization of Work

[Document CEM-CFI(LVIII)/1]

The Committees may consider the Provisional Agenda and adopt the Agenda for their session. On the organization of work, it is to be noted that the schedule of meetings for the work of the Committees will be determined after usual consultations. The Committees may also constitute the usual informal open-ended working group(s) to assist in the consideration of specific matters related to the Agenda. Items 4, 5 and 8(A) of the Agenda will be considered at a joint session of all Committees.

Item 3 - Admission of Observers

The Committees may admit those observers as approved by the Council to attend the session as observers.

Item 4 - ITTO Annual Market Discussion - 2024

This item will be taken up in the joint session of the Committees, as part of a Trade and Markets Day during the session (an agenda for the proposed Trade and Markets Day will be circulated prior to the session). The theme of the ITTO Annual Market Discussion - 2024 as proposed by the Trade Advisory Group (TAG) is "Production and Trade - Rising Costs and Weakening Demand". An information note detailing the schedule and speakers for the ITTO Annual Market Discussion - 2024 will be circulated prior to the session.

Item 5 - Report of the Expert Panel for Technical Appraisal of Project Proposals

[Document ITTC/EP-59]

The report of the Fifty-ninth Expert Panel, which was convened virtually, is contained in document ITTC/EP-59. Pursuant to Annex B of ITTC Decision 4(XXV), the general observations of the report produced by the Expert Panel shall be considered under this item in a joint session of all Committees.

Item 6 - Review of Projects and Pre-projects in Progress

[Document CEM-CFI(LVIII)/2]

In order to further streamline their work, the Committees, in accordance with ITTC Decision 4(XXV), Annex A, Section VI, requested that reporting and discussion during the session be limited to projects and pre-projects that are:

- having implementation problems;
- requiring additional funding;
- requesting extension in time of more than six months beyond the original duration of the project; or
- requesting essential major modifications of the work plan and budget.

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LVIII)/2 on the progress or status of projects, pre-projects and activities approved for financing and implementation by the Council. The report covers the following (those meeting one or more of the above criteria are denoted by an asterisk after the project number):

(A) Projects and Activity under implementation

Committee on Economics, Statistics and Markets

1. PD 913/20 Rev.4 (M) Strengthening Forest Monitoring and Extending the Coverage of the Traceability System in Panama

Committee on Forest Industry

1. PD 912/20 Rev.3 (I) Strengthening Technical and Business Management in the Timber Forest Industry of Peru
2. PD 926/22 Rev.1 (I) Promotion of Sustainable Domestic Consumption of Wood Products in Thailand
3. PD 928/22 Rev.1 (I) Development of Sustainable Domestic Market for Wood Products (Indonesia)
4. PD 935/23 Rev.1 (I) Promoting Sustainable Wood Use for Domestic Market in Malaysia
5. PP-A/60-369 Strengthening Surveillance and Monitoring to Tackle the Surge in Forest Loss and Land Degradation, Induced by Intensifying Conflict in Thailand's Border Areas

(B) Project pending agreement

Committee on Economics, Statistics and Markets

1. PD 933/23 Rev.2 (M) Promotion of Sustainable Teakwood Use in Domestic Markets of India

(C) Project pending financing

Committee on Forest Industry

1. PD 912/20 Rev.3 (I) Strengthening Technical and Business Management in the Timber Forest Industry of Peru
Phase II

Item 7 - Report on Completed Project
[Document CEM-CFI(LVIII)/3]

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LVIII)/3 on the following projects that may be declared complete:

Committee on Economics, Statistics and Markets

1. PD 832/16 Rev.2 (M) Implementing Mechanisms to Improve Traceability in the Forest Production Chain in Guatemala

Committee on Forest Industry

1. PD 922/21 Rev.1 (I) Promotion of Sustainable Domestic Wood Consumption in Vietnam

Item 8 - Ex-post Evaluation

(A) Ex-post Evaluation Reports

The Committees may recall that no project was selected for ex-post evaluation during their Fifty-seventh Sessions.

(B) Selection of Projects for Ex-post Evaluation

According to ITTC Decision 3(XXVIII) on "Ex-post Evaluation of Projects" (see extract below), the Committees are requested to consider for ex-post evaluation all completed individual projects or group(s) of projects based on the criteria contained in Annex 1 of the Decision. The consideration by the Committees is normally to be taken at the session at which the projects are declared complete. A list showing projects declared complete by both Committees from 2022-23 (reported completed to the Committees in the two years preceding the current session) but not yet evaluated (indicating in bold those meeting the criteria of Decision 3(XXVIII) of ITTO budget over US\$400,000) is included below. When considering projects for possible ex-post evaluation,

the Committees should note that at the time of preparing this report, approximately \$139,837.08 remains available to CEM for future ex-post evaluations, while all CFI pooled funds have been depleted.

Submitted by	Project ID	Title	ITTO Funding	Reported complete
Mozambique	PD 732/14 Rev.2 (M)	Improve Forest Governance in Mozambique	\$321,138	2023
Honduras	PD 770/15 Rev.1 (I)	Promotion and Sustainable Management of Lesser-Used Timber Species (LUTS) in the Moist Forests of the Departments of Atlantida, Colon and Northern Olancho in Honduras	\$196,224	2023
Ghana	PD 845/17 Rev.3 (M)	Enhancing the Capacity of Forest Communities in Forest Governance, Monitoring and Community Development Projects in Mankraso Forest District Ghana	\$120,000	2023

**Extract from Decision 3(XXVIII) Annex I, Paragraph 1(iii):
Procedures to Identify Projects/Groups of Projects for Ex-Post Evaluation**

To assess if a project requires ex-post evaluation, the Committee(s) should take into account the nature of the project (ex-post evaluation is particularly important for human resources and institutional/infrastructure development projects). A short-list of projects whose ex-post evaluations would be beneficial should be prepared by selecting those meeting the following requirements:

- (a) ITTO budget of individual projects or groups of projects above an appropriate level(e.g. US\$400,000);
- (b) Clear benefits to be derived from learning more about facts, achievements and difficulties during project implementation and completion, including information and data on:
 - whether the expected outputs were achieved;
 - whether the project achieved its specific objective(s);
 - whether there were unexpected results and impacts, either harmful or beneficial;
 - who benefited from the project;
 - what were the key lessons learned from the project;
 - what direct recommendations have arisen for future projects; and
 - whether the project activities are sustainable.
- (c) The potential for wider application of lessons learned;
- (d) Other factors as considered appropriate by the Committees.

Item 9 - Policy Work

ITTC policy work instructions to Committees, pursuant to ITTC Decision 4(XXV) include:

- Restructure the agendas of the Committees to include a separate agenda item for policy work.
- Use the current ITTO Strategic Action Plan, the policy-relevant aspects of the ITTO Biennial Work Programmes, the findings of completed projects and Council Decisions as the primary basis for identifying items for policy development.
- Decide during each session of each Committee those subjects which will be discussed under the agenda item Policy Work during its next session and agree upon the way to prepare for such a discussion in the Committee.

Committee on Economics, Statistics and Markets

The Committees at their Fifty-seventh session held discussions and agreed to continue to work in the Fifty-eighth session on the following policy-related matters under the Committee on Economics, Statistics and Markets:

- Market Access;
- Forest and Timber Certification; and
- APEC EGILAT and ITTO collaboration.

Committee on Forest Industry

The Committees at their Fifty-seventh session held discussions and agreed to include the following policy-related matter in the Fifty-eighth session under the Committee on Forest Industry:

- Promotion of sustainable wood use in domestic markets.

Item 10 - Election of Chairpersons and Vice-Chairpersons for 2025

The election of Chairpersons and Vice-Chairpersons for 2025 will be the subject of consultations within the Council and the Committees.

Item 11 - Dates and Venues of the Fifty-ninth and Sixtieth Sessions of the Committees

The dates and venues of the Fifty-ninth and Sixtieth sessions of the Committees are determined in relation to the dates and venues fixed by the Council for its Sixty-first and Sixty-second sessions.

Item 12 - Other Business

The Committees may consider any matters raised for discussion under this item.

Item 13 - Recommendations to the International Tropical Timber Council

The Committees may consider recommendations to the Council on projects, pre-projects, policy work and any other matters concerning economics, statistics, markets and forest industry.

Item 14 - Report of the Session

The Committees may consider and adopt a report containing recommendations to the Council. The Committees may request the Chairperson to present the report during the Sixtieth session of the Council for consideration and adoption.

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