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PROGRESS REPORT ON THE IMPLEMENTATION OF THE ITTO BIENNIAL WORK PROGRAMME FOR 2018-2019 EXTENDED INTO 2020 – DECISION 3(LV)

[Item 12(a) of the Provisional Agenda]

This document is prepared pursuant to Council Decision 2(LIII), which requested the Executive Director to report on the implementation status of the ITTO Biennial Work Programme (BWP) for the years 2018 and 2019. The document contains the activities as approved in Council Decision 2(LIII), however the columns on 'Relevance' and 'Responsible Body' have been replaced by the column on the 'Implementation Status'. For information on 'Relevance' and 'Responsible Body' please see Annex 1. For the detailed terms of reference of each activity, please refer to the BWP 2018-2019 as approved in Council Decision 2(LIII).

With the adoption of Decision 3(LV) the BWP 2018-2019 was extended into 2020.

The Biennial Work Programme (BWP) 2018-2019, was adopted with Council Decision 2(LIII) and it was extended into 2020 through Council Decision 3(LV). It includes 41 activities divided into two parts. Part 1 includes 26 activities requiring financing through core budget, voluntary contributions or other sources. Part 2 includes 15 administrative and financial activities that do not require financing. With a view to provide a coherent structure, the activities under Part 1 have been categorized into the five groups according to their nature. The funding status of each activity is reflected in Table 1. Administrative and financial activities with no financial requirements (Activities 27-41) are not included.

Table 1: Overview on the Financing Status of the BWP 2018-2019 extended into 2020 (as of 9 October 2020)

		Financing Status	US\$ Pledged
GROUP 1 – FIELD ORIENTED ACTIVITIES WITH ENGAGEMENT OF/WORK IN MEMBER COUNTRIES			
1	Incentives for green-growth value chain investments in tropical forests	Full	*50,000
2	Building legal and sustainable forest product supply chains	Full	3,352,142
3	Strengthening Participation of the Private Sector in the Work of ITTO	Partial	120,000
4	Enhancing teak management	Partial	1,236,250
5	Restoration, conservation and sustainable use of mangrove ecosystems	Pending	NIL
6	Enhance cooperation between ITTO and CITES	Partial	550,000
7	Independent market monitoring of FLEGT-licensed timber	Full	EU Grant
8	a) Criteria and indicators workshops	Partial	34,484
	b) Adapting the 2016 ITTO Criteria and Indicators (C&I) for SFM to African context	Partial	106,735
9	Statistical capacity building workshops	Partial	76,821
GROUP 2 – NORMATIVE WORK ON POLICY GUIDELINES OR OTHER STRATEGIC WORK			
10	a) Operationalizing ITTO Policy guidelines on gender equality and empowering women	Partial	25,000
	b) Update ITTO Guidelines for Forest Landscape Restoration	Full	176,890
11	Formulate a new ITTO Strategic Action Plan	Full	200,000
GROUP 3 – COLLABORATIVE WORK/MEETINGS WITH OTHER ORGANIZATIONS/INITIATIVES			
12	Prevention and management of fire in tropical timber-producing forests	Partial	2,230,526
13	International conference on halting deforestation and increasing forest area	Pending	NIL
14	Cooperation and consultation with the CPF, UNFF and others	Partial	80,652
15	Collaboration on criteria and indicators for SFM	Partial	42,989
GROUP 4 – COMMUNICATIONS AND OUTREACH RELATED WORK			
16	ITTO communication strategy	Full	70,000
17	ITTO Tropical Forest Update (TFU)	Full	Core
18	a) Communications activities (website, reports, PR, etc.)	Full	Core
	b) Outreach activities (booths and/or side events at relevant international fora)	Full	Core
GROUP 5 – ANALYTICAL, STATISTICAL, AND OTHER RECURRING WORK			
19	Trade (TAG) and Civil Society (CSAG) Advisory Group involvement	Full	80,000
20	ITTO Annual Market Discussion	Full	Core
21	Expert Panel for Technical Appraisal of Project Proposals	Full	Core
22	ITTO Fellowship Programme	Partial	230,672
23	ITTO Market Information Service (MIS)	Full	Core
24	Enhancement of statistical work and databases on statistics	Full	Core
25	Biennial review and assessment of the world timber situation	Full	Core
26	Status of tropical forest management 2019 report	Pending	NIL

* Plus US\$400,000 under Activity 2

The total funding sought under the BWP 2018-2019 is US\$9,870,000. Out of this amount, US\$1,840,000 has been approved under core operational costs through Decision 3(LIII) and US\$ 8,030,000 is sought from voluntary contributions. Activity 7 on Independent Market Monitoring (IMM) is fully funded by an EU Grant in the amount of Euro 4 million and is not included in the calculation of the contributions sought/pledged under this BWP.

At the time of preparing this report, total voluntary contributions in the amount of US\$8,663,161 have been pledged under the extended BWP, i.e., US\$821,799 in 2018, US\$4,598,934 in 2019 and US\$3,242,428 in 2020 (see Table 2). The total voluntary contributions pledged equal 107.9% of the voluntary contributions originally sought for the biennium 2018/2019.

Table 2: Voluntary contributions by year to the BWP 2018-2019, extended into 2020 (as of 9 October 2020)

Year	US\$ sought	US\$ pledged*
2018	US\$ 4,745,000	US\$ 821,799
2019	US\$ 3,285,000	US\$ 4,598,934
2020	n/a	US\$ 3,242,428
Total	US\$ 8,030,000	US\$ 8,663,161

The voluntary contributions pledged to the BWP in 2019 exceeded the amount originally sought under this BWP for that year, mainly due to two pledges from Germany, i.e. to Activity 2 (US\$2,390,000) and to Activity 5 (US\$1,236,390), in addition to pledges from China, EU, Japan, Korea, Netherlands and the USA. Contributions were also received in 2018-19 from the International Union for Conservation of Nature, IUCN; the Program for the Promotion of Certified Forest Operations, PPECF and the Bali Partnership Fund. Contractual contributions were received from the World Bank and the CITES Secretariat.

In 2020 voluntary contributions were received from China, Japan, the USA and from FAO. Under Activity 12 an additional sub-activity has been added with funding of US\$2,210,526 from the Government of Japan under its emergency assistance program for urgent actions for fire prevention and response.

While the total voluntary contributions received (US\$8,663,161) under the BWP 2018-2019 extended into 2020 exceed the amount originally sought (US\$8,030,000), a substantial number of activities have received only partial funding or remain pending finance. This is mainly due to the extension of the BWP for one additional year and the fact that two activities have received substantially more funding than originally sought, i.e., Activity 2 (sought US\$1,000,000; received US\$3,352,142) and Activity 12 (sought US\$100,000; received US\$2,230,526).

In summary, out of the 26 activities requiring financing, seven activities are fully funded through core budget and one activity (Activity 7, IMM) is fully financed through an EU Grant. In addition, five activities have been fully funded through voluntary contributions, ten activities have received partial funding and three activities remain pending finance. All contributions received under the BWP 2018-2019 extended into 2020 are summarized in Table 3.

Table 3: Contributions to the BWP 2018-2019 extended into 2020 by donor

Members	US\$
Germany	3,705,886
Japan	2,662,678
USA	1,254,265
EU	328,416
China	300,000
Korea	120,423
Netherlands	26,799
<i>Bali Partnership Fund</i>	<i>16.510</i>
Non-members	
FAO	147,848
IUCN	56,467
PPECF	43,869
Subtotal	8,663,161
Contractual contributions	
EU Grant for IMM (Activity 7)	4,499,438*
CITES Secretariat	576,483
World Bank	40,000
Subtotal	5,115,921

*Grant Agreement (€4,000,000)

Status, Progress, Achievements:

A brief summary of the status, progress and achievements of activities that have received partial or full financing is given below. A more detailed account is provided in the Progress Report table.

Group 1 – Field oriented activities with engagement of/work in member countries

- **Activity 1 – Incentives for green-growth value chain investments in tropical forests**
The Secretariat collaborated with the World Bank and co-hosted a workshop on Fiscal Mechanisms for a Sustainable Forest Sector in Washington D.C. in late October 2018. Additional funding has been provided for full implementation of this activity as part of the Legal and Sustainable Supply Chains, LSSC pilot programme (Activity 2). These funds are being used to undertake case studies and/or pilot implementation of selected fiscal mechanisms in a range of ITTO producer countries and to undertake a global study of supply-demand gaps for tropical timber. While the work will be largely completed by the end of 2020 it has been impacted by the COVID-19 pandemic and it is expected to continue through 2021, pending approval of an extension request.
- **Activity 2 – Building legal and sustainable forest product supply chains**
This activity is part of the Legal and Sustainable Supply Chain, LSSC pilot programme. It has received funding from the Germany, Japan, USA, China and FAO. An update on the different components of this activity is included in Annex 2.
- **Activity 3 – Strengthening participation of the private sector in the work of ITTO: industry-led legality compliance/due care training**
The Secretariat has been collaborating with the World Resources Institute (WRI) as well as the Global Timber Forum and FAO to undertake two training workshops for the Peruvian forest industry on complying with relevant market legality requirements in 2019. ITTO has agreed to extend this private sector training work to Guatemala during 2020; however the planned workshops have been postponed until at least late in the year due to COVID-19. Limited funds will also be provided to support virtual workshops for the private sector in Colombia.
- **Activity 4 – Enhancing Teak Management**
The 2nd Project Steering Committee Meeting and National Teak Forum "Sustainable Teak Value Chains for Sustainable Local Development" was held in Vientiane and Luang Prabang Provinces, Lao PDR in February 2020 back to back with a technical meeting for the Vietnam component for teak value chain assessment. Seven issues of the bi-monthly ITTO Teak Project's Newsletters have been published (<http://www.teaknet.org/>). Due to the COVID-19 pandemic, the 4th World Teak Conference (WTC) was postponed from August 2020 to August 2021. During the conference, a special session on Sustainable Teak Management in Mekong Sub-region will be organized.
- **Activity 6 – Enhance cooperation between ITTO and CITES**
ITTO signed contracts with the CITES Secretariat to receive funds totaling US\$ 576,483 under the CITES Tree Species Program (CTSP) through 2020. These contracts define ITTO's assistance to CITES in implementing the CTSP, including reviewing proposals submitted by ITTO members; convening 3 regional meetings; participating in the CTSP advisory committee; and supporting implementation of projects in ITTO member countries. Most CTSP projects have been impacted by the COVID-19 pandemic; the CTSP is likely to be extended through 2021 during which time ITTO will continue its collaboration.
- **Activity 7 – Independent market monitoring of FLEGT-licensed timber**
In March 2020 the IMM Project Steering Committee (PSC) approved the 2020 Work Plan, which provided for continuation of activities launched in 2018 and 2019 as well as several new special studies and broadening of the correspondent network in VPA partner countries. Six IMM Trade Consultation workshops in key EU countries were completed in important European tropical timber markets by the

end of 2019. A seventh workshop was planned in Italy in May 2020, but had to be postponed due to the COVID pandemic, with a November 2020-date currently under consideration. Survey work undertaken by the IMM network of correspondents in the EU was limited to six countries in 2020, as market players in Spain were difficult to engage due to the limited trade volumes between Spain and Indonesia and delays in the start of FLEGT-licensing in African partner countries. In VPA partner countries, survey work continued in Indonesia and Ghana; new country correspondents were appointed for Congo Rep. and Vietnam in late 2019 and baseline studies commissioned for both countries in 2020. Two new special studies – a furniture sector follow-up study with focus on key Asian suppliers and a FLEGT impact on forest sector investment follow-up study with focus on Indonesia and Vietnam – were completed during 2020. Final reports on all IMM special studies can be found on the IMM website (<https://www.flegtimm.eu/index.php/reports>).

- **Activity 9 – Statistical capacity building workshops**

FAO invited ITTO to participate in a national workshop on Forest products Statistics in Viet Nam, co-organized by the Viet Nam Administration of Forestry (VNFOREST) and supported by the Forest Resources and Environment Center. A regional statistical workshop covering all African ITTO member countries planned for September 2020, had to be postponed to 2021 due to COVID-19.

Group 2 – Normative work on policy guidelines or other strategic work

- **Activity 10 – Developing and operationalizing ITTO’s policy guidelines to members**

(a) A discussion panel led by CSAG, focusing on the role of women in achieving ITTO’s objectives, including constraints and opportunities was held during the 54th ITTC. The Secretariat sponsored and conducted a preparatory meeting of Togolese women for the establishment of a REFACOF chapter in Togo. A panel ‘Enhancing the Role of Women in Forestry’ was held during the Trade and Markets Day at the 55th ITTC. CSAG has also been supported to participate at TICAD 7 in Yokohama, Japan to advocate the interests of women in the forestry sector. Several articles highlighting the role of women in forestry have been published in TFU, with issue 28/1 (2019) focusing on this topic.

(b) The Guidelines for Forest Landscape Restoration in the Tropics were adopted based on Decision 7(LV) and the publication of the Guidelines in English, French and Spanish is being finalized with a policy brief highlighting key elements of these Guidelines. The Asia-Pacific Regional Workshop for FLR ‘From principles to action on the ground’ was planned in Myanmar in March 2020 as a joint effort between ITTO and IUFRO under the Tier 2 of the CPF Joint Initiative on FLR. However, this workshop has been postponed due to the COVID-19 pandemic.

- **Activity 11 - Formulate a new Strategic Action Plan**

Due to the COVID-19 pandemic, it has not been possible to conduct necessary consultancy work, consultations or to convene a Working Group for the preparation of a draft ITTO Strategic Action Plan for consideration of the Council. Provided that the situation improves and allows for such work to be conducted in 2021, a draft ITTO Strategic Action Plan will be submitted for Council’s consideration at the ITTC 57.

Group 3 – Collaborative work/meetings with other organization/initiatives

- **Activity 12 - Prevention and management of fire in tropical timber-producing forests**

ITTO participated in the 7th IWFC “Facing Fire in a Changing World: Reducing Vulnerability of People and Landscapes by Integrated Fire Management” in Campo Grande, Brazil, 28 October - 1 November 2019. Assistance has been provided for the participation of five forest fire experts from Ghana, Indonesia, Panama, Peru, and Vietnam. Under this activity and an additional sub-activity has been added with funding of US\$2,210,526 from the Government of Japan, provided under its emergency assistance program for urgent actions for fire prevention and response.

- **Activity 14 – Cooperation and consultation with the CPF, UNFF and others**
ITTO collaboration with CPF members has been strengthened concerning forest landscape restoration and through the ‘Sustainable Wood for a Sustainable World’ (SW4SW) initiative adopted in May 2018 as a Joint Initiative of CPF. ITTO co-organized a side-event “Forest-based solutions in the tropics for combating climate change and achieving the SDGs” with Forest and the Forest and Forest Products Research Institute of Japan (FFPRI) at UNFCCC COP 25 in December 2019. The Secretariat is planning to participate in and assist the participation of experts in CBD COP 15 related meetings in 2021 to provide technical inputs to the Post 2020 Global Biodiversity Framework.
- **Activity 15 – Collaboration on criteria and indicators for SFM**
Planned meetings of the FAO FRA Advisory Board and other C&I related meetings have been postponed or held virtually in 2020 due to COVID-19. ITTO will participate in a virtual roundtable on the FRA 2020 report during FAO’s COFO virtual meeting in October 2020.

Group 4 – Communication and outreach-related work

Activities under Group 4 have resulted in a broad range of products. These included, among others, publications, videos, newsletters, social media posts, exhibition booths, website updates, promotional materials and lectures. Noteworthy accomplishments include the relaunch of the ITTO’s website with a new look and intuitive navigation and a new design for TFU. The Secretariat expects to engage a communications consultant to assist in the development of the ITTO Communications Strategy in the last quarter of 2020 and work on developing the strategy in 2021. The TFU is distributed in hard copy to about 14 000 individuals and organizations in more than 160 countries. The e-newsletter Tropical Forest News has more than 2,700 subscribers.

Group 5 – Analytical, statistical and other recurring work

- **Activity 19 – Trade (TAG) and Civil Society (CSAG) Advisory Group involvement**
Assistance has been provided by the Secretariat for the participation of CSAG and TAG at the 54th and 55th ITTC.
- **Activity 20 – ITTO Annual Market Discussion**
The 2019 Market Discussion on the theme “Added Value Processing in Africa - The Opportunities and Challenges” took place during the new “Trade and Markets Day” as part of the 55th ITTC held in Lomé, Togo. The theme for the next Annual Market Discussion proposed by the Trade Advisory Group (TAG) is “Resilience in Trade: Timber Sector and COVID-19”. Due to the pandemic the TAG recommended postponing the 2020 Annual Market Discussion until Council is convened with representatives of member countries and the trade able to participate physically.
- **Activity 21 – Expert Panel for the Technical Appraisal of Project Proposals**
The 54th Expert Panel was convened in Yokohama, Japan on 24-28 June 2019. The report will be presented to the Joint Committees under JC Agenda Item 1 [Document ITTC/EP-54]. Due to COVID-19 the 55th Expert Panel was conducted electronically. The report will be presented to the Council under Item 20(a) of the Provisional Agenda (Document ITTC(LVI)/12)
- **Activity 22 – ITTO Fellowship Programme**
The Progress report on the implementation of the ITTO Fellowship Programme [Document ITTC(LVI)/5] will be included under Item 12(a) of the Provisional Agenda Item. The Fellowship Selection Panel will meet prior to the Fifty-sixth Session of the Council and will make recommendations for awards under the Fellowship Cycle 2020 to the Council.
- **Activity 23 - ITTO Market Information Service (MIS)**
Twenty-three issues of the Tropical Timber Market Report (TTMR) have been published in 2018 and 2019 each and are planned for 2020. The report is distributed to over 18,000 registered readers.

- **Activity 24 - Enhancement of statistical work and databases on statistics**

In 2020, the Inter-secretariat Working Group on Forest Statistics (IWGFS) was held in Geneva. Main topics discussed were the continuous improvements of the Joint Forest Sector Questionnaire, the inclusion of new forest products conversion factors inside the current statistical systems of the participating organizations, the implementation of automatic procedures for reducing trade discrepancies and the presentation of ITTO procedures for automatically downloading data from the UN trade statistics database (COMTRADE).

- **Activity 25 – Biennial review and assessment of the world timber situation**

The draft elements for the Biennial Review and Assessment of the World Timber Situation for 2017-2018 were presented to and considered by the 54th ITTC. The Biennial Review and Assessment of the World Timber Situation 2017-2018 was published in September 2019 and complemented with an analysis of the Japanese timber market undertaken by the Japan Wood-products Information and Research Center (JAWIC). The ITTO online statistical database was updated in July 2020 with the most current production and trade figures for primary wood products and for the trade of secondary wood products covering the period 1990-2019.

The draft elements for the Biennial Review and Assessment of the World Timber Situation for 2019-2020 will be presented to and considered by the 56th ITTC, with the final Biennial Review to be published by June 2021.

Administrative and financial activities (no financial requirements)

Under this category, 15 activities have been approved. All activities are categorized as 'regular sessions work'.

PROGRESS REPORT
BIENNIAL WORK PROGRAMME FOR 2018-2019

GROUP 1 - FIELD ORIENTED ACTIVITIES WITH ENGAGEMENT OF/WORK IN MEMBER COUNTRIES

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
<p>1. Incentives for green-growth value chain investments in tropical forests</p>	<p>ITTO will collaborate with the World Bank and FAO Forestry Department on an activity entitled “Designing a Mechanism to Incentivize Deforestation-Free Landscapes and Value Chains for Green Growth”. ITTO’s funding will primarily be used to co-fund a background study and to fund up to six tropical country case studies to analyze the impact of existing (and the potential impact of new) incentives for promoting investment in productive forest to achieve deforestation-free landscapes and value chains for green growth.</p> <p>Estimated cost: US\$300,000 Expected funding sources: Voluntary Contributions Year 2018–US\$200,000 Year 2019–US\$100,000</p>	<ul style="list-style-type: none"> • Background studies produced on contribution of productive forests and their value chains to SFM • Case studies developed in up to six ITTO producer countries (3 in 2018 & 3 in 2019) • Participation of ITTO Secretariat in relevant related meetings/initiatives 	<p>Funding pledged: US\$ 50,000 (<i>additional \$400,000 funded under Activity 2</i>)</p> <p>Funding pending: Year 2018 NIL Year 2019/20 NIL</p> <p>The government of USA provided \$50,000 to this activity in 2018 which allowed the Secretariat to collaborate with the World Bank and co-host a workshop on Fiscal Mechanisms for a Sustainable Forest Sector in Washington D.C. in late October 2018. The workshop assembled 12 international experts as well as ITTO and World Bank staff to finalize a compendium on fiscal mechanisms to promote SFM.</p> <p>In 2019, the government of Germany provided an additional \$400,000 for this work as part of a larger contract with BMEL to implement the Legal and Sustainable Supply Chains program (see Activity 2). These funds are being used to undertake case studies and/or pilot implementation of selected fiscal mechanisms in a range of ITTO producer countries in all three tropical regions (Brazil, Cambodia, Congo Rep., Cote d’Ivoire, Myanmar, Peru, Thailand, Vietnam), and to undertake a global study of supply-demand gaps for tropical timber.</p> <p>This work will be largely completed by the end of 2020, although a regional workshop planned for Africa and a case study in Gabon could not be completed due to the COVID-19 pandemic. This activity will therefore continue through 2021 once an extension request is approved by the government of Germany.</p>
<p>2. Building legal and sustainable forest product supply chains</p>	<p>Increase assurance of sustainability and legality through the establishment of a green supply chain platform that links legal and sustainable forest products to markets. The activity will also compile/disseminate information on timber from sustainable supply chains. The Secretariat will work with relevant consumer markets requiring verification of legality/sustainability of timber to identify tropical forest operators and other private</p>	<ul style="list-style-type: none"> • Tropical forest operators and other industrial sector entities with increased capacity for SFM and/or sustainable supply chains developed • Increased trade in 	<p>Funding pledged: US\$ 3,352,142</p> <p>Funding pending: Year 2018 NIL Year 2019/20 NIL</p> <p>The following progress has been made in 2019-20:</p> <ul style="list-style-type: none"> • A scoping mission to Gabon, Cameroon and Republic of Congo was conducted on 25 Feb to 8 Mar. 2019 to visit and discuss with government agencies, industry associations,

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>sector entities that would benefit from capacity building on SFM and/or the establishment of sustainable supply chains. The activity will also contribute to related initiatives currently underway by CPF and others.</p> <p>Estimated cost: US\$1,000,000 Expected funding sources: Voluntary Contributions Year 2018–US\$600,000 Year 2019–US\$400,000</p>	<p>sustainable/legally verified timber from forest operators/ private sector entities</p>	<p>forest and timber enterprises, EU and FSC representatives. The mission was financially supported by GIZ and included representatives from GIZ, GGSC Secretariat and ITTO.</p> <ul style="list-style-type: none"> • The International Forum “Together towards Global Green Supply Chains - a Forest Products Industry Initiative” was held on 22–25 October 2019 in Shanghai and Huzhou, China with the financial support of BMEL. Around 370 participants attended this conference and other related events. • The GGSC business information exchange platform has been established in initial operation since August 2019, including the LSSC-GGSC website and the business information exchange index. • The Training Workshop on Global Green Supply Chain (GGSC) for Forest Products was co-organized in November 2019 in Macao, China. This 2-weeks workshop was financially supported by the China-Portuguese-speaking Countries Forum (Macao) with 24 participants from 8 countries. • The following five activities were implemented under the pilot programme on ‘Legal and Sustainable Supply Chains for Tropical Wood and Forest Products, LSSC, with funding support from BMEL, Germany for the period from 1 June 2019 to 31 December 2020 (extension to 31 December 2021 being sought): <ul style="list-style-type: none"> • Incentives for green-growth value chain investments in tropical forests (see BWP Activity 1) • Supporting the establishment and operation of the Global Legal and Sustainable Supply Chain (LSSC) Platform • Promotion of smallholders’ forest landscape restoration in West Africa • From rosewood stockpiles towards legal and sustainable management of supply chains in Madagascar (deleted due to inability to reach agreement with government of Madagascar on proposed activities; agreed funding transferred to LSSC component) • Development of training curricula for Central African countries on legal and sustainable supply chains <p>The implementation status of the above five activities is</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
			<p>provided in Annex 2. Due to the COVID-19 pandemic, planned workshops/scoping studies in Africa and Latin America could not be carried out as planned in 2020. This work will therefore continue into 2021 and possibly beyond. ITTO and RIFEAC started a capacity building activity in March 2020 with funding from Japan (Forestry Agency) which supports Activity 5 of the pilot programme on LSSC. The implementation status of this activity is provided in the Committee Document CRF(LIV)/3.</p> <p>At the time of preparing this document, the Secretariat was working with the Government of Japan (Forestry Agency) to formulate activities with additional funding of approximately \$800,000 to facilitate work in Myanmar and other Asian countries on timber legality assurance systems. More details on this will be provided during ITTC 56 and in subsequent BWP progress reports.</p>
<p>3. Strengthening Participation of the Private Sector in the Work of ITTO: Industry-led legality compliance/due care training</p>	<p>ITTO will work with the Trade Advisory Group as well as organizations such as the Global Timber Forum and FAO (a CPF partner) through its FLEGT Program, as well as other major and relevant international and regional organizations (IOs), non-governmental organizations (NGOs) and private sector associations that are working in this area to pilot and eventually scale up capacity to comply with legality requirements in international markets. The training model will follow one that has been proven successful – delivered by industry actors, who understand the challenges, needs and vocabulary of businesses and industry in producer countries who are involved in the international trade.</p> <p>Estimated cost: US\$400,000 Expected funding sources: Voluntary Contributions Year 2018–US\$100,000 Year 2019–US\$100,000</p> <p>Others: FAO/FLEGT: US\$30,000 Other IOs: US\$70,000 NGOs: US\$90,000 Private: US\$10,000</p>	<ul style="list-style-type: none"> • 1-3 pilot trainings held for private sector • Technical Assistance by international experts / organizations 	<p>Funding pledged: US\$ 120,000 Funding pending: Year 2018 US\$ 15,000 (<i>ITTO only</i>) Year 2019/20 US\$ 65,000 (<i>ITTO only</i>)</p> <p>The Secretariat has been collaborating with the World Resources Institute (WRI) to implement this activity. ITTO worked with WRI as well as the Global Timber Forum and FAO to undertake two training workshops for the Peruvian forest industry on complying with relevant market legality requirements in 2019. ITTO has agreed to extend this private sector training work to Guatemala during 2020; however the planned workshops have been postponed until at least late in the year due to COVID-19. ITTO also agreed to provide limited funds to support virtual workshops for the private sector in Colombia; these were about to get underway when this document was being prepared.</p> <p>This work will continue into 2021 and possibly beyond. Additional contributions to this activity will be used to extend the scope of work, including to other tropical countries/regions.</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
4. Enhancing teak management	<p>This activity will promote sustainable teak development regionally and globally in plantation and natural teak forests that give a special attention to plantations which are of increasing importance in many countries. The activity will have a regional approach and is aimed at enhancing the contribution of sustainable teak management to the protection of tropical forests in participating countries, as well as promoting legal and sustainable teak industry and trade. This activity could also be expanded to other commercially important tropical timber species.</p> <p>Estimated cost: US\$2,000,000 Expected funding sources: Voluntary contributions Year 2018–US\$700,000 Year 2019–US\$1,300,000</p>	Improved teak management and utilization in up to 5 countries in each tropical region (Asia, Africa, Latin America)	<p>Funding pledged: US\$ 1,236,250 Funding pending: Year 2018 US\$ 700,000 Year 2019/20 US\$ 63,750</p> <p>In 2018, the proposal entitled ‘Enhancing Conservation and Sustainable Management of Teak Forests and Legal and Sustainable Wood Supply Chains in the Greater Mekong Subregion’ was formulated. The Federal Ministry of Food and Agriculture of Germany (BMEL) provided an amount of US\$ 1,236,250 to support the implementation of this activity.</p> <p>The following progress has been made:</p> <ul style="list-style-type: none"> • Implementing agreement between ITTO and BMEL was finalized during ITTC 54 in Yokohama in 2018 and subsequently MoUs between ITTO and four implementing agencies in Cambodia, Lao PDR, Thailand and Vietnam were concluded in December 2018 while a MoU with Myanmar was finalized in October 2019; • Inception workshop was held in Bangkok on 23-25 April 2019 with the participation of representatives from the donor country, the five implementing agencies and ITTO; • Most of planned activities in the region have been successfully implemented but the implementation of a few field activities has been delayed due to the COVID-19 pandemic; • Main events held during 2019-20 period include: <ul style="list-style-type: none"> ✓ Training Workshop on Teak Propagation Technique and Silvicultural Practices on 5-9 August 2019 at the Elephant Conservation Center in Lampang Province, Thailand ✓ Regional Workshop on Sustaining Teak Forests in Mekong Basin at AFoCO Regional Education and Training Center in Yangon, Myanmar on 24-27 September 2019 in collaboration with AFoCO. ✓ The 2nd Project Steering Committee Meeting and National Teak Forum in Lao PDR: “Sustainable Teak Value Chains for Sustainable Local Development”, in Vientiane and Luang Prabang Provinces, Lao PDR on 18-21 February 2020

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status									
			<p>✓ Technical Meeting for Vietnam Component was organized for teak value chain assessment on 22-25 February 2020 in conjunction with the National Teak Forum in Lao PDR</p> <ul style="list-style-type: none"> • Bi-monthly ITTO Teak Project's Newsletters created. Up to now, 7 issues have been published (http://www.teaknet.org/) • Due to the COVID-19 pandemic, the 4th World Teak Conference (WTC) was postponed from August 2020 to August 2021. During the conference, a special session on Sustainable Teak Management in Mekong Sub-region will be organized. • A Project Facebook page has been created and its content has been updated regularly (https://web.facebook.com/ITTO-TEAK-IN-Mekong-393301941225768/). <p>This work will continue into 2021 and beyond. Additional contributions to this activity will be used to extend the scope of work, including to other tropical regions.</p>									
5. Restoration, conservation and sustainable use of mangrove ecosystems	<p>This activity will conduct a global mangrove thematic study to review the future potential of sustainably managing mangroves in securing ecosystems and improving the resilience of vulnerable coastal communities as a follow-up to the recommendations of the International Conference on Sustainable Mangrove Ecosystems held on 18-21 April 2017 in Bali, Indonesia.</p> <p>Estimated cost: US\$140,000 Expected funding sources: Voluntary Contributions Year 2018-US\$60,000 Year 2019-US\$80,000</p>	<ul style="list-style-type: none"> • Conduct a global mangrove thematic study • Joint organization of three regional expert group meetings with ISME and IUCN • A study synthesis report 	<table border="0"> <tr> <td>Funding pledged:</td> <td>US\$ NIL</td> <td></td> </tr> <tr> <td>Funding pending:</td> <td>Year 2018</td> <td>US\$ 60,000</td> </tr> <tr> <td></td> <td>Year 2019/20</td> <td>US\$ 80,000</td> </tr> </table> <p>This activity is pending financing.</p>	Funding pledged:	US\$ NIL		Funding pending:	Year 2018	US\$ 60,000		Year 2019/20	US\$ 80,000
Funding pledged:	US\$ NIL											
Funding pending:	Year 2018	US\$ 60,000										
	Year 2019/20	US\$ 80,000										

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
<p>6. Enhance cooperation between ITTO and CITES</p>	<p>Continue to assist Members to implement CITES listings of timber species. Pursuant to Decision 5(XLVI) on “Multi-Donor Mechanism to Facilitate Enhanced Cooperation between ITTO and CITES”, ITTO successfully completed implementation of a second grant of approximately US\$6,200,000 (EUR5,000,000) from the European Union (through the European Commission) in 2016. Matching contributions from other donors of over US\$3,000,000 were received by ITTO during the four-year EU/EC grant period. While the EU/EC in 2016 decided to provide further funding for work on CITES-listed tree species directly to the CITES Secretariat, other ITTO donors are encouraged to continue to support ITTO’s CITES-related work through this activity.</p> <p>ITTO contributions: US\$600,000 Expected funding sources: Voluntary Contributions Year 2018–US\$300,000 Year 2019–US\$300,000</p>	<ul style="list-style-type: none"> • Up to three countries with improved inventory designs • Up to three tracking/monitoring systems established • Up to three regional training/ experience workshops conducted • Reduced number of trade suspensions of CITES listed timber species 	<p>Funding pledged: US\$ 550,000 Funding pending: US\$ 50,000</p> <p>ITTO signed contracts with the CITES Secretariat to receive funds totaling US\$ 576,483 under the CITES Tree Species Program (CTSP) through 2020. These contracts define ITTO’s assistance to CITES in implementing the CTSP, including: reviewing proposals submitted by ITTO members; convening 3 regional meetings (two of which –for Asia and Latin America – were convened in 2018 with the Africa meeting in March 2019); participating in the CTSP advisory committee; and supporting implementation of projects in ITTO member countries. most of which commenced towards the end of 2019. Most CTSP projects have been impacted by the COVID-19 pandemic; the CTSP is likely to be extended through 2021 during which time ITTO will continue its collaboration.</p> <p>ITTO also continues to assist member countries in implementing CITES listings of tropical tree species outside of the CTSP. In this regard ITTO co-hosted a workshop with the government of Madagascar in June 2018 to discuss and finalize a business plan for dealing with stockpiles of rosewood that exist in the country. ITTO received funds totaling US\$ 40,000 from the World Bank as a partial contribution to the costs of this workshop, the results of which were reported to the CITES Standing Committee in October 2018. ITTO has also signed an agreement with the government of Madagascar in mid-2019 to fund a pilot activity to inventory and mark rosewood stockpiles, supporting the implementation of one important element of an action plan submitted by Madagascar to CITES. Unfortunately the Government of Madagascar has been unable to commence implementation of the project and the agreement will be cancelled. ITTO is in negotiations with partners from projects implemented under the ITTO-CITES Program to expand earlier work on DNA identification/tracking of tropical tree species in Central Africa.</p> <p>In addition, the ITTO Secretariat continued to actively participate in relevant CITES fora in 2019, including the 18th Conference of Parties and Standing Committee in August. ITTO organized the fifth meeting of the CTSP Advisory Committee in conjunction with the Fifty-fifth Session of the ITTC in December 2019. While all CITES meetings in 2020 have been postponed</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
			<p>until 2021 due to COVID-19, regular contacts continue between the two Secretariats, with negotiations currently underway on a new contract to facilitate ITTO's continued contributions to the CTSP.</p> <p>The additional funding received from CITES as reported above, together with the final payment of US\$ 68,942 received from the EU in 2018 under the contract to implement the ITTO-CITES Program from 2012-16, and additional voluntary contributions from the USA, have been pro-rated as appropriate and reflected in the totals at the top of this column.</p> <p>ITTO continues to seek additional funding from donors in 2020 and beyond to continue its support for CITES implementation in member countries.</p>
<p>7. Independent market monitoring of FLEGT-licensed timber</p>	<p>ITTO finalized a 4.4 million euro contract (including EUR 375,000 to be provided as an in-kind contribution by ITTO) with the European Union (through the European Commission) in 2014 to establish an Independent Market Monitoring system for FLEGT-licensed timber entering the EU market. The IMM undertook baseline studies of the EU market in 2014-15 prior to being suspended because of the impairment of ITTO funds in mid-2016. IMM activities have recommenced in 2017, with the full amount of funds provided to ITTO by the EU safeguarded as per the terms of Decision 6(LII). The contract with the EU/EC will likely be extended until at least 2020 and progress will be reported to the CEM under this BWP activity during 2018-2019.</p> <p>Activity No.: PP-A/49-291 EU Contract Number: DCI-ENV/2013/316-244</p> <p>Estimated cost: Fully funded by EU grant of EUR 4 million</p>	<p>IMM system developed and implemented</p>	<p>Funding pledged: US\$ 4,499,438 Funding pending: NIL (Funding pledged is equivalent to EU contribution of 4 million euros at prevailing exchange rate)</p> <p>In March 2020 the IMM Project Steering Committee (PSC) approved the 2020 Work Plan, which provided for continuation of activities launched in 2018 and 2019 as well as several new special studies and broadening of the correspondent network in VPA partner countries. IMM Trade Consultation workshops in key EU countries, first introduced in 2018, continued in 2019. Six of these workshops were completed in important European tropical timber markets by the end of 2019. A seventh workshop was planned in Italy in May 2020, but had to be postponed due to the COVID pandemic, with a November 2020-date currently under consideration. The IMM Annual Report 2018 was presented to the European Commission in September 2019 and is available on the IMM website (www.flegtimm.eu). The 2019 Annual Report will be presented to the EC in September 2020 and is expected to be published on the IMM website soon. The stand-alone IMM website, which went live in the fourth quarter of 2017, was improved throughout 2018-20 with the inclusion and continuous improvement of a data dashboard that enables user-friendly download and visualisation of trade data. Pages with detailed information on forest resources, forest and timber industry, and trade relationships for each VPA implementing partner country were added in 2020. IMM e-newsletters have been published in English, French and</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
			<p>Bahasa in the first quarter of 2020, with a second set of PDF newsletters planned for the end of the year. In addition, e-newsletters were published at intervals of 6-12 weeks throughout 2018-20.</p> <p>Survey work undertaken by the IMM network of correspondents in the EU was limited to six countries in 2020, as market players in Spain were difficult to engage due to the limited trade volumes between Spain and Indonesia and delays in the start of FLEGT-licensing in African partner countries. In VPA partner countries, survey work continued in Indonesia and Ghana; new country correspondents were appointed for Congo Rep. and Vietnam in late 2019 and baseline studies commissioned for both countries in 2020. Two new special studies – a furniture sector follow-up study with focus on key Asian suppliers and a FLEGT impact on forest sector investment follow-up study with focus on Indonesia and Vietnam – were completed during 2020. Final reports on all IMM special studies can be found on the IMM website (https://www.flegtimm.eu/index.php/reports)</p> <p>The next IMM PSC meeting is scheduled to take place in the first quarter of 2021, in person if travel is possible and virtually if not.</p>
<p>8. Monitor progress in the application of criteria and indicators for sustainable forest management.</p>	<p>(a) Criteria and indicators workshops. This work was facilitated by a similar activity under the 2015-2017 BWP that was partially funded; this activity will continue and expand on the work provided for in 2015-2017. This work will promote the new ITTO criteria and indicators approved in 2016 by providing for an additional 4 national workshops (2 per year) on C&I (with focus on new member countries) incorporating related topics such as auditing, certification, international reporting requirements, etc. into the workshops.</p> <p>Estimated cost: US\$150,000 Expected funding sources: Voluntary Contributions Year 2018–US\$75,000 Year 2019–US\$75,000</p> <p>(b) Adapt the 2016 ITTO Criteria and Indicators (C&I) for SFM to African context.</p>	<ul style="list-style-type: none"> • Up to four national C&I training workshops convened • Revised and updated C&I for 	<p>(a) Funding pledged: US\$ 34,484 Funding pending: Year 2018 US\$ 75,000 Year 2019/20 US\$ 40,516</p> <p>The EU through the European Commission provided partial funding for this activity in late 2019. Initial consultations were undertaken with the ACTO Secretariat to possibly convene a joint C&I training workshop for Amazon countries in 2020; however this proved impossible due to COVID-19. Negotiations are continuing with ACTO and other ITTO members (with a focus on new members who have not yet benefited from C&I training) with a view to convening one or more training workshops in 2021 once travel is again possible. This work will continue into 2021 and possibly beyond. Additional contributions to this activity will be used to extend the scope of work, including to other tropical countries/regions.</p> <p>(b) Funding pledged: US\$ 106,735 Funding pending: Year 2018 US\$ 33,265</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>This Activity aims at adapting the 2016 ITTO Criteria and Indicators (C&I) for SFM to African context, in view of strengthening cooperation and collaboration between ITTO and African member countries on C&I, for the promotion of SFM contributing to make progress towards Sustainable Development Goals (SDGs) and Global Forest Goals (GFG)</p> <p>Estimated cost: US\$140,000 Expected funding sources: Voluntary Contributions Year 2018–US\$110,000 Year 2019–US\$30,000</p>	<p>African tropical forests to be published in 2019 and disseminated for policy planning tasks and for use by all relevant stakeholders involved in SFM issues in ITTO member countries in Africa</p>	<p style="text-align: right;">Year 2019/20 US\$ NIL</p> <p>The process for the identification and selection of an international consultant and a regional consultant was launched by the ITTO Secretariat in order to revise the ATO-ITTO Principles, Criteria and Indicators (PCI) for the sustainable management of African tropical forests and also conduct two regional validation workshops (one for English speaking countries and one for French speaking countries in Africa). The process was interrupted by the restriction measures related to the COVID-19 pandemic (on travel and meeting)".</p>
<p>9. Statistical capacity building workshops</p>	<p>Upon request, provide assistance (in liaison with FAO and other partners) to member countries to strengthen their statistics collection and enhance reporting.</p> <p>This activity was approved and received funding under the 2015-16 BWP. It was impacted by the impairment of ITTO funds and a remaining budget of \$7,101.10 has been proposed to be written off in accordance with Decision 6(LII). It is being included in the 2018-19 BWP to provide donors with an opportunity to continue to support the work originally approved.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2018–US\$ 50,000 Year 2019–US\$ 50,000</p>	<ul style="list-style-type: none"> Up to four country-level and/or regional workshops conducted in 2018 and 2019 	<p>Funding pledged: US\$ US\$ 76,821 Funding pending: Year 2018 US\$ 23,179 Year 2019/20 US\$ NIL</p> <p>FAO invited ITTO to participate to a national workshop on Forest products Statistics in Viet Nam which was co-organized by the Viet Nam Administration of Forestry (VNFOREST) and supported by the Forest Resources and Environment Center. Attended by about 30 Vietnamese forest specialists, technicians, statisticians and academics and representatives of the public and private sectors, the workshop focused on improving the collection, validation, reporting and dissemination of forest product statistics via the submission of the ITTO Joint Forest Sector Questionnaire. Participants also reviewed the status of the Vietnamese forest product processing sector, the legal framework for forest statistics, interagency coordination, statistical indicators, foreign trade statistics (exports and imports), and timber supply.</p> <p>Utilizing pledges from the USA (US\$25,000), Japan (US\$25,000) and the EU (US\$ 26,821) to this activity, ITTO planned to organize a regional statistical workshop with FAO in Cameroon covering all African ITTO member countries in September 2020. However, due to the COVID-19 crisis, the workshop is currently postponed to 2021.</p> <p>This work will continue into 2021 and possibly beyond. Additional contributions to this activity will be used to extend the scope of work, including to other tropical countries/regions.</p>

GROUP 2 - NORMATIVE WORK ON POLICY GUIDELINES OR OTHER STRATEGIC WORK

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
<p>10. Developing and operationalizing ITTO's policy guidelines to members</p>	<p>(a) Operationalizing the ITTO Policy Guidelines on Gender Equality and Empowering Women</p> <p>Under the 2015-16 BWP, draft policy guidelines on Gender Equality and Empowering Women were developed for approval at ITTC53. This activity will facilitate operationalization of the guidelines across all ITTO activities and initiatives.</p> <p>Estimated cost: US\$185,000 Expected funding sources: Voluntary Contributions Year 2018–US\$90,000 Year 2019–US\$95,000</p> <p>(b) Update the ITTO Guidelines for Forest Landscape Restoration</p> <p>Make provisions for ITTO, in collaboration with relevant international partners, to align the revision and update of the ITTO <i>Guidelines for the management of secondary tropical forests, the restoration of degraded tropical forests and the rehabilitation of degraded forest land</i> with global emerging issues and priorities. A remaining amount of \$18,000 was proposed to</p>	<p>• Gender guidelines fully implemented in all of ITTO's operations</p> <p>• Revised and updated ITTO guidelines to be published and disseminated for policy planning functions and for ground level implementation</p>	<p>(a) Funding pledged: US\$ 25,000 Funding pending: Year 2018 US\$ 65,000 Year 2019/20 US\$ 95,000</p> <p>In accordance with Decision 6(LIII), the GEEW was posted on the ITTO website following its adoption at ITTC 53 in Lima, Peru. The process of Implementation of the GEEW commenced with the 53rd Expert Panel taking it into consideration and applying it during the evaluation of project proposals. Pending availability of funding, it is proposed that the GEEW be fully incorporated into the Revised ITTO Manual for Project Formulation.</p> <p>The Secretariat has continued to raise awareness on the GEEW when attending other events/executing other activities. A discussion panel, led by CSAG in collaboration with TAG and with assistance from the Secretariat was part of the 54th ITTC, focusing on the role of women in achieving ITTO's objectives, including constraints and opportunities. The Secretariat sponsored and conducted a preparatory meeting of Togolese women for the establishment of a REFACOF chapter in Togo. A discussion panel led by CSAG on 'Enhancing the Role of Women in Forestry' was held during the Trade and Markets Day of the 55th ITTC.</p> <p>ITTO also supported participation of Ms. Cecile Njebet/CSAG at TICAD 7 in Yokohama, Japan to advocate the interests of women in forestry.</p> <p>ITTO has highlighted women's contributions to forestry in TFU articles, web stories, videos and social media posts, among others.</p> <p>(b) Funding pledged: US\$ 176,890 Funding pending: Year 2018 US\$ NIL Year 2019/20 US\$ NIL</p> <p>In 2018, ITTO was engaged in analyzing Forest Landscape Restoration (FLR) programs of CPF members under the CPF Joint Initiative on FLR which was financed by GEF. ITTO received an amount of US\$17,600 to carry out the analysis of FLR programs of CPF members. Two consultants (Prof J. Blaser and Dr C. Sabogal) facilitated the analysis with an initial review of the revision of the ITTO Restoration Guidelines (2002).</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>be written-off from an earlier related Activity in accordance with Council Decision 6(LII).</p> <p>Estimated cost: US\$140,000 Expected funding sources: Voluntary Contributions Year 2018: US\$90,000 Year 2019: US\$50,000</p>		<p>Outcomes of the analysis and an outline for the revision of the Guidelines were presented at the 54th Session of the ITTC in November 2018.</p> <p>For the revision of the Guidelines ITTO organized the 1st Expert Group Meeting for FLR in the Tropics in Bangkok on 14-16 November 2018 with financial support from the Asian Forest Cooperation Organization (AFoCO).</p> <p>With support of AFoCO and Swiss Development Cooperation the 2nd Expert Group Meeting for FLR was convened in Lüderenalp/Emmental, Switzerland in June 2019 to review the first draft revised Guidelines prepared by two consultants: Dr. Juergen Blaser (Switzerland) and Dr. Cesar Sabogal (Peru)</p> <p>The draft Guidelines for Forest Landscape Restoration in the Tropics [Document CRF(LIII)/4] were presented to the Committee on Reforestation and Forest Management (CRF) under its Provisional Agenda Item 5(iii) during the 55th ITTC in December 2019. The Guidelines for Forest Landscape Restoration in the Tropics were adopted based on Decision 7(LV) which specifies an electronic non-objection procedure including the revision of the draft Guidelines, taking into account Members comments made during the 55th Session of ITTC as well as those submitted to the Secretariat by 15 January 2020. The publication of the Guidelines for Forest Landscape Restoration in the Tropics in English, French and Spanish is being finalized with a policy brief highlighting key elements of these Guidelines.</p> <p>Asia-Pacific Regional Workshop for FLR: "From principles to action on the ground" was planned in Myanmar in March 2020 as a joint effort between ITTO and IUFRO under the Tier 2 of the CPF Joint Initiative on FLR. However, this workshop has been postponed due to the COVID-19 pandemic. A few options for this capacity building workshop are being reviewed with IUFRO and other partners. This includes holding a virtual workshop in late 2020 or a physical workshop in conjunction with the World Forest Congress in Seoul, Korea in May 2021.</p> <p>Any additional contribution to this activity will be used to extend to the dissemination and ground implementation of the guidelines.</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
11. Formulate a new ITTO Strategic Action Plan	<p>Consultancy work and Working Group Meeting to prepare a draft of the next ITTO Strategic Action Plan for consideration of the Council at the 55th ITTC.</p> <p>Estimated cost: US\$200,000 Expected funding source: Voluntary contributions Year 2019-US\$200,000</p>	<ul style="list-style-type: none"> New ITTO Strategic Action Plan formulated and approved 	<p>Funding pledged: US\$ 200,000 Funding pending: US\$ NIL</p> <p>Due to the COVID-19 pandemic, it has not been possible to conduct necessary consultancy work, consultations or to convene a Working Group for the preparation of a draft ITTO Strategic Action Plan for consideration of the Council. Provided that the situation improves and allows for such work to be conducted in 2021, a draft ITTO Strategic Action Plan will be submitted for Council's consideration at the ITTC 57.</p>

GROUP 3 - COLLABORATIVE WORK/MEETINGS WITH OTHER ORGANIZATION/INITIATIVES

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
<p>12.Prevention and management of fire in tropical timber-producing forests</p>	<p>Assist the participation of ITTO forest fire related project teams/stakeholders in national/regional forest fire meetings and in the 7th International Wildland Fire Conference (IWFC) which will be held in May 2019 in Campo Grande, Mato Grosso do Sul, Brazil in collaboration with FAO, UN International Strategy for Disaster Reduction (UNISDR), Global Fire Monitoring Center, USFS and other partners. The theme of the 7th IWFC is related to integrated fire management in the context of achieving SDG and climate goals and its objectives include meeting the challenges of the Sendai Framework for Disaster Risk Reduction (SFDRR). The 7th IWFC is being hosted by the Ministry of Environment of Brazil through IBAMA.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2018–US\$80,000 Year 2019–US\$20,000</p>	<ul style="list-style-type: none"> • Assistance to 5 ITTO forest fire project team members' participation in national/regional meetings in 2018 • Assistance to 15 ITTO forest fire project team members' participation in the 7th IWFC in 2019 • Organization of ITTO side event on effective prevention and management of forest fire at 7th IWFC 	<p>I. Support for the 7th International Wildland Fire Conference (IWFC)</p> <p>Funding pledged: US\$ 20,000 Funding pending: Year 2018 US\$ 65,000 Year 2019/20 US\$ 15,000</p> <p>ITTO participated in the planning meeting for the organization of the 7th IWFC held in Freiburg on 12-14 October 2018.</p> <p>The 7th IWFC “Facing Fire in a Changing World: Reducing Vulnerability of People and Landscapes by Integrated Fire Management” was convened on 28 October - 1 November 2019, Campo Grande – MS, Brazil. Assistance has been provided by the Secretariat for the participation of five forest fire experts from Ghana, Indonesia, Panama, Peru, and Vietnam in the 7th IWFC.</p> <p>II. Support for member countries' capacity building</p> <p>Funding pledged: US\$ 2,210,526 Funding pending: Nil</p> <p>Additional contribution from the Government of Japan under its emergency assistance programme was provided to reduce forest fires by strengthening capacities of national and local authorities in Indonesia and Peru in taking urgent actions for forest fire prevention and response.</p> <p>Urgent capacity building activities were formulated as follows:</p> <ul style="list-style-type: none"> • Capacity Building on Forest and Land Fire Management in Indonesia <ul style="list-style-type: none"> - Executing Agency: Directorate of Forest and Land Fire Management, Directorate General of Climate Change, Ministry of Environment and Forestry, Indonesia - ITTO budget: US\$ 1,105,263 • Forest Fire Prevention and Response in Tropical Forests and Forest Plantations in Peru

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
			<ul style="list-style-type: none"> - Executing Agency: National Forest and Wildlife Service (SERFOR) of the Ministry of Agriculture and Irrigation, Peru - ITTO budget: US\$ 1,105,263 <p>Implementation agreements for the above two activities were concluded in August 2020. The two Executing Agencies are finalizing logistical arrangements for the commencement of the activities in September/ October 2020.</p> <p>The work to support member countries in addressing forest fires will continue into 2021 and possibly beyond. Additional contributions to this activity will be used to extend the scope of work, including to other member countries.</p>
13. International conference on halting deforestation and increasing forest area	<p>Assist the participation of ITTO stakeholders in the "International Conference on Halting Deforestation and Increasing Forest Area: from Aspiration to Action" which will take place for 3 days in February 2018 at FAO Headquarters in Rome. This international conference is a joint CPF initiative. The estimated total budget for the conference is US\$400,000. FAO already secured around a third of this amount and is seeking contributions from other donors (including CPF members) to cover the remainder.</p> <p>Estimated cost: US\$50,000 Expected funding sources: Voluntary Contributions Year 2018-US\$50,000</p>	Support to and participation in the International Conference on Halting Deforestation and Increasing Forest Area.	<p>Funding pledged: US\$ NIL Funding pending: Year 2018 US\$ 50,000</p> <ul style="list-style-type: none"> • ITTO assisted the participation of relevant ITTO stakeholders particularly from the private sector (funded by the UN FAO) and contributed in kind to planning, leading and executing 2 panels at the conference held in February 2018. • ITTO also contributed within the CPF Partnership in drafting the outputs of the conference towards the Co-Chairs' Summary Report on Key Messages: Key Action to Achieve SDG 15.2 and GFG 1.1 to the UNFF13 in May 2018 and the HLPF July 2018.
14. Cooperation and consultation with the CPF, UNFF and others	<p>Promoting and integrating the role of productive forest and trade in major global processes (UNFF, CPF, UNFCCC, UNCCD, CBD, UN Environment, and UNCTAD etc.) for achieving SDG and Global Forest Goals through sustainable forest management and legal and sustainable supply chains.</p> <p>Estimated cost: US\$150,000 Expected funding sources: Voluntary Contributions Year 2018-US\$75,000 Year 2019-US\$75,000</p>	<ul style="list-style-type: none"> • Participation of ITTO in UNFF13 in 2018 and up to four CPF meetings in 2018 and 2019 • Contributions to up to three CPF joint initiatives in 2018 and 2019 	<p>Funding pledged: US\$ 80,652 Funding pending: Year 2018 US\$ 50,000 Year 2019/20 US\$ 19,348</p> <p>ITTO participated in the 13th Session of the UNFF in May 2018 and the 24th Session of the FAO Committee on Forestry (COFO 24) in July 2018. ITTO collaboration with CPF members has been strengthened concerning forest landscape restoration and through the 'Sustainable Wood for a Sustainable World' (SW4SW) initiative adopted in May 2018 as a Joint Initiative of CPF.</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status									
			<p>The Secretariat participated in the Workshop on Reporting on Global Forest Goals and targets of the UN Strategic Plan on Forests 2030 on 14-16 November 2018 at FAO HQ; Global Landscapes Forum Bonn on 1-2 December; 2018 and part of UNFCCC COP24 (3-14 Dec 2018, Katowice, Poland) with a side event entitled “Restoring Degraded Tropical Forests: Reconciling carbon, biodiversity and community resilience”. Participation at the GLF and the UNFCCC COP24 has been made in partnership with some of the other CPF members.</p> <p>ITTO co-organized a side-event “Forest-based solutions in the tropics for combating climate change and achieving the SDGs” with Forest and the Forest and Forest Products Research Institute of Japan (FFPRI) at UNFCCC COP 25 in December 2019. The Secretariat is planning to participate in and assist the participation of experts in CBD COP 15 related meetings in 2021 to provide technical inputs to the Post 2020 Global Biodiversity Framework.</p> <p>Additional contributions to this activity will be used to continue the work in 2021, including to facilitate increased cooperation with the APEC Expert Group on Illegal Logging and Associated Trade (EGILAT) and other emerging initiatives.</p>									
15.Collaboration on criteria and indicators for SFM	<p>This work was also facilitated by a similar activity under the 2015-2017 BWP that was partially funded; this activity will continue and expand on the work provided for in 2015-2017.</p> <p>Participate in international C&I related meetings/discussions/initiatives, including the CPF Task Force on Streamlining Forest Reporting, initiatives to take advantage of synergies between ITTO and FAO forest reporting (SFM Tropics and FRA including the Collaborative Forest Resources Questionnaire) and relevant meetings of other C&I processes.</p> <p>Estimated cost: US\$50,000 Expected funding sources: Voluntary Contributions Year 2018–US\$25,000 Year 2019–US\$25,000</p>	<ul style="list-style-type: none"> • Relevant meetings attended • collaboration with FAO FRA enhanced 	<table border="0"> <tr> <td>Funding pledged:</td> <td>US\$ 42,989</td> <td></td> </tr> <tr> <td>Funding pending:</td> <td>Year 2018</td> <td>US\$7,011</td> </tr> <tr> <td></td> <td>Year 2019/20</td> <td>US\$ NIL</td> </tr> </table> <p>The EU through the European Commission and USA provided partial funding for this activity in late 2019. However, planned meetings of the FAO FRA Advisory Board and other C&I related meetings have been postponed or held virtually in 2020 to date due to COVID-19. ITTO will participate in a virtual roundtable on the FRA 2020 report during FAO’s COFO virtual meeting in October 2020.</p> <p>The funds pledged to this activity will be used for relevant activities to be carried out in 2021 and possibly beyond.</p>	Funding pledged:	US\$ 42,989		Funding pending:	Year 2018	US\$7,011		Year 2019/20	US\$ NIL
Funding pledged:	US\$ 42,989											
Funding pending:	Year 2018	US\$7,011										
	Year 2019/20	US\$ NIL										

GROUP 4 - COMMUNICATION AND OUTREACH-RELATED WORK

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
<p>16.ITTO communication strategy</p>	<p>Develop a communication strategy to optimize the use of ITTO's knowledge, communication resources and outreach capabilities in fulfilling the Organization's mission and to facilitate and accelerate fundraising tailored to specific target groups.</p> <p>Estimated cost: US\$70,000 Expected funding sources: Voluntary contributions Year 2018-US\$35,000 Year 2019-US\$35,000</p>	<ul style="list-style-type: none"> • A strategy that sets out the Organization's communication programme, and the tools, approaches, stakeholders and timing for its implementation • Actions aimed at raising awareness and building capacity for the effective implementation of the communication strategy 	<p>Funding pledged: US\$ 70,000 Funding pending: Year 2018 US\$ NIL Year 2019/20 US\$ NIL</p> <p>The Government of USA pledged partial funding for this activity at ITTC55 in December 2019. At the time of preparation of this report Terms of Reference for a communication consultant to assist in the development of the strategy were drafted. Secretariat expects to engage a consultant in the last quarter of 2020 and work on developing the strategy in 2021.</p>
<p>17.ITTO Tropical Forest Update (TFU)</p>	<p>Regular work.</p> <p>Estimated cost: US\$520,000 Expected funding sources: Core Operational Costs Year 2018-US\$260,000 Year 2019-US\$260,000</p>	<p>Up to four TFU issues per year published and distributed in three ITTO working languages</p>	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>In 2018 four issues of the TFU were published. In 2019 two regular issues and one double-issue were published. In 2020 (at the time of preparation of this report) two issues were published with a third one under production: 29/1 "Advancing forestry education in the Congo Basin" 29/2 "When communities and governments collaborate".</p> <p>The TFU, featuring a new look since 2018, is distributed in hard copy to about 14 000 individuals and organizations in more than 160 countries. TFU is also available on the ITTO website and via the TFU app (which can be obtained from App Store and Google Play).</p>
<p>18.Public relations, education and outreach</p>	<p>Regular work. Continue to ensure that ITTO reaches as wide an audience as possible by: (a) Communications activities (website, reports, PR, etc.): Undertaking regular communication and outreach activities including, inter alia, improvements and updates to the ITTO website in the three official languages plus Japanese;</p>	<ul style="list-style-type: none"> • Up to two new policy/technical series documents published and disseminated 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>(a) <u>ITTO website:</u> In 2018 ITTO relaunched its website at www.itto.int with a fresh look and intuitive navigation. The website is regularly updated containing a wide-range of information on ITTO's work,</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>publishing and disseminating relevant ITTO reports –including annual reports, project and activity reports, newsletters, among others–; producing and disseminating public relations materials (brochures, calendars, infographics, pamphlets, posters, videos, etc.); enhancement of photographic material that conveys the work of the Organization; and other ad hoc initiatives in collaboration other partners when relevant.</p> <p>Estimated cost: US\$230,000 Expected funding sources: Core Operational Costs Year 2018–US\$115,000 Year 2019–US\$115,000</p>	<ul style="list-style-type: none"> • An edition of Tropical Forest News newsletter published every two months, • New videos, posters, and pamphlets published • Two annual reports in three languages published • Photo database enhanced • Design and functionality of the ITTO website improved • Exhibiting the work of ITTO at up to five international fora 	<p>including news; calls for proposals; information for the International Tropical Timber Council and its committees; comprehensive reporting on Sessions of the Council; publications, including the TFU and the Policy Development and Technical series; a statistical database; the Market Information Service; information on ITTO Fellowships; a list of forthcoming events; outputs of project work (with a comprehensive search engine); a photo gallery and quick links to various areas of the website.</p> <p><u>Social media:</u> ITTO has a longstanding presence on Facebook, Instagram, Twitter and YouTube, and LinkedIn became a new addition in 2019. There’s regular posting across all social media accounts. Some key figures can be found in the ITTO annual report 2019.</p> <p><u>Videos:</u> At the time of preparation of this report a total of 108 videos are available on ITTO’s YouTube channel, showing various aspects of the Organization’s work.</p> <p><u>Promotional materials:</u> As of September 2020 the e-newsletter Tropical Forest News has more than 2,700 subscribers. Other promotional materials produced include brochures & banners on ITTO & SDGs; pins; calendars; eco bags and an origami set.</p> <p><u>Annual report and project/activity reports:</u> The ITTO annual reports 2017 and 2018 have been published and the 2019 annual report was about to be released at the time of preparation of this report. Other reports produced by ITTO projects/activities include “Report of the International Forum: Together Towards Global Green Supply Chains—A Forest Products Industry Initiative”; “Forest product conversion factors”: the ITTO Technical Series publication TS-47 “A tabling of views”; the IMM report “EU voluntary private sector timber procurement policies & the role of FLEGT licensing”. All reports are available for download on ITTO’s website.</p> <p><u>Public relations:</u> A comprehensive summary of the multiple ITTO PR activities and contributions to policy dialogues relevant to the Organization’s mandate can be found in the ITTO annual reports. Most PR activities have been either cancelled or postponed due to the COVID-19 pandemic and are expected to resume as</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>(b) Outreach activities (booths and/or side events at relevant international fora): Exhibiting the work of ITTO at relevant international events during the biennium [e.g. COFO-24 (July 2018 in Rome); Ramsar COP13 (October 2018 in Dubai); CBD COP-14 (November 2018 in Egypt); UNFCCC COP-24 & COP-25 (in 2018 and in 2019); CITES COP-18 (2019 in Sri Lanka); XXV IUFRO World Congress (September/October 2019 in Brazil)], and other fora not covered under other BWP activities.</p> <p>Estimated cost: US\$180,000 Expected funding sources: Core Operational Costs Year 2018–US\$90,000 Year 2019–US\$90,000</p>		<p>conditions allow.</p> <p><i>NOTE: While this activity has been funded through core operational costs, voluntary contributions of US\$25,000 are sought for 2021 for the translation of the website and relevant reports (e.g. Annual Report) into Japanese;</i></p> <p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>(b) During the biennium ITTO staffed a booth, distributed publications or hosted a side event at several (international) fora. An account of events in 2018 and 2019 is available the annual reports.</p> <p>For 2020, ITTO participated the REDD+ Start-up Year 2020 seminar (January) and the Yokohama International Forum (February). Many scheduled events have been postponed due to the COVID-19 pandemic with revised dates for 2021.</p>

GROUP 5 - ANALYTICAL, STATISTICAL AND OTHER RECURRING WORK

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
19. Trade (TAG) and Civil Society (CSAG) Advisory Group involvement	<p>Regular work. Encourage support for the participation of TAG and CSAG members in Council Sessions.</p> <p>Estimated cost: US\$80,000 Expected funding sources: Voluntary Contributions Year 2018–US\$40,000 Year 2019–US\$40,000</p>	<ul style="list-style-type: none"> At least four representatives from TAG and CSAG assisted to participate in the Sessions of the Council in 2018 and 2019 	<p>Funding pledged: US\$ 80,000 Funding pending: Year 2018 US\$ NIL Year 2019/20 US\$ NIL</p> <p>Assistance has been provided by the Secretariat for the participation of CSAG and TAG at the 54th and 55th Sessions of the ITTC.</p> <p>This activity will continue into 2021 and beyond.</p>
20. ITTO Annual Market Discussion	<p>Regular work. The themes for the Annual Market Discussions will be determined at the Council Sessions immediately preceding the discussions.</p> <p>Estimated cost: US\$70,000 Expected funding sources: Core Operational Costs Year 2018–US\$35,000 Year 2019–US\$35,000</p>	<ul style="list-style-type: none"> ITTO Annual Market Discussions convened in 2018 and 2019 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>The Secretariat collaborated with the TAG in the preparation and conduct of the ITTO Annual Market Discussion 2018 on the theme 'Private Sector Tropical Timber Promotion Initiatives – An Opportunity for Collaboration' in conjunction with the Fifty-fourth Session of ITTC in Yokohama, Japan from 5 to 9 November 2018. The 2019 Market Discussion on the theme "Added Value Processing in Africa - The Opportunities and Challenges" took place during the new "Trade and Markets Day" that was part of the Fifty-fifth ITTC Session in Lomé, Togo from 2 to 6 December 2019. The theme for the next Annual Market Discussion proposed by the Trade Advisory Group (TAG) is "Resilience in Trade: Timber Sector and COVID-19". However, due to the pandemic the TAG (most of whose members are struggling to keep businesses afloat) recommended postponing the 2020 Annual Market Discussion until Council is convened with representatives of member countries and the trade able to be physically participating.</p>
21. Expert Panel for Technical Appraisal of Project Proposals	<p>Regular work. Convene up to two Expert Panel meetings each year.</p> <p>Estimated cost: US\$280,000 Expected funding sources: Core Operational Costs Year 2018–US\$140,000 Year 2019–US\$140,000</p>	<ul style="list-style-type: none"> Meetings of the Expert Panel convened in 2018 and 2019 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>Due to the COVID-19 pandemic, it was not possible to convene the Fifty-fifth Expert Panel in Yokohama, Japan in June 2020 as originally scheduled. Instead the EP conducted a review by electronic means. The report will be presented to the Council under Agenda Item 20(a) [Document ITTC/(LVI)12].</p>
22. ITTO Fellowship Programme	<p>Regular work. The objective of the Fellowship Programme is to develop human resources and enhance professional expertise in member countries</p>	<ul style="list-style-type: none"> 65-70 fellowships awarded in 2018 and 2019 	<p>Funding pledged: US\$ 230,672 Funding pending: Year 2018 US\$ 123,201 Year 2019/20 US\$ 46,127</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
	<p>in tropical forestry and related disciplines, with a view to promoting sustainable management of tropical forests, efficient utilization and processing of tropical timber, and better economic information on the international trade in tropical timber.</p> <p>Estimated cost: US\$400,000 Expected funding sources: Voluntary Contributions Year 2018–US\$200,000 Year 2019–US\$200,000</p>	<ul style="list-style-type: none"> • Fellowship alumni network maintained 	<p>The Progress report on the implementation of the ITTO Fellowship Programme [Document ITTC(LVI)/5] will be included under Item 12(a) of the Provisional Agenda Item.</p> <p>The Fellowship Selection Panel will meet prior to the Fifty-sixth Session of the Council and will make recommendations for awards under the Fellowship Cycle 2020 to the Council.</p> <p>ITTO continues to seek additional funding from donors in 2021 to continue implementation of the Fellowship Programme.</p>
23. ITTO Market Information Service (MIS)	<p>Regular work.</p> <p>Estimated cost : US\$420,000 Expected funding sources: Core Operational Costs Year 2018–US\$210,000 Year 2019–US\$210,000</p>	<ul style="list-style-type: none"> • Up to forty-six TTMRs published in 2018 and 2019 (23 issues per year) 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>With the approved financing of US\$210,000 under Core Operational Costs of the Administrative Budget for 2018, twenty-three issues of the Tropical Timber Market Report (TTMR) were published in 2018. The provision of the same amount for 2019 allowed publication to continue and 23 issues were published in 2019. With the approved financing of US\$210,000 under Core Operational Costs of the Administrative Budget for 2020, the publication has continued with 23 issues to be published and distributed to the over 18,000 readers registered with ITTO (as of June 2020) by the end of the year.</p>
24. Enhancement of statistical work and databases on statistics	<p>Regular work. The Secretariat will under activities to improve statistical databases, maintain access to international forest products trade databases and to maintain involvement in the Inter-secretariat Working Group on Forest Statistics and the Joint Forest Sector Questionnaire process.</p> <p>Estimated cost: US\$40,000 Expected funding sources: Core Operational Costs Year 2018–US\$20,000 Year 2019–US\$20,000</p>	<ul style="list-style-type: none"> • Participation in two meetings of the Inter-secretariat Working Group in 2018 and 2019 • Updating and refinement of JFSQ 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>In 2018, ITTO participated in the meeting of the Inter-secretariat Working Group on Forest Statistics (IWGFS) held in Luxembourg. The modification of the Joint Forest Sector Questionnaire (JFSQ) was the main topic of the meeting. ITTO with its partner Organizations (FAO, Eurostat, UNECE) discussed the implementation of new products definitions in the questionnaire which comply with the current HS2017 nomenclature. The IWGFS agreed to exclude veneer from the wood based panel aggregate. Thus, veneer becomes a category on its own in the questionnaire.</p> <p>In 2019, the IWGFS was organized at the ITTO headquarters in</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
			<p>Yokohama. The main topic of the meeting was presenting the results of the Forest products conversion factors study conducted by ITTO, UNECE and FAO. Final results were published in 2020. ITTO's online statistical database was optimized and expanded in 2019 to cover world primary and secondary processed wood products production and trade since 1990</p> <p>In 2020, the Inter-secretariat Working Group on Forest Statistics (IWGFS) was held in Geneva. Main topics discussed were the continuous improvements of the Joint Forest Sector Questionnaire, the inclusion of new forest products conversion factors inside the current statistical systems of the participating organizations, the implementation of automatic procedures for reducing trade discrepancies and the presentation of ITTO procedures for automatically downloading data from the UN trade statistics database (COMTRADE).</p>
<p>25. Biennial review and assessment of the world timber situation</p>	<p>Regular work. Preparation of the draft elements for the biennial review and assessment of the world timber situation for 2017-2018 in 2018 and publication of the biennial review and assessment of the world timber situation for 2017-2018 in the first half of 2019.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Core Operational Costs Year 2018–US\$50,000 Year 2019–US\$50,000</p>	<ul style="list-style-type: none"> • Draft elements considered at the Fifty-fourth Session of the Council in 2018 • Biennial review and assessment published in 2019 	<p>Funding pledged: Fully funded (Core Operational Costs)</p> <p>The draft elements for the Biennial Review and Assessment of the World Timber Situation for 2017-2018 were presented to and considered by the ITTC at its Fifty-Fourth Session in 2018.</p> <p>The Biennial Review and Assessment of the World Timber Situation 2017-2018 was published in September 2019 and complemented with an analysis of the Japanese timber market undertaken by the Japan Wood-products Information and Research Center (JAWIC).</p> <p>The draft elements for the Biennial Review and Assessment of the World Timber Situation for 2019-2020 will be presented to and considered by the ITTC at its Fifty-sixth Session in 2020, with the final Biennial Review to be published by June 2021. In parallel with production of the Biennial Review, the ITTO online statistical database was updated in July 2020 with the most current production and trade figures for primary wood products and for the trade of secondary wood products covering the period 1990-2019</p>

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
26. Status of tropical forest management 2019 report	<p>Make provisions for work on the preparation of ITTO's third report on the State of Tropical Forest Management (SFM Tropics 2019). Analysis will be conducted for SFM progress against the baseline set in the SFM Tropics 2005 and 2011 reports.</p> <p>Estimated cost: US\$500,000 Expected funding sources: Voluntary Contributions Year 2018–US\$350,000 Year 2019–US\$150,000</p>	<ul style="list-style-type: none"> • SFM Tropics 2019 report published by the end of 2019 • Special TFU published summarizing findings of SFM Tropics 2019 report 	<p>Funding pledged: US\$ NIL Funding pending: Year 2018 US\$ 350,000 Year 2019/20 US\$ 150,000</p> <p>This activity is pending financing.</p>

ADMINISTRATIVE AND FINANCIAL ACTIVITIES (NO FINANCIAL REQUIREMENTS)

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
27. Consider the progress in the implementation of the ITTO Biennial Work Programme for 2018-2019. <i>[ITTA, 2006, Article 24]</i> <i>[ITTC Decisions 7(XXV), 2(XXXI), 9(XXXIV)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Progress reviewed at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council will consider the progress in the implementation of the ITTO BWP 2018 – 2019 extended into 2020 under Item 12(a) of the Provisional Agenda [Document ITTC(LVI)/4].
28. Consider the Draft ITTO Biennial Work Programme for 2020-2021. <i>[ITTC Decisions 7(XXV), 2(XXXI), 9(XXXIV)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Draft ITTO Biennial Work Programme for 2020-2021 will be considered at the Fifty-fifth Session of the Council in 2019 	In accordance with Decision 3(LV), the BWP 2018-2019 has been extended into 2020. A new Draft BWP 2021-2022 will be presented to the Council under Item 12(b) of the Provisional Agenda.
29. Decide on eligibility of approved actions, projects and pre-projects for funding out of Sub-account B of the Bali Partnership Fund. <i>[ITTA, 2006, Article 21]</i> <i>[ITTC Decision 4(XXX)]</i>	Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises the Council on eligibility of actions, pre-projects and projects for funding out of Sub-Account B.	<ul style="list-style-type: none"> Decisions taken at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Panel on Sub-Account B of the Bali Partnership Fund Account will meet during the Fifty-sixth Session of the Council and advise on eligibility for funding out of Sub-account B.
30. Decide on project work, including financing, taking into account the recommendations made by the Committees on project proposals and on-going and completed approved projects. <i>[ITTA, 2006, Articles 20, 21, 25]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Decisions taken at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council at its Fifty-sixth Session will review the recommendations of the Committees and will decide on project work including financing.
31. Make allocations from unearmarked funds available in the Bali Partnership Fund and/or Special Account to fund implementation of eligible approved actions, projects and pre-projects. <i>[ITTA, 2006, Article 21]</i> <i>[ITTC Decision 4(XXX)]</i>	Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises Council on allocations of unearmarked funds.	<ul style="list-style-type: none"> Allocations made at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Panel on Sub-Account B of the Bali Partnership Fund Account will meet during the Fifty-sixth Session of the Council to decide on allocations from available unearmarked funds.
32. Consider progress in the implementation, monitoring and evaluation of pre-projects, projects and activities under	Regular Sessions' work	<ul style="list-style-type: none"> Progress considered at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The progress report on the implementation of the Thematic Programmes will be presented to the Council under Item 13 of the Provisional Agenda [Document ITTC(LVI)/8].

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
the Thematic Programmes Sub-Account. <i>[ITTA, 2006, Article 20(6)]</i> <i>[ITTC Decisions 9(XLIV), 10(XLIV)]</i>			
33. Consider the reports of the Informal Advisory Group (IAG). <i>[ITTC Decisions 3(XXII), 5(XXVI)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Report of the Thirty-second and Thirty-third Meetings of the IAG considered at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council will receive the Report of the 34 th IAG under Item 7 of the Provisional Agenda [Document ITTC(LV)/2].
34. Review the results of relevant project and policy work of the Committees. <i>[ITTA, 2006, Articles 24, 26]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Reports of the Committees presented at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council will consider and approve the reports of the Associated Committees, under Item 20 of its Provisional Agenda including relevant project and policy work.
35. Approve selected projects for ex-post evaluation following procedures outlined in ITTC Decision 3(XXVIII). <i>[ITTC Decision 3(XXVIII)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Projects selected for ex-post evaluation approved at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council will consider and approve the reports of the Associated Committees, under Item 20 of its Provisional Agenda, including any recommendations on selected projects for ex-post evaluation.
36. Consider and, if appropriate, take action to disseminate information on project findings and results. <i>[ITTA, 2006, Article 26]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Dissemination considered at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	Information on project findings and results are available on the ITTO website, including through the project search function, the TFU, the electronic newsletter Tropical Forest News, the ITTO YouTube channel, outreach materials and in the Annual Reports.
37. Consider the reports of mid-term and ex-post evaluations on on-going and completed projects. <i>[ITTA, 2006, Articles 24, 26]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Reports considered at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	There are no reports to be considered at the 56 th ITTC.
38. Review the independent audited statements for the 2017 and 2018 financial years, and make recommendation to the Council for their approval. <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> • Reports of independent auditors disseminated to members and summaries published in ITTO Annual Reports in 2018 and 2019 	The report of the independent auditors on the 2019 Financial Year will be reviewed by the Committee on Finance and Administration (CFA) at its Thirty-fifth Session, [Document CFA(XXXV)/6]. The CFA may recommend approval of the report to the Council.

Activity	Implementation Approach and Cost	Activity Targets	Implementation Status
39. Examine and make recommendations to Council, regarding the approval of the Organization's administrative budget proposals for the financial years 2019 and 2020. <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Budget proposals will be included in Thirtieth and Thirty-first CFA Reports to be presented at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 	The Council approved the Biennial Administrative Budget for the Years 2020 and 2021 at the 55 th ITTC held in Lomé, Togo.
40. Review the assets of the Organization to ensure prudent asset management and that the Organization has sufficient reserves to carry out its work. <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Report of the independent auditors for the financial years 2017 and 2018 presented at the Fifty-fourth and Fifty-fifth Sessions of the Council in 2018 and 2019 Meetings and reports of the investment oversight panel as appropriate 	The CFA will conduct a review of the Organization's assets at its Thirty-fifth Session as part of the regular work.
41. Examine and make recommendations to Council, on the budgetary implications of the Organization's work programme, and the actions that might be taken to secure the resources needed to implement it. <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	<ul style="list-style-type: none"> Decision on the ITTO Biennial Work Programme 2018-2019 presented at the Fifty-third Session of the Council in 2017 	The CFA will conduct a review at its Thirty-fifth Session as part of the regular work.

ANNEX 1
Activity Relevance and Responsible Body

Activity	ITTA/ITTC	ITTO SAP*	UNSPF*	Responsible Body
GROUP 1 – FIELD ORIENTED ACTIVITIES WITH ENGAGEMENT OF/WORK IN MEMBER COUNTRIES				
1. Incentives for green-growth value chain investments in tropical forests	Decisions 2(XXXIX), 1(XLI) and 2(XVIII)	SP1, SP2, SP4	GFG1, GFG2, GFG4	Council/ Joint Committees
2. Building legal and sustainable forest product supply chains	Articles 1(d), (k), (n), (o)	SP1, SP2	GFG2, GFG5	CEM
3. Strengthening Participation of the Private Sector in the Work of ITTO: Industry-led legality compliance/due care training	CEM/CFI (L)/4 Report item 9 (IV) and (v); Annex C	SP2, SP6	GFG-6	Council/ CEM, CFI
4. Enhancing teak management	Articles 1(a), (c), (d), (f), (h), (i), (j), (k), (l), (m), (r)	SP1, SP2, SP5, SP6	GFG2, GFG6	CFI
5. Restoration, conservation and sustainable use of mangrove ecosystems	Articles 1(f), (j), (m), (q), (r), (s)	SP4, SP6	GFG1, GFG3, GFG6	CRF
6. Enhance cooperation between ITTO and CITES.	Article 15; Decisions 3(XVI), 7(XXXIV), 2(XXXVII), 5(XLVI)	SP2, SP3, SP6	GFG1, GFG2, GFG5, GFG6	Council
7. Independent market monitoring of FLEGT-licensed timber	Articles 1(d), (k), (n), (o)	SP1, SP2, SP5	GFG2, GFG5, GFG6	CEM
8. Monitor progress in the application of criteria and indicators for sustainable forest management	Decisions 5(XXX), 9(XXX), 4(XXXIV)	SP1	GFG5, GFG6	Council/ CRF
	Decisions 5(XXX), 9(XXX), 4(XXXIV)	SP1	GFG5, GFG6	Council/ CRF
9. Statistical capacity building workshops	Article 28(5)	SP5, SP6	GFG6	CEM
GROUP 2 – NORMATIVE WORK ON POLICY GUIDELINES OR OTHER STRATEGIC WORK				
10. Developing and operationalizing ITTO's policy guidelines to members	Decision 2(L)	SP1-6	GFG6	Council
	Articles 1(c), (f), (j), (l), (m), (o), (p); Decisions 6(XXXIII), 4(XXXV), 6(XLVI), 4(XLIX)	SP1, SP3, SP4, SP6	GFG5,GFG6	CRF
11. Formulate a new ITTO Strategic Action Plan	Article 24(3)	Cross-cutting	Cross-cutting	Council
GROUP 3 – COLLABORATIVE WORK/MEETINGS WITH OTHER ORGANIZATIONS/INITIATIVES				
12. Prevention and management of fire in tropical timber-producing forests	Article 1(m); Decision 6(XXXIII)]	SP4	GFG1, GFG6	CRF

13. International conference on halting deforestation and increasing forest area	Articles 1(f), (j), (m), (q)	SP4	GFG1, GFG6	Council
14. Cooperation and consultation with the CPF, UNFF and others	Article 15; Decision 7(XXX)	SP6	GFG6	Council
15. Collaboration on criteria and indicators for SFM	Decisions 3(XXVI), 5(XXX), 9(XXX), 4(XXXIV)	SP1	GFG5, GFG6	Council/ CRF
GROUP 4 – COMMUNICATIONS AND OUTREACH RELATED WORK				
16. ITTO communication strategy.	Article 1, Decision 5(XXVII)	SP5, SP6	GFG6	Council
17. ITTO Tropical Forest Update (TFU)	ITTA, 2006, Articles 27, 28	SP5	GFG6	Council
18. Public relations, education and outreach	Article 1, Decision 5(XXVII)	SP5, SP6	GFG6	Council
	Article 1, Decision 5(XXVII)	SP5, SP6	GFG6	Council
GROUP 5 – ANALYTICAL, STATISTICAL, AND OTHER RECURRING WORK				
19. Trade (TAG) and Civil Society (CSAG) Advisory Group involvement	Decisions 9(XXVIII), 2(XXXII)	SP6	GFG6	Council
20. ITTO Annual Market Discussion	Article 1(e), (h)	SP5	GFG6	Joint Committees
21. Expert Panel for Technical Appraisal of Project Proposals	Article 26; Decisions 6(IX), 2(X), 7(XXI), 7(XXII)	SP1-SP6	GFG1-GFG6	Council and Committees
22. ITTO Fellowship Programme	Decision 4(XXVII)	SP6	GFG6	Council
23. ITTO Market Information Service (MIS)	Articles 27, 28	SP2, SP5	GFG2, GFG6	CEM
24. Enhancement of statistical work and databases on statistics	Article 27	SP5	GFG6	CEM
25. Biennial review and assessment of the world timber situation	Article 28	SP5	GFG6	Council
26. Status of tropical forest management 2019 report	Article 28(4a)	SP1, SP5	GFG 6	Council

*see reference tables below

Reference Tables

ITTO SAP Strategic Priorities (SPs):

SP 1	Promote good forest governance and financing for sustainable forest management
SP 2	Increase the contribution of tropical forests to national and local economies through international trade
SP 3	Enhance the contribution of tropical timber producing forests to the conservation and sustainable use of biodiversity
SP 4	Reduce tropical deforestation and forest degradation and enhance provision of environmental services
SP 5	Improve the quality and availability of information on tropical forests, timber markets and trade
SP 6	Build and develop human resource capacity to implement SFM and increase trade in forest goods and services from sustainably managed forests

UNSPF Global Forest Goals (GFGs):

GFG 1	Reverse the loss of forest cover worldwide through sustainable forest management, including protection, restoration, afforestation and reforestation, and increase efforts to prevent forest degradation and enhance the contribution of forests to climate change
GFG 2	Enhance forest-based economic, social and environmental benefits, including by improving the livelihoods of forest-dependent people
GFG 3	Increase significantly the area of protected forests worldwide and other areas of sustainably managed forests, as well as the proportion of forest products from sustainably managed forests
GFG 4	Mobilize significantly increased, new and additional financial resources from all sources for the implementation of sustainable forest management and strengthen scientific, technical and technological cooperation and partnerships
GFG 5	Promote sustainable governance frameworks to implement sustainable forest management, including through the United Nations forest instrument, and enhance the contribution of forests to the 2030 Agenda for Sustainable Development
GFG 6	Enhance cooperation, coordination, coherence and synergies on forest-related issues at all levels, including within the United Nations system and across CPF member organizations, as well as across sectors and relevant stakeholders

ANNEX 2

Activity 2 - Building legal and sustainable forest product supply chains Implementation Status of the Legal and Sustainable Supply Chain, LSSC pilot programme

Incentives for green-growth value chain investments in tropical forests

- The initial analysis of two countries summary of key lessons is ongoing in the Republic of Congo and in Gabon;
- Contracts have been signed with the lead consultant (who will also carry out the Africa case study) and the consultants who will carry out the supply-demand gap study; contracts have been finalized and sent to the consultants who will carry out the Asian and Latin American case studies;
- Demand-supply gap analysis with a global view and specific conclusions in selected lead markets important for the case countries (forest economist/econometrician sub-contracted) is underway;
- In-country preparation of case studies (country experts' review and interviews on incentives; preparations of case narratives) is underway in the Republic of Congo and in Gabon;

Supporting the establishment and operation of the Global Legal and Sustainable Supply Chain (LSSC) Platform

- The International Forum "Together towards Global Green Supply Chains - a Forest Products Industry Initiative" was held on 22–25 October 2019 in Shanghai and Huzhou, China. Around 350 participants from government agencies, international organizations, industry associations, and private sector enterprises attended this conference and related events.
- Main outputs of this forum included an initiative on Building a GGSC Collaboration Network, a MoU between UFIGA and UFIAG of Gabon for legality and sustainability verification within a three-year period, establishment of an international entrepreneurs' expert team, etc.
- The establishment of the Business Information Exchange Platform has commenced, including building of the LSSC-GGSC website, initiating the GGSC expert panel, designing and preparing for the business information exchange index, etc.
- During the Shanghai Forum a meeting was held with the Global Timber Tracking Network, GTTN discussing the coordination of GTTN Phase III from 2020 onwards and the possible integration of GTTN as a key component of the GGSC platform under the LSSC programmatic line.
- The function and structure of the LSSC-GGSC website has been constructed. The website has initiated online with Chinese and English versions available and the French version and other improvements are being developed.
- The Business Information Exchange (GGSC) Index has been designed and initiated. The index data has been collected from more than 30 Chinese enterprises since January 2020 and published monthly on the GGSC website. Five African timber enterprises began to provide data since April 2020 but were being affected by COVID-19 until now.
- The GGSC business information exchange platform has been initiated and developed. GGSC communicated with timber associations of more than 10 countries and agencies. Some of these associations have been keeping periodical communications with GGSC Secretariat.
- A study of the Blockchain-based International Timber Tracking System has been approved and commenced, with the funds reallocated from Madagascar rosewood activity (formal Activity 4). The implementation is well on track and blockchain architecture as well as a blockchain technology applicable to the timber tracking system were identified and introduced. However, field simulation testing in Africa has been delayed due to COVID-19.

Promotion of smallholders' forest landscape restoration in West Africa

- Six national consultants had conducted country studies (Benin, Cote d'Ivoire, Ghana, Liberia, Mali and Togo) in West Africa under the guidance of the international lead consultant, Professor Jürgen Blaser, Bern University of Applied Sciences;
- The lead consultant and his team have collected FLR policies and successful FLR case stories in the region for comprehensive analysis and assessment of the scalable solutions and good organizational practices;

- A regional workshop on sustainable development of smallholder FLR plantations in West Africa was organized in collaboration with the Office for Forest Development and Exploitation, ODEF, Togo and was held on 27 - 29 November 2019, in Lomé, Togo prior to the 55th ITTC. The workshop was attended by about 50 people from governments, the private sector and civil societies in ITTO African member countries. Key outcomes of the regional workshop were presented at Market Discussion Session of the 55th ITTC.
- Each of six country studies still needs to validate the national recommendations, which were presented and discussed during the regional workshop. National validation workshops had been planned in the first quarter of 2020 but they could not take place due to the COVID-19 pandemic. Weak internet access could make virtual workshops complicated, especially for some countries (Liberia, Benin) and in particular for specific stakeholders (small entrepreneurs, communities). Togo national consultant, Prof Kokou, University of Lomé, and the team of experts led by Professor Juergen Blaser had been interacting with ITTO focal points in these six countries on the ways and means to organize some kind of virtual workshops or a hybrid system combining virtual and in-person attendance. Although the extension of the implementation period has been made until December 2020, the team of experts expressed the need for a further extension (April/May 2021) considering that the situation of COVID-19 pandemic has not significantly changed in these six target countries covered by the implementation of BMEL-Activity-3.

From rosewood stockpiles towards legal and sustainable management of supply chains in Madagascar

- This activity was cancelled in agreement with BMEL following inability to reach agreement with the Government of Madagascar on the proposed activity. Funds allocated (\$300,000) were reallocated to the LSSC activity (see above).

Development of training curricula for Central African countries on legal and sustainable supply chains

- The inception regional workshop dealing with the sensitization and awareness on legal and sustainable supply chains (LSSC), in relation to forest governance in Congo Basin countries, was held on 14-15 October 2019 in Douala (Cameroon).
- Four consultants have prepared the draft of training modules/curricula to be subject to the validation process with the holding of validation workshops planned in October 2020. These four training modules/curricula are, as follows :
 - Module/curricula 1: Understanding deforestation-free
 - Module/curricula 2: Assessing legality and achieving accountability
 - Module/curricula 3: From legality to sustainability
 - Module/curricula 4: Markets and access to markets
- For the preparation of logistic aspects of workshops for the validation of the abovementioned four LSSC-related training modules/curricula, the RIFFEAC Secretariat is interacting with the ITTO focal points for the holding these workshops taking into account that the COVID-19's restriction measures are gradually relaxed by ITTO member countries in the Congo Basin region (Cameroun, Central African Republic, Congo-Brazzaville, Congo-Kinshasa and Gabon).