



INTERNATIONAL TROPICAL TIMBER COUNCIL

COMMITTEE ON ECONOMICS,
STATISTICS AND MARKETS

COMMITTEE ON FOREST INDUSTRY

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FIFTY-FOURTH SESSION
9 – 13 November 2020
Virtual Session

PROVISIONAL AGENDA

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ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Fifty-fourth Sessions of the Committees will be conducted jointly and chaired by Dr. Catherine Karr-Colque (U.S.A.), Chairperson of the Committee on Economics, Statistics and Markets (CEM) and the Committee on Forest Industry (CFI).

Item 2 - Adoption of Agenda and Organization of Work

[Document CEM-CFI(LIV)/1]

The Committees may consider the Provisional Agenda and adopt the Agenda for their sessions. On the organization of work, it is to be noted that the schedule of meetings for the work of the Committees will be determined after usual consultations. The Committees may also constitute the usual informal open-ended working group(s) to assist in the consideration of specific matters related to the Agenda. Due to the ongoing consultations with the Informal Advisory Group regarding logistics of convening the Fifty-sixth ITTC Session virtually, additional communications regarding how/whether items on the Committees' agenda will be handled will be circulated as relevant decisions are taken.

Item 3 - Admission of Observers

The Committees may admit those observers as approved by the Council to attend the sessions as observers.

Item 4 - ITTO Annual Market Discussion - 2020

Following consultations with the Trade Advisory Group (which convenes the Market Discussion), this item will be deferred until the next physical sessions of the Council and Committees. This decision was taken since the private sector representatives of the Trade Advisory Group who contribute to the Market Discussion are unavailable to participate this year due to the demands of coping with the impacts of COVID-19 on their businesses. Consultations with the TAG will continue to consider the possibility of a virtual Market Discussion in 2021 should the Council/Committees still be unable to meet physically then.

Item 5 - Report of the Expert Panel for Technical Appraisal of Project Proposals

[Document ITTC(LVI)/12]

The report of the Fifty-fifth Expert Panel, which was convened virtually due to COVID-19, is contained in document ITTC(LVI)/12. The report will be presented to the Council (rather than to a session of the Joint Committees) as an extraordinary measure during the virtual ITTC 56 session.

Item 6 - New Projects and Pre-projects

[Document ITTC(LVI)/12]

The Committees may note the following projects which have been approved under the time-bound electronic no objection procedure to accept Expert Panel ratings and circulated to member countries pursuant to ITTC Decision 6(XLIII), following the recommendations of the 55th Expert Panel for the Technical Appraisal of Project Proposals from its virtual consideration of projects in August-September 2020, as contained in document ITTC(LVI)/12. All Category 1 projects were approved under the above procedure; the Category 4 projects are included to inform the Committees that no member objected to the categorization of these projects and they are therefore not approved unless the Committees decide otherwise.

Note: following tables to be completed and a revised agenda circulated by late October following completion of the time-bound electronic no objection procedure to accept virtual 55th Expert Panel ratings.

Fifty-fifth Expert Panel

Category 1:

Committee on Economics, Statistics and Markets		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY

Committee on Forest Industry		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY

Category 4:

Committee on Economics, Statistics and Markets		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY

Committee on Forest Industry		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY

List of Projects appraised by the virtual Expert Panel in August-September 2020:

Committee on Economics, Statistics and Markets		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 878/18 Rev.1 (M)	Support for the Certification of National Teak Plantations of the National Timber Board (ONAB), Benin	Benin
PD 913/20 (M)	Strengthening Forest Monitoring and Extending the Coverage of the Traceability System in Panama	Panama

Committee on Forest Industry		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PPD 195/19 Rev.1 (I)	Pre-project for a Feasibility Study on Processing and Valorizing Timber in Togo	Togo
PD 907/20 (I)	Competitiveness and Industrial Strengthening to Generate Higher Value Adding for Timber Forest Products from the Carmelita Management Unit, San Andrés, Petén	Guatemala
PD 912/20 (I)	Strengthening Technical and Business Management in the Timber Forest Industry of Peru	Peru

Rating schedule for Project proposals:

Category 1: The Panel concluded that the proposal could be commended to the Committee with incorporation of amendments.

Category 4: The Panel concluded that it could not recommend the proposal to the Committee, and submits it to the Committee with the recommendation not to approve the Project Proposal.

Item 7 - Review of Projects and Pre-projects in Progress

[Document CEM-CFI(LIV)/2]

In order to further streamline their work, the Committees, in accordance with ITTC Decision 4(XXV), Annex A, Section VI, requested that reporting and discussion during the Session be limited to projects and pre-projects that are:

- having implementation problems;
- requiring additional funding;
- requesting extension in time of more than six months beyond the original duration of the project; or
- requesting essential major modifications of the work plan and budget.

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LIV)/2 on the progress or status of projects, pre-projects and activities approved for financing and implementation by the Council. The status of some projects, pre-projects and activities may change from the time this agenda is distributed to the time document CEM-CFI(LIV)/2 is prepared and the time the Session is convened. Projects and pre-projects meeting the terms of ITTC Decision 4(XXV) are highlighted in bold here and in document CEM-CFI(LIV)/2. The report covers the following:

(A) Projects under implementation**Committee on Economics, Statistics and Markets**

1. PD 732/14 Rev.2 (M) Improve Forest Governance in Mozambique
2. PD 832/16 Rev.2 (M) Implementing Mechanisms to Improve Traceability in the Forest Production Chain in Guatemala

Committee on Forest Industry

1. PD 737/14 Rev.2 (I) Developing Supply Capacity of Wood-based Biomass Energy through Improved Enabling Conditions and Efficient Utilization of Degraded Forest Lands Involving Local Communities in North Sumatra Province of Indonesia
2. PD 770/15 Rev.1 (I) Promotion and Sustainable Management of Lesser-Used Timber Species (LUTS) in the Moist Forests of the Departments of Atlantida, Colon and Northern Olancho in Honduras
3. PD 815/16 Rev.2 (I) Increasing Efficiency of Acacia Plantation and Timber Processing Industry in Vietnam

(B) Projects pending financing**Committee on Economics, Statistics and Markets**

1. PD 819/16 Rev.3 (M) Market Survey for Forest Products in Peru
2. PD 845/17 Rev.2 (M) Enhancing the Capacity of Forest Communities in Forest Governance, Monitoring and Community Development Projects in Mankraso Forest District Ghana
3. PD 879/18 Rev.1 (M) Building the Capacity of the National Forest Information and Statistics System (Benin)
4. PD 893/19 Rev.1 (M) Promoting Development of Teak Plantations on Farmlands to Improve Quality, Marketing and Livelihood of Local Communities in Forest-Savannah Transition Zone, Ghana
5. PPD 193/19 Rev.1 (M) Enhancing Socio-Economic Development and Environmental Protection through Comprehensive Bamboo and Rattan Program in the ASEAN Member Countries (Philippines)

Committee on Forest Industry

1. PD 900/19 Rev.1 (I) Developing Gender Sensitive, Community-based Bamboo Industry Development to Support Sustainable Bamboo Resource Management and Conservation in Lake Toba Catchment Area (LTCA) of the North Sumatra Province of Indonesia

Item 8 - Report on Completed Projects and Pre-projects

[Document CEM-CFI(LIV)/3]

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LIV)/3 on the following project that may be declared complete:

Committee on Economics, Statistics and Markets

1. PD 599/11 Rev.1 (M) Development and Testing of National Forest Stock Monitoring System (FSMS) with Improved Governance Capabilities at all Levels of the Forest Administration (Philippines)

Committee on Forest Industry

None.

Item 9 - Ex-post Evaluation

(A) Ex-post Evaluation Reports

The Committees may recall that no project was selected for ex-post evaluation during their Fifty-third Sessions.

(B) Selection of Projects for Ex-post Evaluation

According to ITTC Decision 3(XXVIII) on "Ex-post Evaluation of Projects", the Committees are requested to consider for ex-post evaluation all completed individual projects or group(s) of projects based on the criteria contained in Annex 1 of the Decision. The consideration by the Committees is normally to be taken at the session at which the projects are declared complete. However, since only one project meeting the criteria of Decision 3(XXVIII) will be declared complete under item 8 during the Committees' Fifty-fourth Session, a list showing projects declared complete by both Committees from 2017-19 (indicating in bold which meet the criteria of Decision 3(XXVIII) of ITTO budget over \$400,000) is included below. The table also includes relevant thematic program projects declared complete by Council. When considering projects for possible ex-post evaluation, the Committees should note that funds in the pooled ex-post evaluation fund established under Decision 3(XXVIII) currently total \$23,631.69/\$15,000.00 for CEM/CFI.

Submitted by	Project ID	Title	ITTO Funding	Reported complete
Peru	PD 621/11 Rev.3 (M)	Traceability of Timber Produced by Forest Concessions and Native Communities in Madre de Dios and Ucayali	\$349,032	2017
Malaysia	PD 722/13 Rev.1 (I)	Capacity Building on Reduced Impact Logging (RIL) in Dry Inland Forest in the Permanent Forest of Peninsular Malaysia	\$226,041	2017
Indonesia	PD 600/11 Rev.1 (I)	Model Capacity Building for Efficient and Sustainable Utilization of Bamboo Resources in Indonesia	\$537,095	2018
Guatemala	PD 756/14 Rev.1 (M)	Development of a Business Management Services Program of Forest MSMEs (Micro, Small and Medium Enterprises) in Guatemala	\$149,341	2018
Côte d'Ivoire	PD 692/13 Rev.1 (M)	Implementation and Operationalization of a National Information System for the Sustainable Management of Forest Resources	\$290,541	2019
Ecuador	PD 751/14 Rev.3 (M)	Sustainable Forest Management in the Chimbo River Basin, Ecuador: Conserving Forest Resources and Agroforestry Systems as a Mechanism to Strengthen the Economic Inclusion of Community Families, Particularly Rural Women, Settled in the Area	\$130,000	2019
Mexico	RED-PD 045/11 Rev.2 (M)	Environmental assessment and economic valuation of ecosystem services provided by coastal forests (mangrove forests, flood forests, rain forests and scrub forests on dunes) and their agricultural replacement systems on the central coastal plain of Veracruz, Mexico	\$470,682	2017
Indonesia	TFL-PD 033 /13 Rev. 2 (M)	Strengthening the governance of community forest through improved capacity to adequately perform timber administration in Java and Nusa Tenggara region in Indonesia	\$495,880	2017
Guatemala	TMT-PD 004/11 Rev.2 (M)	Strengthening of the forest information system of Guatemala to improve market and trade transparency and decision-making in the forest sector.	\$359,716	2017
Indonesia	TFL-PD 032/13 Rev. 2 (M)	Strengthening the Capacity of Local Institutions to Sustainably Manage Community Forestry in Sanggau for Improving Livelihood	\$456,680	2018
Australia	TFL-PD 037/13 Rev.2 (M)	Implementing a DNA timber tracking system in Indonesia	\$518,833	2019

Item 10 - Policy Work

ITTC policy work instructions to Committees, pursuant to ITTC Decision 4(XXV) include:

- Restructure the agendas of the Committees to include a separate agenda item for policy work.
- Use the current ITTO Strategic Action Plan, the policy-relevant aspects of the ITTO Biennial Work Programmes, the findings of completed projects and Council Decisions as the primary basis for identifying items for policy development.
- Decide during each session of each Committee those subjects which will be discussed under the agenda item Policy Work during its next session and agree upon the way to prepare for such a discussion in the Committee.

Committee on Economics, Statistics and Markets

The Committees at their Fifty-third Session held discussions and agreed to continue to work in the Fifty-fourth Session on the following policy-related matters under the Committee on Economics, Statistics and Markets:

- Market Access;
- Forest and Timber Certification;
- APEC EGILAT and ITTO collaboration; and
- IMM Progress Report.

A Secretariat presentation on market access and certification issues as well as a presentation from the lead consultant on IMM progress will be circulated prior to the virtual session; the IMM progress report will also be contained in document ITTC(LVI)/4. ITTO participated in the 17th APEC EGILAT meeting in February 2020 in Putrajaya, Malaysia, during which the ITTO Secretariat was accepted as a permanent observer to future

APEC-EGILAT meetings. Due to COVID-19, the scheduled second APEC-EGILAT meeting in 2020 was cancelled, with a small virtual consultation for members only convened instead by the APEC Secretariat in August. New Zealand, the host of APEC meetings in 2021, has announced that all APEC meetings will be convened virtually. The ITTO Secretariat will resume participation in APEC-EGILAT work when it recommences and will provide a full progress report to the next session of the Committee.

Committee on Forest Industry

The Committees at their Fifty-third Session held discussions and agreed to include the following policy-related matter in the Fifty-fourth Session under the Committee on Forest Industry:

- Enhancing conservation and sustainable management of teak forests in Greater Mekong Sub-region.

A progress report on this activity is contained in document ITTC(LVI)/4.

Item 11 - Biennial Work Programme of the Committees for 2021-2022

In accordance with the recommendation by the Council, the Committees may wish to review the draft ITTO Biennial Work Programme for 2021-2022, as contained in document ITTC(LVI)/7, particularly the section pertaining to the strategic policy activities of the Committees.

Item 12 - Election of Chairpersons and Vice-Chairpersons for 2021

The election of Chairpersons and Vice-Chairpersons for 2021 will be the subject of consultations within the Council and the Committees.

Item 13 - Dates and Venues of the Fifty-fifth and Fifty-sixth Sessions of the Committees

The dates and venues of the Fifty-fifth and Fifty-sixth Sessions of the Committees are determined in relation to the dates and venues fixed by the Council for its Fifty-seventh and Fifty-eighth Sessions.

Item 14 - Other Business

The Committees may consider any matters raised for discussion under this item.

Item 15 - Recommendations to the International Tropical Timber Council

The Committees may consider recommendations to the Council on projects, pre-projects, policy work and any other matters concerning economics, statistics and markets and forest industry.

Item 16 - Report of the Session

The Committees may consider and adopt a report containing recommendations to the Council. The Committees may request the Chairperson to present the report during the Fifty-sixth Session of the Council for consideration and adoption.

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