



# INTERNATIONAL TROPICAL TIMBER COUNCIL

COMMITTEE ON ECONOMICS,  
STATISTICS AND MARKETS

COMMITTEE ON FOREST INDUSTRY

Distr.  
GENERAL

CEM-CFI(LIII)/1 Rev.1  
21 November 2019

Original: ENGLISH

FIFTY-THIRD SESSION  
2 – 7 December 2019  
Lomé, Togo

## PROVISIONAL AGENDA

1. Opening of the Session
2. Adoption of Agenda and Organization of Work
3. Admission of Observers
4. ITTO Annual Market Discussion – 2019
5. Report of the Expert Panel for Technical Appraisal of Project Proposals
6. New Projects and Pre-projects
7. Review of Projects and Pre-projects in Progress
8. Report on Completed Projects and Pre-projects
9. Ex-post Evaluation
10. Policy Work
11. Biennial Work Programme of the Committees for 2020-2021
12. Election of Chairpersons and Vice-Chairpersons for 2020
13. Dates and Venues of the Fifty-fourth and Fifty-fifth Sessions of the Committees
14. Other Business
15. Recommendations to the International Tropical Timber Council
16. Report of the Session

## ANNOTATIONS TO THE PROVISIONAL AGENDA

### **Item 1 - Opening of the Session**

The Fifty-third Session of the Committees will be conducted jointly and co-chaired by Mr. Bruno Mfou'ou Mfou'ou (Cameroon), Chairperson of the Committee on Economics, Statistics and Markets (CEM) and Mr. Mohd Kheiruddin Mohd Rani (Malaysia), Chairperson of the Committee on Forest Industry (CFI).

### **Item 2 - Adoption of Agenda and Organization of Work**

[Document CEM-CFI(LIII)/1 Rev.1]

The Committees may consider the Provisional Agenda and adopt the Agenda for the session. On the organization of work, it is to be noted that the schedule of meetings for the work of the Committees will be determined after usual consultations. The Committees may also constitute the usual informal open-ended working group(s) to assist in the consideration of specific matters related to the Agenda. Items 4, 5, 6 and 9(A) of the Agenda, will be considered at the joint session of the Committees.

### **Item 3 - Admission of Observers**

The Committees may admit those observers as approved by the Council to attend the session as observers.

### **Item 4 - ITTO Annual Market Discussion - 2019**

This item will be taken up in the joint session of the Committees, as part of a proposed new Trade and Markets Day during the session (an agenda for the proposed Trade and Markets Day will be circulated prior to the session). The theme of the ITTO Annual Market Discussion - 2019 as proposed by the Trade Advisory Group (T-A-G) is "Added Value Processing in Africa - The Opportunities and Challenges". An information note detailing the schedule and speakers for the ITTO Annual Market Discussion - 2019 will be circulated prior to the session.

### **Item 5 - Report of the Expert Panel for Technical Appraisal of Project Proposals**

[Document ITTC/EP-54]

Pursuant to Annex B of ITTC Decision 4(XXV), the general observations of the report produced by the Expert Panel shall be considered under this item in a joint session of the Committees. The report of the Fifty-fourth Expert Panel, including the general observations, is contained in document ITTC/EP-54.

### **Item 6 - New Projects and Pre-projects**

[Document ITTC/EP-54]

The Committees may note the following project which had been approved under the time-bound electronic no objection procedure to accept Expert Panel ratings pursuant to ITTC Decision 6(XLIII), following the recommendations of the Expert Panel for the Technical Appraisal of Project Proposals at its Fifty-third Meeting held in Yokohama, Japan on 9-13 July 2018 as contained in document ITTC/EP-53. A revised version of the proposal incorporating the Panel's comments was received after the online no objection procedure in 2018 so it was approved through the 2019 online no-objection procedure for donor consideration at this session.

### **Fifty-third Expert Panel**

Category 1:

<b>Committee on Economics, Statistics and Markets</b>		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 879/18 Rev.1 (M)	Building the Capacity of the National Forest Information and Statistics System	Benin

The Committees may note the following projects which have been approved under the time-bound electronic no objection procedure to accept Expert Panel ratings and circulated to member countries pursuant to ITTC Decision 6(XLIII), following the recommendations of the Expert Panel for the Technical Appraisal of Project Proposals at its Fifty-fourth Meeting held in Yokohama, Japan on 24-28 June 2019, as contained in document ITTC/EP-54. All Category 1 projects were approved under the above procedure; the Category 4 projects are included to inform the Committees that no member objected to the categorization of these projects and they are therefore not approved unless the Committees decide otherwise.

#### **Fifty-fourth Expert Panel**

##### Category 1:

<b>Committee on Economics, Statistics and Markets</b>		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 893/19 Rev.1 (M)	Promoting Development of Teak Plantations on Farmlands to Improve Quality, Marketing and Livelihood of Local Communities in Forest-Savannah Transition Zone, Ghana	Ghana
PPD 193/19 Rev.1 (M)	Enhancing Socio-Economic Development and Environmental Protection through Comprehensive Bamboo and Rattan Program in the ASEAN Member Countries	Philippines

<b>Committee on Forest Industry</b>		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 900/19 Rev.1 (I)	Developing Gender Sensitive, Community-based Bamboo Industry Development to Support Sustainable Bamboo Resource Management and Conservation in Lake Toba Catchment Area (LTCA) of the North Sumatra Province of Indonesia	Indonesia

##### Category 4:

<b>Committee on Economics, Statistics and Markets</b>		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 897/19 (M)	Business Management Services Program in Guatemala – Second Phase	Guatemala

#### Rating schedule for Project proposals

Category 1: The Panel concluded that the proposal could be commended to the Committee with incorporation of amendments.

Category 4: The Panel concluded that it could not recommend the proposal to the Committee, and submits it to the Committee with the recommendation not to approve the Project Proposal.

#### **Item 7 - Review of Projects and Pre-projects in Progress**

[Document CEM-CFI(LIII)/2 Rev.1]

In order to further streamline their work, the Committees, in accordance with ITTC Decision 4(XXV), Annex A, Section VI, requested that reporting and discussion during the Session be limited to projects and pre-projects that are:

- having implementation problems;
- requiring additional funding;
- requesting extension in time of more than six months beyond the original duration of the project; or
- requesting essential major modifications of the work plan and budget.

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LIII)/2 Rev.1 on the progress or status of projects, pre-projects and activities approved for financing and implementation by the Council. The status of some projects, pre-projects and activities may change from the time this agenda is distributed to the time document CEM-CFI(LIII)/2 Rev.1 is prepared and the time the Session is convened. Projects and pre-projects meeting the terms of ITTC Decision 4(XXV) are highlighted in bold here and in document CEM-CFI(LIII)/2 Rev.1. The report covers the following:

**(A) Projects under implementation**

**Committee on Economics, Statistics and Markets**

1. **PD 599/11 Rev.1 (M)**      **Development and Testing of National Forest Stock Monitoring System (FSMS) with Improved Governance Capabilities at all Levels of the Forest Administration (Philippines)**
2. PD 732/14 Rev.2 (M)      Improve Forest Governance in Mozambique
3. PD 751/14 Rev.3 (M)      Sustainable Forest Management in the Chimbo River Basin, Ecuador: Conserving Forest Resources and Agroforestry Systems as a Mechanism to Strengthen the Economic Inclusion of Community Families, Particularly Rural Women, Settled in the Area

**Committee on Forest Industry**

1. PD 737/14 Rev.2 (I)      Developing Supply Capacity of Wood-based Biomass Energy through Improved Enabling Conditions and Efficient Utilization of Degraded Forest Lands Involving Local Communities in North Sumatra Province of Indonesia
2. PD 770/15 Rev.1 (I)      Promotion and Sustainable Management of Lesser-Used Timber Species (LUTS) in the Moist Forests of the Departments of Atlantida, Colon and Northern Olancho in Honduras
3. PD 815/16 Rev.2 (I)      Increasing Efficiency of Acacia Plantation and Timber Processing Industry in Vietnam

**(B) Projects pending financing**

**Those projects with asterisk \* (approved but not funded within 20 months) will be sunset by the next Session in 2020.**

**Committee on Economics, Statistics and Markets**

1. PD 796/15 Rev.2 (M) \*      Establishing a System for the Collection, Storage, Processing and Dissemination of Forest and Wildlife Statistics in Cameroon
2. PD 819/16 Rev.3 (M)      Market Survey for Forest Products in Peru
3. PD 832/16 Rev.2 (M)      Implementing Mechanisms to Improve Traceability in the Forest Production Chain in Guatemala
4. PD 844/17 Rev.2 (M) \*      Promoting Plantation of the Locally Endangered Species Timoho (*Kleinhovia Hospita* L.), Mentaok (*Wrightia Pubescens* R.Br.) and Terbelo Puso (*Hymenodictyon Orixense* (ROXB.) MABB.) to Enhance Sustainable Use, Local Communities Livelihood and Culture (Indonesia)
5. PD 845/17 Rev.2 (M)      Enhancing the Capacity of Forest Communities in Forest Governance, Monitoring and Community Development Projects in Mankraso Forest District Ghana
6. PD 879/18 Rev.1 (M)      Building the Capacity of the National Forest Information and Statistics System (Benin)

7. PD 893/19 Rev.1 (M) Promoting Development of Teak Plantations on Farmlands to Improve Quality, Marketing and Livelihood of Local Communities in Forest-Savannah Transition Zone, Ghana
8. PPD 193/19 Rev.1 (M) Enhancing Socio-Economic Development and Environmental Protection through Comprehensive Bamboo and Rattan Program in the ASEAN Member Countries (Philippines)

#### **Committee on Forest Industry**

1. PD 841/17 Rev.2 (I) \* Building Partnerships Among Actors Involving in Acacia and Eucalyptus Value Chain in Vietnam
2. PD 870/18 Rev.1 (I) \* Developing Effective System for Sustainable NTFP Utilization through Forest Management Unit Engagement to Improve Community Livelihoods in Nusa Tenggara (Indonesia)
3. PD 900/19 Rev.1 (I) Developing Gender Sensitive, Community-based Bamboo Industry Development to Support Sustainable Bamboo Resource Management and Conservation in Lake Toba Catchment Area (LTCA) of the North Sumatra Province of Indonesia

#### **Item 8 - Report on Completed Projects and Pre-projects**

[Document CEM-CFI(LIII)/3]

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LIII)/3 on the following projects that may be declared complete:

#### **Committee on Forest Industry**

1. PD 692/13 Rev.1 (M) Implementation and Operationalization of a National Information System for the Sustainable Management of Forest Resources (Côte d'Ivoire)

#### **Committee on Forest Industry**

None.

#### **Item 9 - Ex-post Evaluation**

##### **(A) Ex-post Evaluation Reports**

The Committees may recall that no project was selected for ex-post evaluation during their Fifty-second Sessions.

##### **(B) Selection of Projects for Ex-post Evaluation**

According to ITTC Decision 3(XXVIII) on "Ex-post Evaluation of Projects", the Committees are requested to consider for ex-post evaluation all completed individual projects or group(s) of projects based on the criteria contained in Annex 1 of the Decision. The consideration by the Committees is normally to be taken at the session at which the projects are declared complete. The Committees may therefore consider and select projects that would be declared complete at this session under item 8, which meet the criteria of ITTC Decision 3(XXVIII) and which have funds remaining in their approved budgets for ex-post evaluations (note that funds in the pooled ex-post evaluation fund established under Decision 3(XXVIII) were effectively exhausted dealing with the financial impairment under the terms of Decision 6(LII); the current balance available for CEM is \$199.87 and for CFI \$6,982).

#### **Item 10 - Policy Work**

ITTC policy work instructions to Committees, pursuant to ITTC Decision 4(XXV) include:

- Restructure the agendas of the Committees to include a separate agenda item for policy work.

- Use the current ITTO Strategic Action Plan, the policy-relevant aspects of the ITTO Biennial Work Programmes, the findings of completed projects and Council Decisions as the primary basis for identifying items for policy development.
- Decide during each session of each Committee those subjects which will be discussed under the agenda item Policy Work during its next session and agree upon the way to prepare for such a discussion in the Committee.

### **Committee on Economics, Statistics and Markets**

The Committees at their Fifty-second Session held discussions and agreed to continue to work in the Fifty-third Session on the following policy-related matters under the Committee on Economics, Statistics and Markets:

- Market Access;
- Forest and Timber Certification;
- Clean Wood progress report; and
- IMM Progress Report.

All of these items will be taken up as part of a proposed new Trade and Markets Day in the joint session of the Committees (for which an agenda will be circulated prior to the session).

### **Committee on Forest Industry**

The Committees at their Fifty-second Session held discussions and agreed to include the following policy-related matter in the Fifty-third Session under the Committee on Forest Industry:

- Enhancing conservation and sustainable management of teak forests in Greater Mekong Sub-region.

### **Item 11 – Biennial Work Programme of the Committees for 2020-2021**

Taking note of the recommendation of the Ad Hoc Working Group on Financing Infrastructure and Fundraising Strategies established under Decision 6(LIV) to approve a new ITTO Strategic Action Plan (SAP) at the Fifty-sixth Session of the Council in 2020, and the anticipated piloting of a new programmatic approach and project cycle in 2020, the Council may wish to discuss and consider the extension of the BWP 2018-2019 for one year until 2020. A new BWP, in line with the new SAP and taking into account the results of the new programmatic approach and project cycle, will be considered and adopted by the Council at its Fifty-sixth Session in 2020.

### **Item 12 - Election of Chairpersons and Vice-Chairpersons for 2020**

The election of Chairpersons and Vice-Chairpersons for 2020 will be the subject of consultations within the Council and the Committees.

### **Item 13 - Dates and Venues of the Fifty-fourth and Fifty-fifth Sessions of the Committees**

The dates and venues of the Fifty-fourth and Fifty-fifth Sessions of the Committees are determined in relation to the dates and venues fixed by the Council for its Fifty-sixth and Fifty-seventh Sessions.

### **Item 14 - Other Business**

The Committees may consider any matters raised for discussion under this item.

### **Item 15 - Recommendations to the International Tropical Timber Council**

The Committees may consider recommendations to the Council on projects, pre-projects, policy work and any other matters concerning economics, statistics and markets and forest industry.

**Item 16- Report of the Session**

The Committees may consider and adopt a report containing recommendations to the Council. The Committees may request the Co-chairpersons to present the report during the Fifty-fifth Session of the Council for consideration and adoption.

\* \* \*