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**PROGRESS REPORT ON THE IMPLEMENTATION OF
THE ITTO BIENNIAL WORK PROGRAMME
FOR 2015-2016**

[Item 13 of the Provisional Agenda]

This document is prepared pursuant to Council Decision 2(L), which requested the Executive Director to report on the implementation status of the ITTO Biennial Work Programme (BWP) for the years 2015 and 2016. The document contains the Work Programme activities as approved in Council Decision 2(L). The columns on 'Expected SAP Outcomes' and 'SAP Indicators' have been replaced by the column reflecting the 'implementation status' of all activities carried out and being undertaken by the Council, the Committees and the Secretariat during the biennium. For information on the columns on 'Expected SAP Outcomes' and 'SAP Indicators' please consult the BWP 2015-2016 as approved in Council Decision 2(L).

In accordance with the recommendation of the IAG, the 2015-16 BWP is proposed to be extended through 2017 and a new BWP for 2018-19 will be presented for consideration and approval by the Council at the 53rd ITTC in 2017.

The Biennial Work Programme (BWP) 2015-2016 as approved in Council Decision 2(L) includes fifty-one activities grouped in accordance with the strategic priorities identified in the ITTO Strategic Action Plan 2013-2018 (SAP) plus routine, administrative and financial activities. Activities 50 and 51 were added to the BWP on recommendation of the CRF and CFA, respectively, at the close of the 50th session and not categorized according to strategic priorities. The activities are under the responsibility of the Council and the Committees. Fifteen activities are 'regular session's work' with no cost implications, six activities are funded from core budget and 30 activities are seeking voluntary contributions.

The total funding sought under the BWP 2015-2016 is US\$9,495,509. This is divided into US\$7,698,159 sought in voluntary contributions and US\$1,797,350 approved under the core budget (see Table 1). US\$50,000 for Activity 4b has already been pledged under the BWP 2013-2014. Activity 25 on Independent Market Monitoring (IMM) is fully funded by a grant from the EU in the amount of Euro 4 million through 2018 and is not included in the calculation of the voluntary contributions sought under this BWP.

Table 1: BWP 2015-2016 Funding by Budget Source

Source	US\$ sought	US\$ received
Approved under Core Budget	\$1,797,350	\$1,797,350
Voluntary Contributions	\$7,698,159	\$3,577,481
Total	\$9,495,509	\$5,374,831

Table 2 divides the voluntary contributions by strategic priority of the ITTO Strategic Action Plan 2013-2018. It reflects the voluntary contributions sought by year and the contributions received so far. At the time of preparing this report voluntary contributions in the amount of US\$3,577,481 have been received, which is equivalent to 46.4% of the total voluntary contributions sought under this BWP. More than half of the funding received (US\$1,773,659) was for Activity 8, ITTO-CITES (Strategic Priority 2). Routine Activities included two activities (Act. 50 – Survey on the use of ITTO Guidelines; Act. 51 – Study on regional representation) seeking voluntary contributions. Both activities have received full funding, i.e. Activity 50 from voluntary contributions and Activity 51 from the Working Capital Account (pursuant to Council Decision 2(L)). Both activities have been completed and were reported to the 51st ITTC, Kuala Lumpur, Malaysia.

Table 2: BWP 2015-2016 Voluntary Contributions sought/received by Strategic Priority

Strategic Priority/ Routine Activities	Voluntary Contributions sought			Voluntary Contributions received	
	2015	2016	Biennium Total	US\$	%
Strategic Priority 1	\$995,000	\$480,000	\$1,475,000	\$199,032	13.4 %
Strategic Priority 2	\$936,830	\$886,829	\$1,823,659	\$1,773,659	97.2 %
Strategic Priority 3	\$520,000	\$420,000	\$940,000	\$150,000	15.9 %
Strategic Priority 4	\$370,000	\$140,000	\$510,000	\$127,555	25.0 %
Strategic Priority 5	\$440,000	\$340,000	\$780,000	\$185,000	23.7 %
Strategic Priority 6	\$1,255,000	\$839,500	\$2,094,500	\$1,067,235	50.9 %
Routine Activities	\$75,000	NIL	\$75,000	*\$75,000	100.0 %
Total	\$4,591,830	\$3,106,329	\$7,698,159	\$3,577,481	46.4 %

*Includes US\$25,000 from the Working Capital Account for Activity 51

Table 3 shows the number of activities under each Strategic Priority and under Routine, Administrative and Financial Activities and includes the number and funding status of activities seeking voluntary contributions.

Out of the thirty activities seeking voluntary contributions, four activities (13.3 %) have received full funding, fifteen activities (50%) have received partial funding and eleven activities (36.7%) remain unfunded.

Table 3: Funding status of BWP activities seeking voluntary contributions by Strategic Priority

Strategic Priority	Activities		Funding Status		
	Total	Seeking Vol. Cont.	Full funding	Partial funding	No funding
1. Promote Good Governance and Enabling Policy Frameworks for Strengthening SFM and Related Trade, and Enhancing SFM Financing and Investment	6	6	0	3	3
2. Strategic Priority 2: Increase the Contribution of Tropical Forests to National and Local Economies, Including through International Trade	2	2	1	0	1
3. Strategic Priority 3: Enhance the Conservation and Sustainable Use of Biodiversity in Tropical Timber Producing Forests	3	3	-	1	2
4. Strategic Priority 4: Reduce Tropical Deforestation and Forest Degradation and Enhance the Provision of Environmental Services	3	3	-	2	1
5. Strategic Priority 5: Improve the Quality and Availability of Information on Tropical Forests, Forest Product Markets and Trade	11 ^{1,2}	6	1	3	2
6. Strategic Priority 6: Build and Develop Human Resource Capacity to Implement SFM and Increase Trade in Forest Goods and Services from Sustainably Managed Forests	8	8	-	6	2
7. Routine, administrative and financial activities	18 ³	2	2 ⁴	-	-
Totals	51	30 (100%)	4 (13.3%)	15 (50.0%)	11 (36.7%)

¹ Activity 19 has components funded from Core Budget and from Voluntary Contributions

² Six activities are funded from Core Budget

³ Fifteen activities are regular sessions' work with no budget implications, one activity under Core Budget (Act. 34, Expert Panel)

⁴ Activity 51 (US\$25,000) is funded from the Working Capital Account

The categorization of activities by responsible body is reflected in Table 4. Twenty six activities are under responsibility of the Council, one under Council/Committees, one under the Joint Committees and four under the Committee on Finance and Administration (CFA). The remaining nineteen activities are responsibility of the technical Committees, i.e. eight under Reforestation and Forest Management (CRF), five under Forest Industry (CFI) and six under Economics, Statistics and Markets (CEM).

Out of thirteen activities seeking voluntary contributions under responsibility of the Council, eleven have received full or partial funding and two remain unfunded.

Out of seventeen activities seeking voluntary contributions and under responsibility of the ITTO technical Committees, eight have received full or partial funding and nine remain unfunded. While all four activities under CEM have received full or partial funding, none of the five activities under CFI has received any funding yet. Under CRF four activities have received full or partial funding, while four remain unfunded.

Table 4: Funding status of BWP activities by responsible body

Responsible Body	Activities		Funding Status		
	Total	Seeking Vol. Cont	full	partial	No
1. Council	26	13	2	9	2
2. Council/Committees	1	-	-	-	-
3. Joint Committees	1	-	-	-	-
4. CFA	4	-	-	-	-
5. CEM	6	4	1	3	-
6. CFI	5	5	-	-	5
7. CRF	8	8	1	3	4
	51	30	4	15	11

Status, Progress, Achievements:

Below a brief compilation of the progress made and achievements of the activities which have received full or

partial funding. For more details please refer to the respective activity in the BWP Progress Report.

Strategic Priority 1: Promote good governance and enabling policy frameworks for strengthening SFM and related trade and enhancing SFM financing and investment

All six activities under this priority are seeking voluntary contributions. Three activities have received partial funding (Act.2; Act.4a; Act.6b).

- Under Activity 2, the draft report of the consultant Activity 2 was presented to the 51st ITTC in Kuala Lumpur, Malaysia. No additional funding was receiving to allow for follow-up work on the report
- Under Activity 4a the 1st regional workshop on the ITTO Voluntary Guidelines for the Sustainable Management of Natural Tropical Forest was held in Kuala Lumpur, Malaysia, 17-20 August 2015. The report was presented the 49th CRF in Kuala Lumpur, Malaysia
- Under Activity 6b ITTO has provided partial funding for printing the Spanish version of FRA 2015 and using funding from the BWP 2013-2014 ITTO has assisted in the review of modules of the FAO SFM toolbox. ITTO has participated in the CFRQ data review meeting in June 2015

Strategic Priority 2: Increase the contribution of tropical forests to national and local economies including through international trade

Both activities under this priority are seeking voluntary contributions. Activity 8 has received full funding, Activity 7 remains unfunded.

- Under Activity 8, the progress report of the ITTO-CITES program will be presented under Provisional Agenda Item 10 [Document ITTC(LII)/4]

Strategic Priority 3: Enhance conservation and sustainable use of biodiversity in tropical timber producing countries

All three activities under this priority are seeking voluntary contributions. One activity has received partial funding.

- Under Activity 10, the report on the review of actions taken by ITTO and others related to conserve, restore and sustainably manage mangrove forests and ecosystems was presented to the 49th CRF in Kuala Lumpur, Malaysia. The activity has been impacted by the impairment of ITTO funds and any further work will require additional funding

Strategic Priority 4: Reduce tropical deforestation and forest degradation and enhance provision of environmental services

All three activities under this priority are seeking voluntary contributions. Two activities have received partial funding.

- Under Activity 12b, the report on the study on carbon removals and emissions associated with production and use of harvested tropical wood products was presented to the 49th CRF in Kuala Lumpur, Malaysia
- Under Activity 14b, ITTO has supported 14 participants to attend the 6th International Wildland Fire Conference 2015. A side event was organized and a special TFU edition on Forest Fires (TFU 24/2) was published

Strategic Priority 5: Improve the quality and availability of information on tropical forests, forest product markets and trade

Under this priority, eleven activities have been approved. Five activities are funded from the core budget, five

activities are seeking voluntary contributions and one activity (Activity 19) has sub-activities funded from the core budget and from voluntary contributions (partially funded). Activity 25 on Independent Market Monitoring (IMM) is fully funded by the EU through a grant of € 4,000,000 for the period 2014-2018. Out of the remaining four activities seeking voluntary contributions, two have received partial funding and two remain unfunded.

The activities supported by the core budget include:

- Activity 15 Publication of the ITTO Tropical Forest Update (TFU)
Release of the free TFU app making TFU available on smart phones and tablets
- Activity 16 Preparation and conduct of the Annual Market Discussion in collaboration with the Trade Advisory Group (TAG)
- Activity 17 Publication of the ITTO Tropical Timber Market Report under the Market Information Service (MIS)
- Activity 18 Enhancement of ITTO statistical work and databases on statistics
- Activity 19 Enhance public relations, education and outreach activities
- Activity 22 Undertake the Biennial Review and Assessment of the World Timber Situation. The draft elements for the biennial review will be presented by the consultant at the 52nd ITTC

All above activities have been fully implemented. Under Activity 19 several technical reports have been published, co-published and disseminated, including:

- PS 20 'Voluntary SFM Guidelines'
- PS 21 'Criteria & Indicators for SFM'
- TS 43 'Technical guide on the quantification of carbon benefits in ITTO Projects' (with partial support from Activity 21)
- TS 44 'Impact of Timber Procurement Policies'
- TS 45 'Europe's Changing Tropical Timber Trade'
- ITTO Annual Reports 2014 and 2015
- Eight editions of the ITTO e-Newsletter 'Tropical Timber News' have been published
- ITTO-CITES Program and related newsletters
- FLEGT Independent Market Monitoring (IMM)

Activity 20 has been suspended due to the impairment of ITTO funds.

Under Activity 21, the synthesis of the aggregated achievements of the ITTO Thematic Programmes on REDDES and TFLET was presented to the 51st ITTC in Kuala Lumpur, Malaysia. The activity has also provided partial support for the publication of TS 43. The work on the development of a new website and the integration of other web-based system was terminated. The activity has been suspended due to the impairment of ITTO funds.

Activity 23 was implemented by the European Timber Trade Federation (ETTF). The website is operational and attracting many hits.

Under Activity 25 the baseline report on EU imports of tropical timber was completed and was published in ITTO's Technical Series (TS 45 'Europe's Changing Tropical Timber Trade'). The funding provided by the EC for this activity has been impacted by the impairment of ITTO funds and work on IMM is suspended until an agreement on how to proceed can be finalized with the EC/EU.

Strategic Priority 6: Build and develop human resource capacity to implement SFM and increase trade in forest goods and services from sustainably managed forests

The eight activities under this priority are seeking voluntary contributions. Six activities have received partial funding, while two remain unfunded.

Under Activity 26 support will be provided for the participation of TAG and CSAG at the Council Sessions in

2015 and 2016. The activity has been impacted by the impairment of ITTO funds.

Under Activity 27 the Secretariat has attended the Collaborative Partnership on Forests (CPF) meetings, meetings of the Ad Hoc Expert Group 1 & 2 and the UNFF11.

Under Activity 28, the progress report on the implementation of the ITTO Fellowship Programme [Document ITTC(LII)/12] will be presented to the Council under Provisional Agenda Item 18. The award of new fellowships has been suspended due to the impairment of ITTO funds.

Under Activity 29 ITTO and FAO jointly organized a regional workshop on forest product statistics for the Caribbean region in Saint Augustine, Trinidad & Tobago, 12-14 April 2016. No further workshops are planned due to the impairment of ITTO funds.

Under Activity 32 the Secretariat held informal talks with the Government of Mexico and of several other Latin American countries on the possibility to organize a five-day international seminar to discuss forestry extension services and schemes, possibly in late 2016. The activity has been impacted by the impairment of ITTO funds.

Activity 33 is being implemented by TRAFFIC. Following the formation of the Steering Committee, a series of briefing meetings and a national workshop in May 2016, the draft timber manual and guide is almost completed and is being reviewed by selected governmental agencies in Malaysia. The activity is affected by the impairment of ITTO funds.

Routine, Administrative and Financial Activities

Under this category, eighteen activities have been approved. Fifteen activities are 'regular sessions work' with no cost implications. Activity 34 (Expert Panel) is funded from Core Budget. Activity 50 has been fully funded from voluntary contributions and Activity 51 has been funded from the Working Capital Account.

Under Activity 34 the 51st Expert Panel was held in Yokohama, Japan from 1-5 February 2016. The 52nd Expert Panel was cancelled due to the impairment of ITTO funds and due to insufficient payments of assessed contributions to the administrative budget by June 2016. The report of the 51st EP will be presented to the Joint Committees under Item 1 [Documents ITTC/EP-51].

Under Activity 50 an on-line survey on the use of the ITTO SFM related guidelines has been conducted. The report was presented to the 49th CRF in Kuala Lumpur, Malaysia.

Under Activity 51 the report on the study on regional ITTO presence and representation was presented to the 51st ITTC in Kuala Lumpur, Malaysia.

Concluding remarks and difficulties encountered

Out of the 30 activities under this BWP seeking voluntary funding, four have received full funding, fifteen partial funding and eleven remain unfunded. The following eight (sub)-activities have been completed:

- Activity 2 Development of ITTO Guidelines to incorporate gender equity in the Organization's activities, programmes and projects in member countries
- Activity 4a Publish the ITTO Voluntary Guidelines as a policy document in the three languages (English, French and Spanish) and disseminate these guidelines to key stakeholders in ITTO member countries and the international community
- Activity 12b Study on carbon removals and emissions associated with production and use of harvested tropical wood products
- Activity 14b Support Wildfire Networks and support attendance at the 6th International Wildland Fire Conference
- Activity 22a Publication of the biennial review and assessment of the world timber situation for 2013-

2014 in the first half of 2015

- Activity 23 Creation of web-based 'One-Stop' interactive profiles of the wood based industry, trade and forestry sectors in producer member countries to support tropical timber market transparency and diversification
- Activity 50 Undertake a survey to assess the use of the various ITTO guidelines on the sustainable management of plantations, secondary forests, biodiversity and natural forests in the tropics
- Activity 51 Study on Regional ITTO Presence and Representation

While the Fellowship Programme (Activity 28) has been able to meet pending obligations from past awards, no new awards have been made in 2016.

The impairment of ITTO funds has impacted all ongoing BWP activities funded through voluntary contributions, except Activity 8, ITTO-CITES. The total amount affected is approximately US\$1,350,000 across nineteen activities.

PROGRESS REPORT

BIENNIAL WORK PROGRAMME FOR 2015-2016

STRATEGIC PRIORITY 1: PROMOTE GOOD FOREST GOVERNANCE AND FINANCING FOR SUSTAINABLE FOREST MANAGEMENT

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>1. Undertake studies in collaboration with relevant partner organizations to review the achievement of sustainable management of tropical timber producing forests. [ITTA, 2006, Article 28(4a)]</p>	<p>Make provisions for work on the preparation of ITTO's third report on the State of Tropical Forest Management (SFM Tropics 2016). Analysis will be conducted for SFM progress against the baseline set in the SFM Tropics 2005 and 2011 reports.</p> <p>Estimated cost: US\$600,000 Expected funding sources: Voluntary Contributions Year 2015–US\$400,000 Year 2016–US\$200,000</p>	<ul style="list-style-type: none"> • SFM Tropics 2016 report published by the end of 2016 • Special TFU published summarizing findings of SFM Tropics 2016 report 	Council	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 400,000 Year 2016 US\$ 200,000</p> <p>This activity is pending funding.</p>
<p>2. Development of ITTO Guidelines to incorporate gender equity in the Organization's activities, programmes and projects in member countries.</p>	<p>A consultant will be recruited to draft ITTO guidelines on gender equity. To this end, he/she should:</p> <ul style="list-style-type: none"> • Review the gender guidelines of other international organizations; • Analyze different ITTO instruments and tools particularly those that are most commonly used by ITTO member countries, and identify which of these instruments would require the incorporation of gender-related mechanisms for their implementation; • Prepare a draft of ITTO Gender Guidelines, including a training module; • Propose at least five gender-related indicators for future Strategic Action Plans and for future work. <p>Estimated Cost: US\$35,000 Expected funding sources: Voluntary Contributions Year 2015–US\$35,000</p>	<ul style="list-style-type: none"> • Adoption of ITTO Gender Guidelines 	Council	<p>Funding received: US\$ 10,000 Funding pending: Year 2015 US\$ 25,000 Year 2016 US\$ NIL</p> <p>The report of the consultant was presented to the 51st ITTC in Kuala Lumpur, Malaysia. No additional funds were received to allow for follow-up work on the report.</p>

<p>3. Demonstration and adoption of credit schemes for Small-Medium Forest Enterprises (SMFEs). [ITTA, 2006, Article 1(g)]</p>	<p>Through a previous ITTO project, a credit scheme for SMFEs has been developed with the high potential of replication and scaling-up. The activity will assist three ITTO selected producer countries in replicating the credit scheme for SMFEs. This work commenced via a similar activity under the 2013-2014 BWP that was partially funded; this activity will continue and expand on the work provided for in 2013-2014.</p> <p>Estimated cost: US\$250,000 Expected funding sources: Voluntary Contributions Year 2015–US\$125,000 Year 2016–US\$125,000</p>	<ul style="list-style-type: none"> • The credit schemes for SMFEs replicated in three member countries 	<p>CFI</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 125,000 Year 2016 US\$ 125,000</p> <p>This activity, which commenced with a pilot study in Indonesia using partial funding provided under the 2013-2014 BWP, finalized activities in that country in 2016. The Executing Agency (NRDC) in collaboration with a local bank assessed five SMFEs in West Java Province. Three SMFEs were granted credit loans in mid-2015 for an amount of US\$15,000 with two years payback period each. The implementation of the activity in Indonesia went smoothly, with all three SMFEs able to meet monthly payback schedules. The NRDC continues to provide technical and managerial support following completion of this activity to lead the SMFEs to obtain the Indonesian TLAS (Timber Legality Assurance System/SLVK).</p> <p>If additional activities are to be carried out under this BWP activity, additional funds will be required.</p>
<p>4. Promote the publication, dissemination and application of the ITTO Voluntary Guidelines for the Sustainable Management of Natural Tropical Forests. [ITTA, 2006, Articles 1(c), (f), (l), (o), (p)] [ITTC Decision 4(XLIX)]</p>	<p>Pursuant to Decision 4(XLIX) <i>ITTO Voluntary Guidelines for the Sustainable Management of Natural Tropical Forest</i>, the following activities are planned:</p> <p>(a) Publish the ITTO Voluntary Guidelines as a policy document in the three languages (English, French and Spanish) and disseminate these guidelines to key stakeholders in ITTO member countries and the international community.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$100,000</p>	<ul style="list-style-type: none"> • The ITTO Voluntary Guidelines for SFM published in three ITTO working languages in 2015 	<p>Council</p>	<p>Funding received: US\$ 100,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>ITTO Voluntary Guidelines for the Sustainable Management of Natural Tropical Forest were published in 2015 in English, French and Spanish as Policy Development Series 20. http://www.itto.int/policypapers_guidelines/</p> <p>USB memory stick (1000 copies) containing all ITTO SFM related guidelines were also</p>

	<p>(b) Organize three regional capacity building training workshops (one in each tropical region) to facilitate the effective and wider application of the Voluntary Guidelines in particular to revitalize and renew the basics of sustainable forest management especially among professional foresters of producer member countries.</p> <p>Estimated cost: US\$240,000 Expected funding sources: Voluntary Contributions <i>(US\$50,000 already pledged under Activity 34 of the 2013-2014 BWP)</i> Year 2015–US\$110,000 Year 2016–US\$80,000</p>	<ul style="list-style-type: none"> • Three regional capacity building workshops conducted in three tropical regions in 2015 and 2016 	<p>produced, along with a new poster entitled “Guiding SFM in the Tropics”.</p> <p>Funding received: US\$ 39,032 Funding pending: Year 2015 US\$ 110,000 Year 2016 US\$ 40,968</p> <p>The 1st Regional Workshop on ITTO Voluntary Guidelines for the Sustainable Management of Natural Tropical Forests was convened using funds provided under the 2013-14 BWP in Kuala Lumpur, Malaysia on 17–20 August 2015. The Workshop was organized in cooperation with the Ministry of Natural Resources and Environment of Malaysia, the Forestry Department Peninsular Malaysia and Forest Research Institute Malaysia. It was attended by a total of 24 participants from forestry agencies of eight member countries in Asia-Pacific region. The report was presented to the CRF at its 49th Session.</p> <p>The activity received partial funding from Japan in 2016 but these funds are frozen until a decision is taken regarding the impairment of ITTO funds. Any further workshops will require additional funding.</p>
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<p>5. Facilitate the improvement of forest concession policies and practices for tropical timber production forests. [ITTA, 2006, Articles 1 (i), (m), (n)]</p>	<p>This activity will facilitate the improvement of forest concession policies and practices for tropical timber production forests in collaboration with FAO, Brazilian Forest Service (BFS) and International Technical Tropical Timber Association (ATIBT) and other relevant organizations and institutions through:</p> <ul style="list-style-type: none"> • Organization of an International Workshop on Forest Concessions in Porto Velho – Rondonia, Brazil in August 2015 (tentative); • Development and dissemination of a policy brief and a practical guide to enhance development, implementation and assessment of forest concession policies and practices for policy makers and forest managers and practitioners; and • Promotion of collaboration among ITTO member countries, co-organizers of the International Workshop, and relevant organizations and institutions. <p>Estimated cost: US\$150,000 Expected funding sources: Voluntary Contributions Year 2015–US\$150,000</p>	<ul style="list-style-type: none"> • International Workshop on Forest Concession convened in 2015 • A policy brief and practical guidance developed in 2015 • Promoted collaboration among ITTO member countries, co-organizers of the International Workshop, and relevant organizations and institutions 	<p>CRF</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 150,000 Year 2016 US\$ NIL</p> <p>This activity remains unfunded. However ITTO was included by FAO as a co-organizer of the International Workshop which was re-scheduled and the Secretariat attended in September 2016. Additional work under this activity will require new funding to be made available.</p>
<p>6. Continue to monitor progress in the application of criteria and indicators for sustainable forest management. [ITTC Decisions 3(XXVI), 5(XXX), 9(XXX), 4(XXXIV)]</p>	<p>Regular Sessions' work, which includes monitoring the implementation of Decision 4(XXXIV) under which 28 national workshops to promote application of C&I have already been implemented. The two components below were also included in a similar activity under the 2013-2014 BWP that was partially funded; this activity will continue and expand on the work provided for in 2013-2014.</p> <p>(a) Make provision for an additional 2-3 national workshops on C&I (with focus on new member countries) incorporating related topics such as auditing, certification, international reporting requirements, etc. into the workshop curricula.</p> <p>Estimated cost: US\$100,000</p>	<ul style="list-style-type: none"> • Two to three national C&I training workshops convened 	<p>Council</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 50,000 Year 2016 US\$ 50,000</p> <p>This sub-activity is pending funding.</p>

	<p>Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p> <p>(b) Participate in international C&I related meetings/discussions/initiatives, including the CPF Task Force on Streamlining Forest Reporting, initiatives to take advantage of synergies between ITTO and FAO forest reporting (SFM Tropics and FRA including the Collaborative Forest Resources Questionnaire) and relevant meetings of other C&I processes.</p> <p>Estimated cost: US\$50,000 Expected funding sources: Voluntary Contributions Year 2015–US\$25,000 Year 2016–US\$25,000</p>	<ul style="list-style-type: none"> • Relevant meetings attended; collaboration with FAO FRA enhanced 		<p>Funding received: US\$ 50,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>ITTO provided partial funding for printing the Spanish version of FRA 2015 based on CFRQ inputs and was recognized on the FRA for this contribution.</p> <p>ITTO also assisted with reviewing modules of the FAO SFM Toolbox using limited funding remaining from a related 2013-2014 BWP activity.</p> <p>ITTO participated in the CFRQ data review meeting in June 2015 and also in a side event at WFC in September 2015.</p> <p>ITTO also participated in the International Expert Workshop on Strengthening Collaboration on Criteria and Indicators to Promote and Demonstrate Sustainable Forest Management in May 2016.</p>
	<p>Sub-total 2015: US\$ 995,000 Sub-total 2016: US\$ 480,000 Biennium Sub-total: US\$1,475,000</p>			

STRATEGIC PRIORITY 2: INCREASE THE CONTRIBUTION OF TROPICAL FORESTS TO NATIONAL AND LOCAL ECONOMIES THROUGH INTERNATIONAL TRADE

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>7. World Teak Conference 2015: Strengthening the Global Teak Market for Sustainable Development. [ITTA, 2006, Articles 1(a), (b), (d), (e), (f), (g), (h), (i), (k), (p)]</p>	<p>In close cooperation with relevant international, regional and national organizations (TEAKNET, FAO, ASOTECA and IUFRO), the 3rd World Teak Conference 2015 will be organized in May 2015 in Ecuador. The Conference focuses on past achievements, the current state of knowledge and future challenges for the sustainable development of the global teak market. Conference presentations and discussions will include social, economic, technical and environmental issues that have an impact on the production, marketing and trade of teakwood.</p> <p>Estimated cost: US\$50,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000</p>	<ul style="list-style-type: none"> • Bring in policy makers, researchers and academicians, practitioners, civil society, the private sector, and regional and international organizations engaged in the sustainable development of Teakwood to discuss on past achievements, the current state of knowledge and future challenges for the sustainable development of the global teak market. 	CFI	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 50,000</p> <p>ITTO supported the Conference with a Silver sponsorship (US\$3,000) using unspent budget (US\$6,074.75) of the related BWP 2008-2009 activity (PP-A/43-230) and paid the lifetime membership fee to Teaknet using the same funds which are now exhausted. Despite the lack of new funding under the 2015-16 BWP, this activity can therefore be considered completed.</p>
<p>8. Enhance cooperation between ITTO and CITES. [ITTA, 2006, Article 15] [ITTC Decisions 3(XVI), 7(XXXIV), 2(XXXVII), 5(XLVI)]</p>	<p>Continue to assist Members to implement CITES listings of timber species. Pursuant to Decision 5(XLVI) on “Multi-Donor Mechanism to Facilitate Enhanced Cooperation between ITTO and CITES”, a second grant of approximately US\$6,200,000 (EUR 5,000,000) from the European Commission was approved in early 2012. This grant extends over a period of four years and allows continued implementation of the ITTO-CITES capacity building program which commenced in 2006. Matching ITTO contributions from other donors in the amount of approximately US\$3,063,725 during the four-year period are required under the contract with the EC,</p>	<ul style="list-style-type: none"> • Three countries with improved inventory designs • Three tracking/monitoring systems established • Three regional training/experience workshops conducted • Reduced number of trade 	Council	<p>Funding received: US\$ 1,773,659</p> <p>Funding pending Year 2015: US\$ NIL Funding pending Year 2016: US\$ NIL</p> <p>The funding received includes US\$1,130,000 received in late 2014 and the remainder in 2015/16, including in-kind contribution of staff resources by ITTO.</p> <p>See document ITTC(LII)/4 for a complete progress report on this activity.</p>

	<p>with US\$ 1,290,066 already pledged during 2011-2013, leaving a balance of US\$1,773,659 to be sought until the end of the EC grant period in 2016. The amount sought from donors during this biennium is therefore US\$886,830 per year.</p> <p>ITTO contributions: US\$ 1,773,659 Expected funding sources: Voluntary Contributions Year 2015–US\$ 886,830 Year 2016–US\$ 886,829</p>	suspensions of CITES listed timber species		
	<p>Sub-total 2015: US\$ 936,830 Sub-total 2016: US\$ 886,829 Biennium Sub-total: US\$1,823,659</p>			

STRATEGIC PRIORITY 3: ENHANCE THE CONTRIBUTION OF TROPICAL TIMBER PRODUCING FORESTS TO THE CONSERVATION AND SUSTAINABLE USE OF BIODIVERSITY

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>9. Consider impacts of conservation and protection in transboundary areas in relation to achieving SFM. [ITTA, 2006, Articles 1(m), (q), (n), (q), (r)] [ITTC Decision 2(XLV)]</p>	<p>Organize an international conference on biodiversity conservation in transboundary tropical forests with aim of promoting the development and implementation of forest policy, governance and institutional arrangements towards effective conservation and sustainable use of biodiversity in transboundary forests, taking into account ITTO and partners' experiences in transboundary conservation areas. This conference will be held in a selected country in the Congo Basin as a follow-up to the International Conference on Biodiversity Conservation in Transboundary Tropical Forests held in Quito, Ecuador on 21-24 July 2010 in collaboration with CBD Secretariat, IUCN and the Ministry of Environment of Ecuador. The conference in the Congo Basin will also cover the enhancement of forest law enforcement, and governance (FLEG) in tropical transboundary conservation areas.</p> <p>Estimated cost: US\$300,000 Expected funding sources: Voluntary Contributions Year 2015–US\$300,000</p>	<ul style="list-style-type: none"> International Conference on Biodiversity Conservation in Transboundary Tropical Forests convened in 2015 	<p>CRF</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 300,000 Year 2016 US\$ NIL</p> <p>This activity is pending funding. However, ITTO co-organized and participated in the Regional Conference on Biodiversity Conservation in Tropical Forests of the Greater Mekong Sub-region in March 2016 utilizing funds from a related project (PD577/10 Rev.1 (F)).</p>
<p>10. Promote the conservation, restoration and sustainable management of mangrove ecosystems. [ITTA, 2006, Articles 1(f), (j), (m), (q), (r), (s)]</p>	<p>Strengthen practical actions and partnerships to facilitate the conservation, restoration and sustainable management of mangrove forests and ecosystems, specifically by:</p> <ul style="list-style-type: none"> Reviewing actions having been taken by ITTO and other organizations and stakeholders to conserve, restore and sustainably manage mangrove forests and ecosystems, including best practices and innovative approaches such as PES; and Organizing an international conference in June/July 2016 in close collaboration with ISME and other partners to: 	<ul style="list-style-type: none"> A synthesis report produced to review the actions having been taken by ITTO and other organizations and stakeholders; and An international conference on mangrove forests convened in 2016 	<p>CRF</p>	<p>Funding received: US\$ 150,000 Funding pending: Year 2015 US\$ 0 Year 2016 US\$ 150,000</p> <p>Review of actions taken by ITTO and other organizations and stakeholders to conserve, restore and sustainably manage mangrove forests and ecosystems has been conducted. The report was presented to the CRF at its 49th Session.</p> <p>The activity received partial funding from Japan in 2016 but these funds are frozen until a decision is taken regarding the impairment of</p>

	<ul style="list-style-type: none"> • Share lessons learned and challenges and opportunities recognized for the conservation, restoration and sustainable management of mangrove forests and ecosystems; and • Discuss and identify strategies and practical actions which ITTO and its member countries can take, such as the development of a comprehensive action plan, the improvement of database and information system and the enhancement of partnerships for knowledge sharing and capacity development. <p>Estimated cost: US\$300,000 Expected funding sources: Voluntary Contributions Year 2015-US\$50,000 Year 2016-US\$250,000</p>			ITTO funds.
<p>11.Facilitate the application of the <i>ITTO/IUCN Guidelines for the Conservation and Sustainable Use of Biodiversity in Tropical Timber Production Forests</i>. [ITTA, 2006, Articles 1(m), (r)] [ITTC Decision 6(XLVI)]</p>	<p>Pursuant to Decision 6(XLVI), application of the ITTO/IUCN Biodiversity Guidelines will be promoted through the following actions:</p> <ul style="list-style-type: none"> • Organization of three regional capacity building training workshops (one in each tropical region), as part of the ITTO/CBD Collaborative Initiative for Tropical Forest Biodiversity (ITTO/CBD Initiative), to facilitate the wider and effective application of the ITTO/IUCN Biodiversity Guidelines; • Awareness raising and promotion of partnerships and fundraising at the international meetings for the wider application of ITTO/IUCN Biodiversity Guidelines and the implementation of ITTO/CBD Initiative, and dissemination and promotion of ITTO/IUCN Biodiversity Guidelines at other relevant fora; • Organization of side events at the relevant major international meetings, such as CBD COPs, on the achievements of ITTO/CBD Initiative and their contribution to the attainment of forest-related Aichi Biodiversity Targets; and • Enhancement of the organized participation of 	<ul style="list-style-type: none"> • Three regional training workshops convened • Participation of ITTO at the relevant international meetings increased in 2015 and 2016, including the organization of side events 	CRF	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 170,000 Year 2016 US\$ 170,000</p> <p>This activity is pending funding.</p>

	<p>ITTO member countries in the global debate related to the biodiversity conservation and landscape restoration to facilitate them in taking integrated approaches toward the conservation of biodiversity in tropical forests, including the effective and wider application of ITTO/IUCN Biodiversity Guidelines.</p> <p>Estimated cost: US\$340,000 Expected funding sources: Voluntary Contributions Year 2015–US\$170,000 Year 2016–US\$170,000</p>			
	<p>Sub-total 2015: US\$520,000 Sub-total 2016: US\$420,000 Biennium Sub-total: US\$940,000</p>			

STRATEGIC PRIORITY 4: REDUCE TROPICAL DEFORESTATION AND FOREST DEGRADATION AND ENHANCE PROVISION OF ENVIRONMENTAL SERVICES

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>12. In cooperation with relevant organizations, continue to study the implications of climate change for tropical forests and the contribution of tropical forests to the mitigation of the effects of climate change. <i>[ITTA, 2006, Articles 1(f), (p)]</i> <i>[ITTC Decision 1(XXXVIII)]</i></p>	<p>(a) Support is required for ITTO to provide information for members interested in formulating and implementing an integrated forest sector response to climate change, and for participation in global debates related to the role of tropical forests in climate change mitigation and adaptation, including:</p> <ul style="list-style-type: none"> • Attendance at UNFCCC meetings where tropical forests will be brought to debate; • Facilitate the participation of ITTO member countries in events where the theme of forests and climate change will be high in the agenda; and • Organization of a side event at UNFCCC COPs on the role of sustainable forest management in the tropics to support climate change mitigation and adaptation, and to restore degraded tropical forests. <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p>	<p>a)</p> <ul style="list-style-type: none"> • Participation in two UNFCCC COPs in 2015 and 2016 and the organization of side events • Participation in four selected forest and climate change related meetings 	<p>Council</p>	<p>(a)</p> <p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 50,000 Year 2016 US\$ 50,000</p> <p>Using limited resources available from previous related BWP activities, the following activities were supported:</p> <p>Dr Jürgen Blaser updated the 51st ITTC on developments in UNFCCC/IPCC regarding forests and their potential implications for tropical forests under Item 14 of the Provisional Agenda.</p> <p>Co-organization of two side events at the UNFCCC COP 20 (Lima, Peru, 1-12 December 2014): 'Forest conservation in Peru' jointly with JICA and Japan Aerospace Exploration Agency; and 'ITTO's contribution to SFM and climate-change mitigation and adaptation in Peru' jointly with JICA, CBD, CITES, Asociación para la Investigación y Desarrollo Integral (AIDER) and other Peruvian partners.</p> <p>Co-sponsoring the International Seminar for Climate Change and Forests: REDD+ Finance Mechanism and Its Optimum Use (February 3-4, 2015, University of Tokyo, Japan) jointly with the Forestry and Forest Products Research Institute (FFPRI), CIFOR, JICA and Institute for Global Environmental Strategies (IGES),</p> <p>Joint publication of the 3rd edition of the ITTO-JICA REDD+ booklet and of UNU-IAS/ITTO Policy Report on Strengthening Development in International-Local Institutional Linkages in REDD+:</p>

	<p>(b) Study on carbon removals and emissions associated with production and use of harvested tropical wood products:</p> <ul style="list-style-type: none"> • Review of the relevant documents and research findings for the estimation of carbon removals and emissions, including the related work of ITTO; • Implementation of a case study to estimate carbon content, emissions from production and duration in the end-use markets for some selected tropical wood products; and • Identification of methodologies available for the estimation of long-term carbon removals and emissions associated with the production and use of tropical wood products. <p>Estimated cost: US\$70,000 Expected funding sources: Voluntary Contributions Year 2015–US\$70,000</p>	<p>(b)</p> <ul style="list-style-type: none"> • A case study conducted to estimate carbon content, emissions from processing and duration in the end-use markets • A synthesis report on the methodologies available for the estimation of carbon removals and emissions associated with the production and use of tropical wood products 		<p>Lessons from Existing Forest-Carbon Initiatives.</p> <p>Any further work under this activity will require new funding.</p> <p>(b) Funding received: US\$ 67,555 Funding pending: Year 2015 US\$ 2,445</p> <p>This sub-activity has been completed using the partial funding made available. The report was presented to the CRF at its 49th Session.</p>
<p>13. Continue to promote the understanding of the contribution of environmental services to the sustainable management of tropical forests. <i>[Decision 2(XLVII)]</i></p>	<p>As a follow-up to the recommendations of the International Forum on Payments for Environmental Services of Tropical Forests (San José, Costa Rica on 7-10 April 2014) jointly organized by ITTO, FAO, and Costa Rica's National Fund for Forest Finance (FONAFIFO), this activity will continue the promotion of PES schemes to support innovative and sustainable financing for SFM.</p> <p>(a) Make provision for the conduct of PES case studies from selected successful initiatives by assessing development policies, laws,</p>	<p>(a)</p> <ul style="list-style-type: none"> • Nine case studies from 	<p>CRF</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 70,000 Year 2016 US\$ 70,000</p> <p>This activity is pending funding.</p>

	<p>governance and institutional implementation arrangements to enable the effective design and implementation of PES schemes in the tropics.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p> <p>(b) Participate in important international PES related meetings/networks, including financing for SFM</p> <p>Estimated cost: US\$40,000 Expected funding sources: Voluntary Contributions Year 2015–US\$20,000 Year 2016–US\$20,000</p>	<p>successful examples of PES schemes conducted</p> <p>(b)</p> <ul style="list-style-type: none"> • Relevant PES meetings/networks attended; collaboration with other organizations to promote PES schemes enhanced 		
<p>14. Contribute to national and international efforts in the prevention and management of fire in tropical timber-producing forests. <i>[ITTA, 2006, Article 1(m)]</i> <i>[ITTC Decision 6(XXXIII)]</i></p>	<p>(a) Together with FAO review and update the ITTO Guidelines on Fire Management in Tropical Forests and the FAO Fire Management Voluntary Guidelines to take into account scientific insights into the state of forests and forest protection in the tropics in the last 15 years and the progress made in fire management and climate change research and development globally</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015-US\$80,000 Year 2016-US\$20,000</p> <p>FAO: TBD (approx. US\$10,000)</p> <p>(b) Make provisions for ITTO's contributions to the United Nations International Strategy for Disaster Reduction (UNISDR) Global Wildland Advisory Group, and the related Global Wildland Fire Network (GWFN) / Global Fire Monitoring Center (GFMC), and provide support for the Africa, Asia,</p>	<ul style="list-style-type: none"> • Revised ITTO Guidelines published in 2016 • Assistance to three preparatory fora in three ITTO producing regions provided • Assistance to the 6th International Wildland Fire Conference provided to 6 participants from each of the three ITTO producing regions and the organization of a side event 	<p>CRF</p>	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 80,000 Year 2016 US\$ 20,000</p> <p>This activity is pending funding.</p> <p>Funding received: US\$ 60,000 Funding pending: Year 2015 US\$ 40,000 Year 2016 US\$ NIL</p> <p>Using the partial funding made available, ITTO provided support for the Africa, Asia, and Latin</p>

	<p>and Latin America Regional Wildland Fire Networks and other inter-institutional cooperation efforts in their preparatory meetings for the 6th International Wildland Fire Conference to be held in 2015 in South Korea, and further organize a side-event and support the attendance of up to 18 participants from producer member countries implementing ITTO fire-related projects to present and interchange experiences at the 6th International Wildland Fire Conference to be held in 2015 in South Korea.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$100,000</p>			<p>America Regional Wildland Fire Networks and other inter-institutional cooperation efforts in their preparatory meetings for the 6th International Wildland Fire Conference that was held in October 2015 in the Republic of Korea. It also organized a side-event and supported the attendance of 14 participants from producer member countries implementing ITTO fire-related projects to present and interchange experiences at the 6th International Wildland Fire Conference.</p> <p>A special TFU edition (TFU 24/2) on forest fires was published as well as other outreach materials on fire. This activity has been completed.</p>
	<p>Sub-total 2015: US\$370,000 Sub-total 2016: US\$140,000 Biennium Sub-total: US\$510,000</p>			

1(e), (h)]				the Tropical Timber Trade” is being arranged in liaison with the TAG.
17. Continue to publish the ITTO Market Information Service (MIS). [ITTA, 2006, Articles 27, 28]	Regular Sessions’ work. Estimated cost : US\$400,000 Expected funding sources: Core Operational Costs Year 2015–US\$200,000 Year 2016–US\$200,000	<ul style="list-style-type: none"> Up to forty-six TTMRs published in 2015 and 2016 (23 issues per year) 	CEM	<p>Funding received: US\$ 407,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>With the approved financing of US\$200,000 under Core Operational Costs of the Administrative Budget for 2015, twenty-three issues of the Tropical Timber Market Report (TTMR) were published in 2015. The provision of the same amount for 2016 plus an additional \$7000 to provide for increased costs has allowed publication to continue, although two issues were suspended in July and August along with other core activities due to the lack of sufficient payments to the administrative budget, with 21 issues planned by the end of the year.</p>
18. Enhancement of statistical work and databases on statistics. [ITTA, 2006, Article 27]	Regular Sessions’ work. The Committee will make provisions for and consider the results of activities to improve statistical databases, maintain access to international forest products trade databases and to maintain involvement in the Inter-secretariat Working Group on Forest Statistics and the Joint Forest Sector Questionnaire process. Estimated cost: US\$40,000 Expected funding sources: Core Operational Costs Year 2015–US\$20,000 Year 2016–US\$20,000	<ul style="list-style-type: none"> Participation in two meetings of the Inter-secretariat Working Group in 2015 and 2016 Updating and refinement of JFSQ 	CEM	<p>Funding received: US\$ 40,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>With the approved financing of US\$20,000 under Core Operational Costs of the Administrative Budget for 2015, ITTO participated in the meeting of the Inter-secretariat Working Group on Forest Statistics (IWGFS) held at ITTO Headquarters from 27-29 January 2015 to consider revisions to be proposed to the harmonized system of customs classification and preparations for the distribution of JFSQ. A subscription to the Global Trade Atlas was purchased to facilitate ITTO’s statistical analyses of timber trade. Further integration of price series into a database as well as further development of the primary and SPWP products database was achieved during 2015-2016. In 2016, the IWGFS was held in Geneva on the 9-10th of February. Continuation of the improvement of</p>

				<p>the JFSQ was pursued during this meeting with the preparation of new definitions and codes mainly based on the ones of the Combined Nomenclature (CN)) proposal for the Harmonized System 2022. The development of a Conversion Factor questionnaire was also discussed and completed during the meeting and the questionnaire was sent to member countries.</p>
<p>19. Further enhance public relations, education and outreach activities to best convey the achievement of the objectives of the Organization. <i>[ITTA, 2006, Article 1]</i> <i>[ITTC Decision 5(XXVII)]</i></p>	<p>Regular Sessions' work.</p> <p>Continue to ensure that ITTO reaches as wide an audience as possible by:</p> <p>(a) Undertaking regular communications and outreach activities including, inter alia, improvements and updates to the ITTO website in the three official languages; publishing and disseminating relevant ITTO reports, including annual reports; newsletters, editing, producing and disseminating public relations materials (posters, brochures, pamphlets, calendars, etc.).</p> <p>Estimated cost: US\$204,021 Expected funding sources: Core Operational Costs Year 2015–US\$114,021 Year 2016–US\$90,000*</p> <p><i>*The amount approved under the Admin budget for 2016 is US\$114,021</i></p>	<ul style="list-style-type: none"> • Up to three new technical series documents published and disseminated • Issue of Tropical Forest News newsletter ever two months, • New posters, pamphlets and leaflets published • Two Annual Reports in three languages published • Photo database enhanced • New ITTO website with improve design and functionalities 	<p>Council</p>	<p>(a) Funding received: US\$ 228,042* Funding pending: Year 2015 NIL Year 2016 NIL</p> <p>Activities undertaken include:</p> <p><u>Updates and improvements and to the current ITTO website:</u> During the years 2015 and 2016, the ITTO website (www.itto.int), which is available in English, French, Spanish and Japanese, was updated regularly. The website contains a wide range of information on ITTO's work, such as top stories, news, calls for proposals, vacancy announcements, information for the International Tropical Timber Council and its committees, publications, a statistical database, the MIS, project search, ITTO fellowships, the thematic programmes, collaboration with the CBD and CITES, FLEGT Independent Market Monitoring (IMM), other forestry related events, the ITTO YouTube channel, and links to other websites developed with support from the Organization.</p> <p><u>Publications:</u></p> <ul style="list-style-type: none"> • TFU (refer to activity 15)

				<ul style="list-style-type: none"> • Policy series: PS-21 “Criteria & Indicators for SFM” and PS-20 “Voluntary SFM Guidelines”. • Technical reports: TS-45 “Europe’s changing tropical timber trade”, TS-44 “Impact of timber procurement policies”, TS-43 “Technical guide on the quantification of carbon benefits”, “Assessment of the ITTO restoration guidelines”, and Life cycle assessment for ipe and cumaru decking, meranti plywood and African mahogany lumber. • MIS: posted every two weeks • Review and assessment of the world timber situation • Annual reports 2014 and 2015 • Publicity materials: fact sheets for each thematic programme, and new posters on ITTO’s work on the voluntary SFM guidelines, thematic programmes, mangroves, forest fire management, and fellowships. • ITTO-CITES Programme and related newsletters • FLEGT Independent Market Monitoring (IMM) • Project search • Eight editions of the e-newsletter ‘Tropical Forest News’ published and distributed in total (four editions in 2015 and four as of September 2016) • ITTO Calendar published for 2015 and 2016. <p><u>Building a new ITTO website:</u> Requirements for a new website were developed and after an international bidding process in 2014, the company Tech Mahindra LTD (India) was selected to assist in building a brand new website and integrate some of the web-based systems, such as the project database, the</p>
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	<p>(b) Outreach materials and booths to exhibit the work of ITTO at relevant international events during the biennium (e.g. UNFCCC CoP21 in Paris 2015, XIV World Forestry Congress, CBD CoP in 2016, UNFF-11, 23-COFO, and other fora not covered under other BWP activities)</p> <p>Estimated cost: US\$169,308 Expected funding sources: Core Operational Costs Year 2015–US\$84,654 Year 2016–US\$84,654</p> <p>(c) Coverage of ITTC session by the Earth Negotiations Bulletin (ENB)</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p>	<ul style="list-style-type: none"> • Exhibiting the work of ITTO at up to five international fora • Daily digital coverage of ITTC sessions 		<p>OLMS, statistical database, fellowships, etc. On February 2016 a notification of termination was sent to Tech Mahindra, as development for a new website was not satisfactory. The Secretariat is currently considering next steps in the development of the ITTO website.</p> <p>(b) Funding received: US\$ 169,308 Funding pending: Year 2015 NIL Year 2016 NIL</p> <p>In 2015-16, ITTO participated at:</p> <ul style="list-style-type: none"> • XIV World Forestry Congress, hosting 5 side events and staffing a booth that displayed and distributed ITTO publications • UNFCCC CoP 21, hosting 3 side events and staffing a booth that displayed and distributed ITTO publications • The Asia-Pacific Forestry Week 2016, hosting stream one “pathways for prosperity” and staffing a booth that displayed and distributed ITTO publications <p>At the time of preparation of this report (September 2016) ITTO is making arrangements for its participation (including booths and side events) at CITES CoP 17 and CBD CoP 13. An exhaustive list of ITTO’s involvement in international cooperation and collaboration is available at the ITTO annual report 2015.</p> <p>(c) Funding received: US\$ 35,000 Funding pending: Year 2015 US\$ 20,000 Year 2016 US\$ 45,000</p> <p>Coverage of ENB was secured at ITTC-51, relevant postings are available at http://www.iisd.ca/forestry/itto/ittc51/</p>
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				Only limited ENB coverage could be secured for ITTC-52 due to lack of funding. Any further work will require new funding.
20. Improve branding, positioning and marketing of ITTO. [ITTA, 2006, Articles 1(a), (b), (f), (h), (o)]	<p>As a follow-up to the fundraising and knowledge management strategies developed for ITTO under the BWP 2013-2014, this activity aims at improving ITTO's visibility among international organizations, as well as other platforms (i.e. private sector, academy, donors, NGOs, etc.) by delivering compelling case studies and messages on the added value of the work of ITTO in promoting SFM and legal and sustainable timber trade.</p> <p>Estimated cost: US\$250,000 Expected funding sources: Voluntary Contributions Year 2015–US\$150,000 Year 2016–US\$100,000</p>	<ul style="list-style-type: none"> • Two high quality videos of the work of the organization; • Multimedia developed and disseminated; • Printed material (pamphlets, brochures, and posters) 	Council	<p>Funding received: US\$ 50,000 Funding pending: Year 2015 US\$ 100,000 Year 2016 US\$ 100,000</p> <p>The activity has been suspended due to the impairment and loss of ITTO funds. At the time of preparation of this report the Secretariat was assessing the possibility of producing some videos in-house.</p> <p>Other related ongoing initiatives taken by the Secretariat include the planning of a photo exhibition of ITTO projects at ITTC-52 and development of two new infographics on the results of ITTO completed projects and on the thematic programmes.</p> <p>This activity has been impacted by the impairment of ITTO funds and any further work under this activity will require new funding.</p>
21. Implementation of the ITTO Knowledge Management Strategy and Action Plan – [ITTA, 2006, Articles 1(c), (r)]	<p>The activity is the continuation of Activity 22 under the BWP 2013-2014 to 'Develop an ITTO knowledge management strategy and knowledge management guidelines' and comprises the implementation of the 'ITTO Knowledge Management Strategy and Action Plan' approved at the 49th ITTC, Libreville, Gabon. It includes the following components:</p> <p>(a) ITTO staff capacity building/training</p> <p>Estimated cost: US\$30,000 Expected funding sources: Voluntary Contributions (US\$30,000 from Activity 22 of the BWP 2013-2014)</p> <p>(b) Enhanced learning and networking including at the regional level (through ITTO regional officers)</p>	<ul style="list-style-type: none"> • ITTO Staff training on communication tools including social networks; • Improved ITTO networking in particular at the regional level • Targeted publications on specific projects • Re-examination report of the KM Strategy & Action Plan objectives 	Council	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 50,000 Year 2016 US\$ 50,000</p> <p>(a) Partial support was provided for Outreach training to ITTO staff during the first quarter of 2016.</p> <p>(b)</p> <ul style="list-style-type: none"> • In terms of activities to improve project

	<p>Estimated cost: US\$30,000 Expected funding sources: Voluntary Contributions (US\$30,000 from Activity 22 of the BWP 2013-2014)</p> <p>(c) Re-examination of the ITTO KM Strategy overall goals and objectives</p> <p>Estimated cost: US\$20,000 Expected funding sources: Voluntary Contributions (US\$20,000 from Activity 22 of the BWP 2013-2014)</p> <p>(d) Targeted publications and other materials synthesizing key results of ITTO projects</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p>			<p>learning and knowledge use and sharing, the synthesis of the aggregated achievements of the ITTO Thematic Programmes on REDDES and TFLET towards the programmatic objectives was presented to the 51st ITTC, in Kuala Lumpur, Malaysia.</p> <ul style="list-style-type: none"> In terms of networking, agreement had been reached with the German Ministry for Food and Agriculture (BMEL) that ITTO will coordinate Phase 2 of the Global Timber Tracking Network (GTTN) for a three-year period from 2016-2018. Due to the impairment of ITTO funds the agreement could not be executed and the GTTN coordination has moved to another institution. <p>The activity has been impacted by the impairment of ITTO funds and any further work under this activity will require new funding.</p>
<p>22. Undertake the biennial review and assessment of the world timber situation. [ITTA, 2006, Article 28]</p>	<p>(a) Publication of the biennial review and assessment of the world timber situation for 2013-2014 in the first half of 2015.</p> <p>Estimated cost: US\$50,000 Expected funding sources: Core Operational Costs Year 2015–US\$50,000</p> <p>(b) Consideration of the draft elements for the biennial review and assessment of the world timber situation for 2015-2016.</p> <p>Estimated cost: US\$40,000 Expected funding sources: Core Operational Costs Year 2016–US\$40,000</p>	<p>(a) Biennial review and assessment published in 2015</p> <p>(b) Draft elements considered at the Fifty-second Session of the Council in 2016</p>	<p>Council</p>	<p>(a) Funding received: US\$ 60,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>The biennial review and assessment of the world timber situation 2013-2014 was published in July 2015. An additional amount of US\$ 10,000 required for design and layout was made available from the administrative budget.</p> <p>(b) Funding received: US\$ 40,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>The draft elements for the biennial review and assessment of the world timber situation for 2015-2016 will be presented by the consultant hired for this review and considered by the ITTC</p>

				at its Fifty-second Session in 2016.
<p>23. Creation of web-based 'One-Stop' interactive profiles of the wood based industry, trade and forestry sectors in producer member countries to support tropical timber market transparency and diversification. <i>[ITTA, 2006, Article 1]</i></p>	<p>The activity will present in one easily accessible website on the ITTO home page the vast intelligence ITTO has on the industry and trade in producer member countries. This will be complemented by information provided directly by government agencies, trade/industry associations and private enterprises in producer member countries. The website will also include information on steps taken in each country to ensure legality of timber production, thereby assisting importers with due diligence requirements.</p> <p>Estimated cost: US\$150,000 Expected funding sources: Voluntary Contributions Year 2015–US\$100,000 Year 2016–US\$50,000</p>	<ul style="list-style-type: none"> • Development and promotion of the web based producer country trade/industry profiles • An increase in inquiries to tropical timber exporters from traditional and emerging markets • An increase in the number of markets supplied • An increase in the number of products exported to traditional and emerging markets 	CEM	<p>Funding received: US\$ 100,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ 50,000</p> <p>This activity was implemented by the European Timber Trade Federation (ETTF) under a MOU between ITTO and the ETTF. A final report was provided by ETTF to the Secretariat in 2016; The website is operational and is attracting many hits. The activity can be considered completed using the funding made available.</p>
<p>24. Development of Environmental Product Declaration (EPD) for selected tropical wood products. <i>[ITTA, 2006, Articles 1(a), (f), (s)]</i></p>	<p>This activity will compile Environmental Product Declarations (EPDs) through the development of a Life Cycle Inventory database and Life Cycle Assessment (LCA) reports for three products, complementing the work already done to develop EPDs for meranti plywood, ipe decking and khaya lumber under the 2013-2014 BWP. This activity was submitted and endorsed by ITTO's Trade Advisory Group.</p> <p>Estimated cost: US\$180,000 Expected funding sources: Voluntary Contributions Year 2015–US\$90,000 Year 2016–US\$90,000</p>	<ul style="list-style-type: none"> • LCA reports, carbon footprint and EPD developed for three products 	CFI	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 90,000 Year 2016 US\$ 90,000</p> <p>Work continued in 2015 using limited funds remaining from the 2013-2014 BWP activity. All three of the originally proposed EPDs have now been completed and any further work under this activity will require new funding.</p>
<p>25. Promote trade in tropical timber and tropical timber products from sustainably</p>	<p>Further promote the development and implementation of web-based information systems designed and operated to make sound data and information available to assist consumers in identifying/purchasing legally/sustainably produced timber, in cooperation with</p>	<ul style="list-style-type: none"> • IMM system developed and implemented 	CEM	<p>Funding received: US\$ 4,499,438 Funding pending: NIL (Funding received is equivalent to EU contribution of 4 million euros at prevailing exchange rate)</p>

<p>managed and legally harvested sources. [ITTA, 2006, Articles 1(d), (k), (n), (o)]</p>	<p>governments and public-private partnerships.</p> <p>ITTO finalized a 4.4 million euro contract (including EUR 375,000 to be provided as an in-kind contribution by ITTO) with the European Union in 2014 to establish an Independent Market Monitoring system for FLEGT-licensed timber entering the EU market. This activity was included under Activity 25 of the 2013-2014 BWP whose implementation approach (above) and objectives were closely related. The IMM will be implemented from 2014-2018 and progress will be reported to the CEM under this BWP activity during 2015-2016.</p> <p>Activity No.: PP-A/49-291 EU Contract Number: DCI-ENV/2013/316-244</p> <p>Estimated cost: Fully funded by EU grant of EUR 4 million through 2018.</p>			<p>During 2015, the baseline report on EU imports of tropical timber was completed and will be published in ITTO's Technical Series before the end of the year. The first four members of the IMM Information Network (from Germany, Ghana, Spain and UK) were recruited by the end of 2015; more members were intended to be recruited in 2016 when FLEGT-licensed timber from Indonesia will begin flowing. Unfortunately, funding provided by the EC for this activity has been impacted by ITTO's failed investments so work on the IMM was suspended during 2016 until an agreement on how to proceed can be finalized with the EC/EU.</p>
	<p>Sub-total 2015: US\$1,203,675 Sub-total 2016: US\$1,093,675 Biennium Sub-total: US\$2,297,350 <i>(not including Activity 25)</i></p>			

STRATEGIC PRIORITY 6: BUILD AND DEVELOP HUMAN RESOURCE CAPACITY TO IMPLEMENT SFM AND INCREASE TRADE IN FOREST GOODS AND SERVICES FROM SUSTAINABLY MANAGED FORESTS

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>26. Consider advice from and facilitate involvement of the Trade Advisory Group (TAG) and the Civil Society Advisory Group (CSAG). <i>[ITTC Decisions 9(XXVIII), 2(XXXII)]</i></p>	<p>Regular Sessions' work. Encourage support for the participation of TAG and CSAG members in Council Sessions.</p> <p>Estimated cost: US\$80,000 Expected funding sources: Voluntary Contributions Year 2015–US\$40,000 Year 2016–US\$40,000</p>	<ul style="list-style-type: none"> At least four representatives from TAG and CSAG assisted to participate in the Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>Funding received: US\$ 80,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>The activity was impacted by the impairment of ITTO funds, however the USA made a new pledge at ITTC 51 that has allowed limited support to be offered to TAG/CSAG for ITTC 52.</p>
<p>27. Continue to provide for ITTO's cooperation and consultation with the Collaborative Partnership on Forests (CPF) in support of the United Nations Forum on Forests (UNFF) and other relevant international and regional organizations, institutions and initiatives. <i>[ITTA, 2006, Article 15]</i> <i>[ITTC Decision 7(XXX)]</i></p>	<p>Maintain ITTO's active involvement in the CPF and UNFF by providing relevant inputs, participating effectively in the relevant activities, work and meetings of the UNFF and CPF and shouldering part of the costs of relevant work and activities on the basis of equitable cost-sharing with other members of the CPF.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p>	<ul style="list-style-type: none"> Participation of ITTO in UNFF11 in 2015 and up to four CPF meetings in 2015 and 2016 Contributions to up to three CPF joint initiatives in 2015 and 2016 	<p>Council</p>	<p>Funding received: US\$ 50,000 Funding pending: Year 2015 US\$ 25,000 Year 2016 US\$ 25,000</p> <p>The Secretariat has carried out the following activities:</p> <ul style="list-style-type: none"> Attended AHEG2 on IAF and associated CPF meetings in January 2015; Attended UNFF11, CPF meetings and CPF side event in May 2015; Attended AHEG1 on Strategic Plan and CPF meetings in April 2016; and Attended CPF Retreat in June 2016. <p>The Secretariat will attend AHEG2 and CPF meetings in late 2016 using resources from the Administrative budget.</p> <p>The activity has been impacted by the impairment of ITTO funds and any further work under this activity will require new funding. A pledge at ITTC 51 to this activity by the USA is</p>

				pending a final decision depending on the resolution of the financial impairment issue.
28. Decide on eligible fellowship applications in 2015 and 2016 based on the recommendations of the Fellowship Selection Panel. [ITTC Decision 4(XXVII)]	<p>The objective of the fellowship programme is to develop human resources and enhance professional expertise in member countries in tropical forestry and related disciplines, with a view to promoting sustainable management of tropical forests, efficient utilization and processing of tropical timber, and better economic information on the international trade in tropical timber. Eligible activities include:</p> <ul style="list-style-type: none"> • Participation in short term training courses, training internships, study tours, lecture/demonstration tours and international/regional conferences; • Technical document preparation, publication and dissemination, such as manuals and monographs; and • Postgraduate studies. <p>Estimated cost: US\$800,000 Expected funding sources: Voluntary Contributions Year 2015–US\$400,000 Year 2016–US\$400,000</p>	<ul style="list-style-type: none"> • 100-120 fellowships awarded in 2015 and 2016 • Fellowship alumni network maintained 	Council	<p>Funding received: US\$ 589,427 Funding pending: Year 2015 US\$ 100,000 Year 2016 US\$ 110,573</p> <p>The Progress report on the implementation of the ITTO Fellowship Programme [Document ITTC(LII)/12] will be presented to the 52nd Session of the ITTC under Provisional Agenda Item 18.</p> <p>The activity has been impacted by the impairment of ITTO funds and no new awards have been made in 2016.</p> <p>A pledge by the USA at ITTC 51 ensured that pending obligations under previous awards are met.</p> <p>Any new awards under the Fellowship Programme will require provision of new funding.</p>
29. Enhance the technical capacity of member countries, particularly developing member countries, to meet the statistics and reporting requirements. [ITTA, 2006, Article 28(5)]	<p>Upon request, provide assistance (in liaison with FAO and other partners) to member countries to strengthen their statistics collection and enhance reporting.</p> <p>Estimated cost: US\$100,000 Expected funding sources: Voluntary Contributions Year 2015–US\$50,000 Year 2016–US\$50,000</p>	<ul style="list-style-type: none"> • Up to four country-level and/or regional workshops conducted in 2015 and 2016 	CEM	<p>Funding received: US\$ 25,000 Funding pending: Year 2015 US\$ 25,000 Year 2016 US\$ 50,000</p> <p>ITTO and FAO jointly organized a regional workshop on forest products statistics for the Caribbean region in Saint Augustine, Trinidad and Tobago, on 12–14 April 2016. The aim of the workshop was to strengthen the statistical collection, analysis and reporting abilities of countries in the region. Participants came from Antigua and Barbuda, Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Haiti, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname</p>

				<p>and Trinidad and Tobago. ITTO and FAO made presentations to clarify the definitions, classifications and other aspects of the Joint Forest Sector Questionnaire, and country groups were formed to make recommendations for improving forest products statistics sub-regionally. Strengthening relationships between key ministries such as forest departments, customs offices and national statistical offices was identified as a key need; stronger cooperation would allow better reporting and greater understanding of statistical requirements at the international level.</p> <p>Additional funding will be required in order to carry out any other work under this activity.</p>
<p>30. Strengthening the capacity to promote efficient wood processing technologies in tropical timber producing countries. [ITTA, 2006, Articles 1(f), (i)]</p>	<p>This activity will be undertaken in producer member countries in Africa, Asia Pacific and Latin America and the Caribbean regions where forest industry production chains encounter problems of inefficiency and lack of human resource capacity. Forest industries, forest industry associations, forestry training and research institutions, as well as representatives from relevant government agencies will take part in the in-house training.</p> <p>Related work commenced via a similar activity under the 2013-2014 BWP that was partially funded; this activity will continue and expand on the work already provided for in 2013-2014.</p> <p>Estimated cost: US\$250,000 Expected funding sources: Voluntary Contributions Year 2015–US\$125,000 Year 2016–US\$125,000</p>	<ul style="list-style-type: none"> The scope of the in-house training will include strengthening capacity in common problem areas in the wood-based industries, namely: log stocking and loading, kiln drying and boilers, saw doctoring, finger jointing, laminating, packaging, waste control, maintenance and work safety 	CFI	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 125,000 Year 2016 US\$ 125,000</p> <p>This activity is pending funding.</p>
<p>31. Matching the needs of forest industry with the innovations, technologies and know-how</p>	<p>This activity will build on the results of a similar activity carried out under the 2013-2014 BWP, which aimed at strengthening ITTO's outreach by making better use of information developed by ITTO's past projects. Opinions expressed in a stakeholder survey resulted in</p>	<ul style="list-style-type: none"> At least 60 profiles of LUS per ITTO producer region 	CFI	<p>Funding received: US\$ NIL Funding pending: Year 2015 US\$ 140,000 Year 2016 US\$ 100,000</p> <p>This activity is pending funding.</p>

<p>developed through ITTO projects. [ITTA, 2006, Articles 1(f), (i), (p)]</p>	<p>focusing this activity on making existing knowledge about lesser used species generated by ITTO projects more readily available.</p> <p>A dedicated and scalable web platform was developed in 2013-14 in order to disseminate silvicultural, technical and market information about lesser used tropical timber species (LUS) to different audiences, containing information on 60 species from tropical America.</p> <p>Under the 2015-2016 BWP, the intention is to expand the website to species from tropical Africa and Asia, and to strengthen regional support structures for updating the platform.</p> <p>Estimated cost: US\$240,000 Expected funding sources: Voluntary Contributions Year 2015–US\$140,000 Year 2016–US\$100,000</p>			
<p>32. Improving forestry extension schemes to ensure the implementation of sustainable forest management (SFM) and contribute to the conservation of tropical forest ecosystems. [ITTA, 2006, Article 1(a), (c), (d), (i), (j), (m), (r)]</p>	<p>A five-day international seminar will be organized in a selected country in Latin America in October 2015 to discuss forestry extension services and schemes with the aim of contributing to the field practice of sustainable management of tropical forests and tropical forest ecosystems.</p> <p>The seminar will be targeted to the institutions and professionals related to forest extension. Guest speakers will include public officers, technical advisors, academicians and researchers from major forestry and timber producing countries.</p> <p>The topics to be discussed include: Global overview of forestry extension schemes and services; Challenges and opportunities for forestry extension service; Role of forest professionals in the development of forest management skills; Consideration of biodiversity conservation in forestry operations; Share of responsibility between forest professionals and clients; Certification schemes for forestry extension service;</p>	<ul style="list-style-type: none"> • A five-day international seminar organized to discuss forestry extension schemes and services • Partnerships and networks established to share information and knowledge among institutions and experts. 	CRF	<p>Funding received: US\$ 100,000 Funding pending: Year 2015 US\$ 200,000 Year 2016 US\$ NIL</p> <p>The ITTO Secretariat held informal talks with the Government of Mexico and other Latin American countries so as to organize a five-day international seminar in late 2016 to discuss forestry extension services and schemes, pending the full funding of this activity.</p> <p>The activity has been impacted by the impairment of ITTO funds and any further work under this activity will require new funding.</p>

	<p>Governance and assistance schemes to improve the quality of forestry extension service; Mechanisms for monitoring and evaluation of forestry extension service; and Financial incentives for high-quality forestry extension service.</p> <p>Estimated cost: US\$300,000 Expected funding sources: Voluntary contributions Year 2015–US\$300,000</p>			
<p>33. Enhance the Cooperation between ITTO and World Customs Organization (WCO), through the Preparation of Guidelines for Frontline Customs Officials in Combatting Illegal Timber Trade [ITTA, 2006 Articles 1 (d), (k), (n)]</p>	<p>This activity will enable Customs and other border agencies in ITTO and other WCO members to have access to frontline reference materials and training tools for monitoring timber trade, including development of Timber Guidelines for use by Customs officials. This activity has been submitted and endorsed by ITTO's Civil Society Advisory Group.</p> <p>Estimated cost: US\$259,600 Expected funding sources: Voluntary Contributions Year 2015–US\$150,000 Year 2016–US\$74,500 WCO (in kind)–US\$30,000 TRAFFIC–US\$5,100</p>	<ul style="list-style-type: none"> • Development of Timber Guidelines for use by Customs officials • Pilot implementation of Timber Guidelines in Malaysia 	<p>CEM</p>	<p>Funding received: US\$ 222,208 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ 2,292</p> <p>This activity is being implemented by TRAFFIC under a MOU between ITTO and TRAFFIC. The work plan and budget submitted by TRAFFIC were reviewed and approved based on the funds actually pledged which were judged sufficient to implement the activity. TRAFFIC liaised extensively with Malaysian Timber Industry Board (MTIB) as the main partner in implementing the project. However, the official inception of the implementation of this activity was delayed to late September 2015 due to the late release of the funds by one of the donors.</p> <p>Since then, the Steering Committee was formed with the participation of MTIB, Customs and the Ministry of Plantations Industry and Commodities; Briefing meetings were held with the forestry departments, customs departments and industry stakeholders of Sabah, Sarawak and Peninsular Malaysia in late 2015 and early 2016 respectively; The national workshop was held in May 2016 to promote the project and confirm the support from the government of Malaysia; The draft of timber manual and guide is now almost completed and is being reviewed by selected government agencies in Malaysia.</p>

				<p>The suspension of ITTO funding had affected the implementation of this activity which is nearly complete. It is expected that the ITTO funding could be normalized and reactivated soon so as not to jeopardize the achievement of its objectives and outcomes.</p>
	<p><i>From other sources (WCO, TI):</i> US\$ 35,100 Sub-total 2015: US\$1,255,000 Sub-total 2016: US\$ 839,500 Biennium Sub-total: US\$2,129,600</p>			

ROUTINE, ADMINISTRATIVE AND FINANCIAL ACTIVITIES

Activity	Implementation Approach and Cost	Activity Targets	Responsible Body	Implementation Status
<p>34. With the assistance of the Expert Panel for Technical Appraisal of Project Proposals, appraise relevant committee project and pre-project proposals submitted by Member countries. <i>[ITTA, 2006, Article 26]</i> <i>[ITTC Decisions 6(IX), 2(X), 7(XXI), 7(XXII)]</i></p>	<p>Expert Panel for Technical Appraisal of Project Proposals.</p> <p>Estimated cost: US\$280,000 Expected funding sources: Core Operational Costs Year 2015–US\$140,000 Year 2016–US\$140,000</p>	<ul style="list-style-type: none"> Two meetings of the Expert Panel convened in 2015 and 2016 	<p>Council and Committees</p>	<p>Funding received: US\$ 140,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>The Fifty-first Expert Panel was convened in Yokohama, Japan on 1-5 February 2016. The report will be presented to the Joint Committees under Item 1 [Document ITTC/EP-51].</p> <p>The Fifty-second Expert Panel, which was scheduled for 25-29 July 2016, was cancelled due to the impairment of ITTO funds and due to insufficient payments of 2016 assessed contributions to the administrative budget by June 2016.</p>
<p>35. Consider the progress in the implementation of the ITTO Biennial Work Programme for 2015-2016. <i>[ITTA, 2006, Article 24]</i> <i>[ITTC Decisions 7(XXV), 2(XXXI), 9(XXXIV)]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> Progress reviewed at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Council will consider the progress in the implementation of the ITTO BWP 2015 – 2016 under Provisional Agenda item 13 [Document ITTC(LII/7)].</p>
<p>36. Consider the Draft ITTO Biennial Work Programme for 2017-2018. <i>[ITTC Decisions 7(XXV), 2(XXXI), 9(XXXIV)]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> Draft ITTO Biennial Work Programme for 2017-2018 will be considered at the Fifty-second Session of the Council in 2016 	<p>Council</p>	<p>In accordance with the recommendation of the IAG, it is proposed to extend the 2015-16 BWP through 2017 and to present a new BWP for 2018-19 for consideration and approval by the 53rd ITTC in 2017.</p>

<p>37. Decide on eligibility of approved actions, projects and pre-projects for funding out of Sub-account B of the Bali Partnership Fund. <i>[ITTA, 2006, Article 21]</i> <i>[ITTC Decision 4(XXX)]</i></p>	<p>Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises the Council on eligibility of actions, pre-projects and projects for funding out of Sub-Account B.</p>	<ul style="list-style-type: none"> • Decisions taken at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Panel on Sub-Account B of the Bali Partnership Fund Account will meet during the Fifty-second Session of the Council to be convened in Yokohama, Japan.</p>
<p>38. Decide on project work, including financing, taking into account the recommendations made by the Committees on project proposals and on-going and completed approved projects. <i>[ITTA, 2006, Articles 20, 21, 25]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Decisions taken at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Council at its Fifty-second Session will review the recommendations of the Committees and will decide on project work including financing.</p>
<p>39. Make allocations from unearmarked funds available in the Bali Partnership Fund and/or Special Account to fund implementation of eligible approved actions, projects and pre-projects. <i>[ITTA, 2006, Article 21]</i> <i>[ITTC Decision 4(XXX)]</i></p>	<p>Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises Council on allocations of unearmarked funds.</p>	<ul style="list-style-type: none"> • Allocations made at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Panel on Sub-Account B of the Bali Partnership Fund Account will meet during the Fifty-second Session of the Council to decide on the allocations from the available unearmarked funds.</p>

<p>40. Consider progress in the implementation, monitoring and evaluation of pre-projects, projects and activities under the Thematic Programmes Sub-Account. <i>[ITTA, 2006, Article 20(6)]</i> <i>[ITTC Decisions 9(XLIV), 10(XLIV)]</i></p>	<p>Regular Sessions' work</p>	<ul style="list-style-type: none"> • Progress considered at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The progress report on the implementation of the Thematic Programmes will be presented to the Council at its Fifty-second Session under Provisional Agenda Item 14 [Document ITTC(LII)/8].</p>
<p>41. Consider the reports of the Informal Advisory Group (IAG). <i>[ITTC Decisions 3(XXII), 5(XXVI)]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Report of the Twenty-ninth and Thirtieth Meetings of the IAG considered at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Council will receive the Report of the IAG under its Provisional Agenda Item 9 [Document ITTC(LII)/2].</p>
<p>42. Review the results of relevant project and policy work of the Committees. <i>[ITTA, 2006, Articles 24, 26]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Reports of the Committees presented at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Council will consider and approve the reports of the Associated Committees, under Item 21 of its Provisional Agenda, including relevant project and policy work of the Committees.</p>
<p>43. Approve selected projects for ex-post evaluation following procedures outlined in ITTC Decision 3(XXVIII). <i>[ITTC Decision 3(XXVIII)]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Projects selected for ex-post evaluation approved at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>The Council will consider and approve the reports of the Associated Committees, under Item 21 of its Provisional Agenda, including recommendations of selected projects for ex-post evaluation.</p>

<p>44. Consider and, if appropriate, take action to disseminate information on project findings and results. <i>[ITTA, 2006, Article 26]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> Dissemination considered at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Council</p>	<p>Information on project findings and results are available on the ITTO website, in particular the project search function, the TFU, the electronic newsletter <i>Tropical Forest News</i>, the ITTO YouTube channel, (which as of September 2016 contains 31 videos from projects and activities), outreach materials and in the Annual Report.</p>
<p>45. Consider the reports of mid-term and ex-post evaluations on on-going and completed projects. <i>[ITTA, 2006, Articles 24, 26]</i></p>	<p>Regular Sessions' work.</p>	<ul style="list-style-type: none"> Reports considered at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>Joint Committees</p>	<p>The Joint Session of the Committees considered the ex-post evaluation report of one project in the field of Reforestation and Forest Management at the Fiftieth Session of the Committee.</p>
<p>46. Review the independent audited statements for the 2014 and 2015 financial years, and make recommendation to the Council for their approval. <i>[ITTA, 2006, Article 26(3)]</i></p>	<p>Routine. Regular Sessions' work.</p>	<ul style="list-style-type: none"> Reports of independent auditors published in ITTO Annual Reports in 2014 and 2015 	<p>CFA</p>	<p>The report of the Independent audited statements of the 2014 and the 2015 Financial Years will be presented to the Committee on Finance and Administration at its 31st Session.</p> <p>The CFA will review the reports of the independent auditors for 2014 and 2015 as the report for 2014 was not approved at 51st ITTC in Kuala Lumpur, Malaysia.</p>
<p>47. Examine and make recommendations to Council, regarding the approval of the Organization's administrative budget proposals for the financial years 2016 and 2017. <i>[ITTA, 2006, Article 26(3)]</i></p>	<p>Routine. Regular Sessions' work.</p>	<ul style="list-style-type: none"> Thirtieth CFA Report presented at the Fifty-first Session of the Council in 2015 	<p>CFA</p>	<p>The Committee on Finance and Administration reviewed the draft Biennial Administrative Budget for the Years 2016 and 2017 during its 30th Session convened in Kuala Lumpur, Malaysia on 16 - 21 November 2015 and recommended its approval to Council which did so in approving the CFA report.</p>

<p>48. Review the assets of the Organization to ensure prudent asset management and that the Organization has sufficient reserves to carry out its work. [ITTA, 2006, Article 26(3)]</p>	<p>Routine. Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Report of the independent auditors for the financial years 2014 and 2015 presented at the Fifty-first and Fifty-second Sessions of the Council in 2015 and 2016 	<p>CFA</p>	<p>The Committee on Finance and Administration will conduct a review of the Organization's assets at its Thirty-first Session in Yokohama, Japan as part of the regular work.</p>
<p>49. Examine and make recommendations to Council, on the budgetary implications of the Organization's work programme, and the actions that might be taken to secure the resources needed to implement it. [ITTA, 2006, Article 26(3)]</p>	<p>Routine. Regular Sessions' work.</p>	<ul style="list-style-type: none"> • Decision on the ITTO Biennial Work Programme 2015-2016 presented at the Fiftieth Session of the Council in 2014 	<p>CFA</p>	<p>The Committee on Finance and Administration will conduct a review at its Thirty-first Session Yokohama, Japan as part of the regular work. Taking note of ITTO's financial impairments and in accordance with the recommendation by the IAG, the Council may consider extending the 2015-2016 BWP for another year.</p>
<p>50. Undertake a survey to assess the use of the various ITTO guidelines on the sustainable management of plantations, secondary forests, biodiversity and natural forests in the tropics [ITTA, 2006, Article 1(a), (d), (m), (r)]*</p>	<p>Make provisions to conduct a survey to assess the use of ITTO guidelines which have been developed to address the social, economic and environmental issues of sustainable forest management in the tropics.</p> <p>A survey will be conducted to gather responses from a full range of tropical forest stakeholders, through a professional online survey services provider, with the aim of analyzing the awareness, use and impacts of ITTO guidelines. Information can be used to make guidelines more useful and accessible to a greater number of practitioners while enhancing public appreciation of these resources.</p> <p>Estimated cost: US\$50,000 Estimated funding sources: Voluntary Contributions</p>	<ul style="list-style-type: none"> • A report on the use of ITTO guidelines available before the Fifty-second Council Session 	<p>CRF</p>	<p>Funding received: US\$50,000 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>On-line survey on the use of ITTO SFM related-policy guidelines has been conducted. The survey asked for views on SFM in the tropics and on the usefulness of the ITTO SFM policy guidelines in developing and implementing SFM in the tropics. The on-line survey received 286 responses. The report was presented to the CRF at its 49th Session and is now completed.</p>

	Year 2015–US\$50,000			
51. Study on Regional ITTO Presence and Representation*	<p>Make provision for a study on the pros and cons of Regional Offices versus Regional Officers including a cost benefit analysis to inform Council's deliberation at its Fifty-first Session on ITTO presence and representation in the regions.</p> <p>Estimated cost: US\$25,000 Estimated funding sources: Voluntary Contributions Year 2015–US\$25,000</p>	<ul style="list-style-type: none"> A report on Regional ITTO Presence and Representation 	Council	<p>Funding received: US\$25,000.00 Funding pending: Year 2015 US\$ NIL Year 2016 US\$ NIL</p> <p>The Council has received the report of the consultant during the 51st Session of the ITTC in Kuala Lumpur, Malaysia. Pursuant to Council Decision 2(L) the funding for this activity had been made available from the Working Capital Account. The activity is now completed.</p>
	<p>Sub-total 2015: US\$215,000 Sub-total 2016: US\$140,000 Biennium Sub-total: US\$355,000</p>			

*Activities 50 and 51 were added to the BWP on recommendation of the CRF and CFA, respectively at the close of the 50th session and not categorized according to strategic priorities.

TOTAL 2015: US\$ 5,495,505

TOTAL 2016: US\$ 4,000,004

BIENNIUM GRAND TOTAL: US\$ 9,495,509