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FIFTY-SECOND SESSION
7 – 12 November 2016
Yokohama, Japan

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ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Fifty-second Session of the Council will be opened by the Chairperson of the Council.

Item 2 - Ascertainment of the Quorum

The Officer-in-Charge will report to the Council on the state of the quorum requirement for the start of the Session.

Item 3 - Adoption of Agenda and Organization of Work

[Document ITTC(LII)/1]

The Council may decide to consider and adopt its Agenda. On the schedule of meetings, the Council may consider the draft schedule distributed under Decision 5(XXII), the advice of the Informal Advisory Group (IAG) and undertake due consultations in the Chairperson's Coordinating Bureau, issuing the timetable daily and at more frequent intervals as necessary.

Item 4 - Report on Membership of the Council

[Document ITTC(LII)/13]

The Officer-in-Charge will report on the status of membership of the Council.

Item 5 - Report of the Credentials Committee

[Document ITTC(LII)/3]

The Council may consider and adopt the Report of the Credentials Committee and approve the credentials of delegations.

Item 6 - Distribution of Votes for 2015 – 2016 Biennium

[Document ITTC(LII)/1 Annex]

The distribution of votes for the 2015 – 2016 biennium, in accordance with Article 10(7) of the ITTA, 2006, as contained in the Annex of the Provisional Agenda (Document ITTC(LII)/1) was approved by the Council at its Fifty-first Session, held in Kuala Lumpur, Malaysia, 16-21 November 2015. The distribution of votes shall remain in effect for the rest of the biennium, except whenever the membership of the Organization changes or when any member has its voting rights suspended or restored, in which case the Council shall redistribute the votes within the affected category or categories.

In accordance with Article 19(4) of the ITTA, 2006, the approved distribution of votes will be used for the assessment of the contribution of each Member to the Administrative Budget for the 2016 – 2017 biennium.

Item 7 - Admission of Observers

[Document ITTC(LII)/Info.3]

The Council may decide to admit those States and Organizations which request admission to the Session as Observers. Two lists of such applicants will be submitted at the Session for consideration and decision. The first such list shall contain the names of all States and Organizations which have previously been admitted to the Council Sessions and the second those States and Organizations who are applying for admission on the first occasion at this Session.

In accordance with Decision 3(LI), operative paragraphs 2 and 3, the Executive Director has reviewed applications for compliance with respective requirements and the results of the initial review were published on the ITTO website two weeks prior to the Council Session.

The Council will consider the admission of Observers in accordance with Article 16 of the ITTA, 2006 taking into consideration the initial review.

Item 8 - Statement by the Officer-in-Charge

The Officer-in-charge will address the Council and report on activities of the Organization and other developments of relevance to the Organization.

Item 9 - Report of the Informal Advisory Group (IAG) – Decisions 3(XXII), 5(XXVI), 2(XLIX) and 2(LI)

[Document ITTC(LII)/2]

Pursuant to Decisions 3(XXII), 5(XXVI), 2(XLIX) and 2(LI), and in order to organize its work for the Session, the Council may consider the report of the Thirtieth Meeting of the Informal Advisory Group (IAG), to be convened on Sunday, 6 November 2016.

The report of the Thirtieth Meeting of the IAG will be presented to the Council by the Chairperson.

Item 10 - Enhancing Cooperation between ITTO and CITES – Decisions 3(XVI), 7(XXXIV), 2(XXXVII) and 5(XLVI)

[Document ITTC(LII)/4]

- (a) Pursuant to its Decision 3(XVI) the Council may arrange consultations on Members' proposals to list internationally traded tropical timber species in the CITES Appendices which have been reported to the Secretariat since the last Session.
- (b) The Council will receive a report on the implementation of the ITTO-CITES programme to improve country capacity to implement CITES listings of tropical timber species.

Item 11 - Biennial Review and Assessment of the International Timber Situation in 2015 – 2016

[Document ITTC(LII)/5]

The Council may wish to base its discussion on this item on the following:

- (a) Elements for the 2015 and 2016 Biennial Review and Assessment of the International Timber Situation
This is prepared by the Secretariat and comprises statistics and available data on production, imports and exports of timber products, emphasizing tropical timber products, and an analysis of economic and market developments. The Elements for the 2015 and 2016 Biennial Review will be partly based on information extracted from national responses to the ITTO/UNECE/FAO/EUROSTAT Joint Forest Sector Questionnaire and partly from other sources.
- (b) A General Introductory Statement by the Secretariat
Using various sources of information including the Elements for the 2015 and 2016 Biennial Review, the Statement will give an overview of the world timber situation, focusing on tropical timber, including recent developments and the short-term outlook based on available forecasts.

The Council may also decide after due discussions the type of statistics and information and the format of presentation members shall furnish on timber, its trade and the activities aimed at achieving sustainable management of timber producing forests as stipulated in Article 27(3) of the ITTA, 2006.

Item 12 - Matters Related to Article 14 of the ITTA, 2006 – Decision 5(LI)

[Document ITTC(LII)/6]

Pursuant to Decision 5(LI), the Council will receive the report of the Panel established to examine the applications for the position of Executive Director.

In accordance with Decision 5(LI), operative paragraph 4, all short-listed candidates have been invited to the Fifty-second Session of the Council to make a presentation and will be available for informal consultations with Council members;

The Council will discuss the indicative shortlist of candidates prepared by the panel and proceed to select the next Executive Director, if not by consensus, by Special vote in accordance with Articles 12 and 14 of the ITTA, 2006.

Item 13 - ITTO Biennial Work Programme – Decision 9(XXXIV)

[Documents ITTC(LII)/7]

- (a) The Council will receive the progress report on the implementation of the ITTO Biennial Work Programme for 2015 – 2016 as contained in Document ITTC(LII)/7
- (b) Taking note of ITTO's financial impairments and in accordance with the recommendation by the IAG, the Council may wish to discuss and consider the implications of extending the 2015-16 BWP for another year (including making proposals on which on-going BWP activities may be prioritized for possible support from Council) and make proposals for activities to be included in a draft ITTO Biennial Work Programme for 2018-2019, to be considered and adopted by Council at its Fifty-third Session in 2017.

Item 14 - Progress Report on the Implementation of the ITTO Thematic Programmes

[Document ITTC(LII)/8]

The Council will receive the progress report on the status of implementation of the ITTO Thematic Programmes as contained in Document ITTC(LII)/8.

Item 15 - Developments in the UNFCCC Regarding Forests and their Potential Implications for Tropical Forests and the World Tropical Timber Economy – Decisions 2(XXXIX), 1(XLI) and 2(XLIII)

[Document ITTC(LII)/9]

Pursuant to its Decisions 2(XXXIX), 1(XLI), and 2(XLIII), the Council will be updated on developments in the UNFCCC regarding forests.

Item 16 - ITTO/CBD Collaborative Initiative to Conserve Tropical Forests– Decision 6(XLVI)

[Document ITTC(LII)/10]

Pursuant to its Decision 6(XLVI), the Council will be updated on developments in the ITTO/CBD Collaborative Initiative to conserve tropical forests.

Item 17 - Impairment of ITTO Funds – Decisions 4(LI), 1(LI.1), 2(LI.1), 3(LI.1) and 4(LI.1)

[Documents ITTC(LII)/11(a) and ITTC(LII)/11(b)]

- (a) Revisions of the ITTO Financial Rules and Procedures, Audit Standards, and relevant Staff Regulations and Rules
- (b) Impacts on Projects and Ameliorative Measures
- (c) Legal Implications

Due to the importance of these topics, this item has also been included in the Council Agenda. Further substantive discussions on this agenda item and its sub-headings will be held in the CFA and/or breakout working groups as designated by the Chairperson of the Council.

Item 18 - Progress Report on the ITTO Fellowship Programme – Decision 4(XXVII)

[Document ITTC(LII)/12]

The Council may consider the progress report prepared by the Secretariat on the implementation of the ITTO Fellowship Programme, as called for in Decision 4(XXVII).

Item 19 - Draft Annual Report for 2015

The Secretariat will present to the Council the draft Annual Report for 2015.

Item 20 - Special Account and Bali Partnership Fund

[Document ITTC(LII)/13]

- (a) Pledges to the Special Account and the Bali Partnership Fund.

The Chairperson may invite Members and Observers to announce any new contributions they may wish to pledge to the Special Account and the Bali Partnership Fund.

- (b) Report of the Panel on Sub-Account B of the Bali Partnership Fund.
The Council will have before it the report of the Panel on Sub-Account B of the Bali Partnership Fund established under Decision 4(XXX) to consider actions/activities, pre-projects and projects that are eligible for funding under Sub-Account B. The Council may consider and adopt the recommendations contained in the report [Document ITTC(LII)/13].

Item 21 - Reports of the Associated Sessions of the Committees

The Council will have before it the Reports of the Associated Sessions of the Committees presented by the respective Chairpersons. The Council may consider and adopt the recommendations contained in each of the Reports.

Item 22 - Election of Chairperson and Vice-Chairperson of the Council for 2017

The Council may decide after due consultations, to elect a Chairperson and Vice-Chairperson for 2017. Under Article 8 of the ITTA, 2006, the Council is required to elect a Chairperson and Vice-Chairperson for each calendar year. Under Article 8, paragraph 2, the Chairperson and the Vice-Chairperson, one from among the representatives of producer countries, and the other from among the representatives of the consumer countries, are required to alternate each year between the two categories of Members, provided, however, that this shall not prohibit the re-election to either or both under exceptional circumstances by Special Vote of the Council.

Item 23 - Dates and Venues of the Fifty-third and Fifty-fourth Sessions of the Council and the Associated Sessions of the Committees

In order to maintain the established practice of setting Session dates and venues eighteen months or more in advance to facilitate logistical arrangements, the Council may wish to set the dates and venues of its Fifty-third and Fifty-fourth Sessions.

At its Fifty-first Session convened in Kuala Lumpur, Malaysia, the Council received an invitation from the Government of Peru to host the Fifty-third Session in Peru. The Council may wish to confirm the dates and venue of the Fifty-third Session and set the dates and venue for its Fifty-fourth Session to be convened in 2018.

Item 24 - Other Business

The Council may consider any matters brought under this item.

Item 25 - Decisions and Report of the Session

The Council shall consider the proposed Decision(s) and adopt it/them accordingly. In accordance with Rule 33 of the Rules of Procedure, a report on the proceedings shall be prepared by the Executive Director and shall be circulated to all Members as soon as possible.

Through Decision 7(XXXIII) the Council adopted the following procedures for its decision making:

- (a) The Council will give guidance to the Executive Director through the Council Chairperson on routine or non-controversial matters not having financial implications. This guidance will be included in the Report of the Session, not reflected as decisions of the Council.
- (b) In order for draft decisions by Members to be considered by the Council, the following procedures will be adopted:
- In relation to the Provisional Agenda, Members submit proposals for Council decisions to the Executive Director for circulation to all Members not less than two weeks prior to the Council Session. Each proposal contains three elements: the subject, the purpose of the decision, and the proposed action, including any financial implications. The Executive Director will not circulate incomplete proposals.

- Minus Day 1: The IAG considers the proposals for Council decisions from Members, as well as proposals from the Executive Director.
- Council Day 1: The Chairperson presents the proposals to Council as part of the IAG report.
- Day 2: The proposals for draft decisions are discussed in Caucuses and via informal consultations.
- Day 3: The Council decides the topics it will consider for decision; then the Chairperson, assisted by a small group and the Executive Director, develops preliminary draft decisions for circulation to and consideration by all Members.
- Day 4: The Chairperson's Open-Ended Drafting Group convenes to discuss and finalise draft decisions.
- Noon, Penultimate Day: Final decisions are submitted for translation. Decisions still under negotiation are deferred to the next Council Session.

The Council may wish to review the above procedures.

Item 26 - Closing of the Session

Following any final statements by Delegates, the Chairperson will close the Fifty-second Session of the Council.

Annex

DISTRIBUTION OF VOTES FOR 2015-2016 BIENNIEUM

PRODUCER MEMBERS

	<u>2014</u> <u>No. of Votes</u>	<u>2015/2016 Biennium</u> <u>No. of Votes</u>
Africa		
Benin	23	21
Cameroon	24	22
Central African Republic	23	21
Congo	24	22
Côte d'Ivoire	24	21
Democratic Republic of the Congo	24	22
Gabon	24	22
Ghana	24	21
Liberia	23	21
Madagascar	-	21
Mali	23	21
Mozambique	24	22
Togo	23	21
Asia & Pacific		
Cambodia	19	18
Fiji	16	14
India	30	28
Indonesia	80	94
Malaysia	123	97
Myanmar	50	54
Papua New Guinea	39	39
Philippines	16	16
Thailand	-	30
Vietnam	18	16
Latin America/Caribbean		
Brazil	138	130
Colombia	25	24
Costa Rica	12	12
Ecuador	18	18
Guatemala	12	12
Guyana	16	16
Honduras	12	12
México	25	25
Panamá	12	13
Peru	30	28
Suriname	15	15
Trinidad and Tobago	11	11
TOTAL:	1,000	1,000

CONSUMER MEMBERS

	2014 <u>No. of Votes</u>	2015/2016 Biennium <u>No. of Votes</u>
Albania	10	10
Australia	16	16
China	253	265
European Union	395	382
Austria	11	10
Belgium	15	15
Bulgaria	11	10
Croatia		10
Cyprus	10	10
Czech Republic	12	11
Denmark	12	11
Estonia	10	10
Finland	10	10
France	32	33
Germany	19	19
Greece	11	11
Hungary	10	10
Ireland	14	13
Italy	28	22
Latvia	10	10
Lithuania	10	10
Luxembourg	10	10
Malta	11	10
Netherlands	32	30
Poland	11	11
Portugal	15	13
Romania	10	10
Slovakia	11	10
Slovenia	10	10
Spain	23	15
Sweden	11	11
United Kingdom	26	27
Japan	157	164
New Zealand	11	11
Norway	10	10
Republic of Korea	66	58
Switzerland	12	11
United States of America	<u>70</u>	<u>73</u>
TOTAL:	1,000	1,000