



INTERNATIONAL TROPICAL TIMBER COUNCIL

COMMITTEE ON FINANCE AND ADMINISTRATION

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TWENTY-SEVENTH SESSION
5 - 10 November 2012
Yokohama, Japan

PROVISIONAL AGENDA

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ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Session of the Committee on Finance and Administration will be opened by the Chairperson, Dr. Atsushi Suginaka (Japan), Chairperson and Mr. Pearl Jules (Suriname), Vice-Chairperson. The opening will be conducted in a joint session of the Committees.

Item 2 - Adoption of Agenda and Organization of Work

The Committee may consider the Provisional Agenda and adopt its Agenda for the Session. On the organization of its work, it is to be noted that the schedule of meeting for the work of the Committees will be determined after usual consultation. The Committees may also constitute the usual informal open-ended working group(s) to assist in the consideration of matters assigned to it. To expedite proceedings, the Committee may consider items 3 and 4 of the Agenda during a joint session of all Committees.

Item 3 - Admission of Observers

The Committee may decide to admit those States and Organizations which request to attend the Session as Observers. A list of such applications will be submitted at the Session for consideration and decision.

Item 4 - Reports of the Expert Panel for Technical Appraisal of Project Proposals

[Documents ITTC/EP-43 and ITTC/EP-44]

Pursuant to Annex B of ITTC Decision 4(XXV), the general observations of the reports produced by the Expert Panel shall be considered under this item in a joint session of all Committees. The reports of the Forty-third and Forty-fourth Meetings of the Expert Panel, including the general observations, are contained in documents ITTC/EP-43 and ITTC/EP-44.

Item 5 - Draft Administrative Budget for the Year 2013

[Document CFA(XXVII)/2]

At the Twenty-sixth Session in November 2011, the Committee, instead of considering the draft Administrative Budget for the Biennial 2012-2013, and as the ITTA, 2006, had not entered into force at that time, decided to review and approved the Administrative Budget only for the financial year 2012 which was prepared for operation of the Organization under the ITTA, 1994.

As the ITTA, 2006, had entered into force definitively on 7 December 2011, the draft Administrative Budget for the financial year 2013 is prepared for operation of the Organization under the ITTA, 2006.

The Committee may examine document CFA(XXVII)/2, and accordingly, adopt the budget proposals for the consideration of the Council.

Item 6 - Review of Contributions to the Administrative Budgets

[Document CFA(XXVII)/3]

The Committee may examine document CFA(XXVII)/3 which details Members' contributions to the Administrative Budgets 1986-2012, including assessments, receipts, interest, and arrears.

Item 7 - Current Status of the Administrative Account

[Document CFA(XXVII)/4]

The Committee may examine document CFA(XXVII)/4 giving the current financial situation of the Organization in respect of expenditures under the Administrative Budget for 2012 and resources available.

Item 8 - Resources of the Special Account and the Bali Partnership Fund

[Document CFA(XXVII)/5]

- (a) Special Account:
 - (i) Thematic Programmes Sub-Account,
 - (ii) Project Sub-Account,
- (b) Bali Partnership Fund.

The Committee may examine document CFA(XXVII)/5 which details the status and resources of these accounts. This document will also present the status of Projects, Pre-Projects and Activities that have been completed for information and review by the Committee and relevant donors.

Item 9 - Auditor's Report for the Financial Year 2011

[Document CFA(XXVII)/6]

The Committee may examine document CFA(XXVII)/6 and, if appropriate, recommend to the Council that it accepts the Auditor's Report on the Accounts of the Organization for the financial year 2011.

Item 10 - Biennial Work Programme of the Committee for the Years 2013-2014

[Document ITTC(XLVIII)/8 Rev.1]

In accordance with the recommendation by the Council, the Committee may wish to discuss the draft ITTO Biennial Work Programme for 2013-2014, as contained in document ITTC(XLVIII)/8 Rev.1, especially the section pertaining to the activities of the Committee on Finance and Administration.

Item 11 - Election of Chairperson and Vice-Chairperson for 2013

The election of the Chairperson and Vice-Chairperson of the Committee for 2013 will, following past practice, be the subject of the usual consultations within the Council and the Committees.

Item 12 - Dates and Venues of the Twenty-eighth and Twenty-ninth Sessions

The dates and venues of the Twenty-eighth and Twenty-ninth Sessions of the Committee are determined in relation to the dates and venues fixed by the Council for its Forty-ninth and Fiftieth Sessions.

Item 13 - Other Business

The Committee may consider any other item of financial or administrative business.

Item 14 - Recommendations to the International Tropical Timber Council

The Committee may consider the set of recommendations that it decides to make to the Council.

Item 15 - Report of the Session

The Committee may consider and adopt a Report containing its recommendations to the Council. The Committee may request the Chairperson to present the Report during the Forty-eighth Session of the Council for consideration and adoption.