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DECISION 2(XLV)

ITTO BIENNIAL WORK PROGRAMME FOR THE YEARS 2010-2011

The International Tropical Timber Council,

Recalling Decision 4(XLIV) on the adoption of the ITTO Action Plan 2008-2011 Transitional Period;

Recalling the successful conclusion on 27 January 2006 of the negotiations on the International Tropical Timber Agreement, 2006 that is expected to enter into force during the biennium;

Appreciating the work of the Secretariat in its proposal to Council on the Biennial Work Programme for the years 2010-2011;

Noting further that activities listed in paragraph 2 below are derived from the following: (a) ITTO Action Plan 2008-2011; (b) the four ITTO Committee Reports to the Forty-fifth Session of Council; and (c) previous Council decisions;

Decides to:

1. Adopt the Biennial Work Programme for the years 2010-2011 as contained in the Annex to this Decision, subject to revision as appropriate, should the ITTA, 2006, enter into force provisionally or definitively within this biennial period;
2. Request the Executive Director to implement and/or facilitate the implementation of activities in the approved Biennial Work Programme for the years 2010-2011, as contained in the Annex;
3. Requests the relevant Technical Committee(s) to further consider the scope of work and develop the terms of reference including the expected funding sources to guide the implementation of the activities listed under activities 11, 12 and 13 in the Annex;
4. Authorize the Executive Director to seek voluntary contributions from Member Countries and other funding sources to finance implementation of the activities listed in the Annex. If sufficient contributions are not pledged by 31 January 2010, the Executive Director is requested to finance implementation of the activities listed in the Annex, using:
 - (a) the Unearmarked Funds available in the Special Account or in the Sub-Account B of the Bali Partnership Fund to finance activities for the year 2010 listed under activities 1, 2, 31; and
 - (b) the Programme Support Fund in the Special Account to finance activities for the year 2010 listed under activity 4.
5. Request the Executive Director to report to Council on the progress in implementing the Biennial Work Programme for 2010-2011.

ANNEX

BIENNIAL WORK PROGRAMME FOR THE YEARS 2010-2011

CORE/COUNCIL ACTIVITIES

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>1. Continue to publish the ITTO quarterly Tropical Forest Update (TFU). <i>[ITTA, 1994, Articles 29, 30]</i> <i>[ITTA, 2006, Articles 27, 28]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Actions (d), (f)]</i></p>	<p>Regular Sessions' work. Approve and finance two-year extension of Secretariat-implemented project PD 13/99 Rev.2 (M,F,I).</p> <p>Estimated cost : US\$1,000,000 Expected funding sources: Year 2010 – US\$500,000 Unearmarked funds of Sub-Account B of the BPF/Special Account</p> <p>Year 2011 – US\$500,000 To be determined</p>	Council
<p>2. Consider advice from and facilitate involvement of the Trade Advisory Group (TAG) and the Civil Society Advisory Group (CSAG). <i>[ITTC Decisions 9(XXVIII), 2(XXXII)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (p)]</i></p>	<p>Regular Sessions' work.</p> <p>(a) Review the work of the TAG and CSAG and consider ways to strengthen their contributions and advice to the Council.</p> <p>(b) Encourage support for the participation of TAG and CSAG members in Council Sessions.</p> <p>Estimated cost (b): US\$80,000 Expected funding source: Unearmarked funds of Sub-Account B of the BPF/Special Account</p>	Council
<p>3. Further enhance public relations, education and outreach activities to best convey the achievement of the objectives of the Organization. <i>[ITTA, 1994, Article 1]</i> <i>[ITTA, 2006, Article 1]</i> <i>[ITTC Decision 5(XXVII)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Actions (d), (f)]</i></p>	<p>Continue to ensure that ITTO reaches as wide an audience as possible by: continuing to improve the ITTO website; editing, publishing and disseminating relevant ITTO reports; producing and disseminating outreach materials; and convening side events and exhibiting ITTO outreach materials at relevant events.</p> <p>Estimated cost: US\$350,000 Expected funding sources: Year 2010 – US\$175,000 Voluntary earmarked contributions</p> <p>Year 2011 – US\$175,000 To be determined</p>	Council

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>4. With the assistance of the Expert Panel for Technical Appraisal of Project Proposals, appraise relevant committee project and pre-project proposals submitted by Member countries. <i>[ITTA, 1994, Article 27]</i> <i>[ITTA, 2006, Article 26]</i></p>	<p>Regular Sessions' work. Convene four meetings of the Expert Panel for Technical Appraisal of Project Proposals.</p> <p>Estimated cost: US\$380,000 Expected funding sources: Year 2010 – US\$190,000 Programme Support Fund in the Special Account</p> <p>Year 2011 – US\$190,000 To be determined</p>	<p>Joint Committee</p>
<p>5. Continue to provide for ITTO's cooperation and consultation with the Collaborative Partnership on Forests (CPF) and support for the United Nations Forum on Forests (UNFF) and other relevant international and regional organizations, institutions and initiatives. <i>[ITTA, 1994, Article 14]</i> <i>[ITTA, 2006, Article 15]</i> <i>[ITTC Decision 7(XXX)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (o)]</i></p>	<p>Maintain ITTO's active involvement in the CPF:</p> <p>(a) Continue to second a senior official to the UNFF Secretariat in the biennium and regularly review the effectiveness of this secondment.</p> <p>Estimated cost: US\$500,000 Expected funding source: Voluntary earmarked contributions</p> <p>(b) Participate in and co-sponsor events and activities for the implementation of the International Year of Forests (IYF) 2011.</p> <p>Estimated cost: US\$150,000 Expected funding source: Voluntary earmarked contributions</p> <p>(c) Continue to support ITTO participation and contribution to collaborative work with IUFRO</p> <p>Estimated cost: US\$100,000 Expected funding source: Voluntary earmarked contributions</p> <p>(d) Workshop on forest governance, decentralization and REDD in Latin America (Mexico, August 2010)</p> <p>Estimated cost: US\$60,000 Expected funding source: Voluntary earmarked contributions</p>	<p>Council</p>

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>6. Undertake studies in collaboration with relevant partner organizations to review the achievement of sustainable management of tropical timber producing forests. <i>[ITTA, 1994, Article 29(3)]</i> <i>[ITTA, 2006, Article 28(4a)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (g)]</i></p>	<p>Additional funding for publication of and public relations for the report on the Status of Forest Management (SFM Tropics 2010).</p> <p>Estimated cost: US\$100,000 Expected funding source: Voluntary earmarked contributions</p>	Council
<p>7. Continue to monitor progress in the application of criteria and indicators for sustainable forest management. <i>[ITTA, 1994, Articles 1(j), (m)]</i> <i>[ITTA, 2006, Article 1(i), (l), (p)]</i> <i>[ITTC Decisions 3(XXVI), 5(XXX), 9(XXX), 4(XXXIV)]</i> <i>[Action Plan 2008-2011, Cross-Cutting Action (g)]</i></p>	<p>Continue to provide assistance upon request, to a maximum of US\$10,000 per country for producing member countries to prepare baseline and updated national reports on progress towards SFM based on ITTO C&I as inputs for the preparation of SFM Tropics 2010.</p> <p>Estimated cost: US\$150,000 Expected funding source: Voluntary earmarked contributions</p>	Council
<p>8. Support the ITTO Children's Environmental Education Programme on Tropical Forests (CEEP). <i>[ITTA, 1994, Article 1]</i> <i>[ITTA, 2006, Article 1]</i> <i>[ITTC Decision 1(XLIV)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (d)]</i></p>	<p>Following the approval of the Children's Environmental Education Programme on Tropical Forests (CEEP) at the Forty-fourth session of the ITTC, the Secretariat secured the initial fund to begin the Programme. The first Environmental Education Conference under the CEEP was convened in Yokohama on July 2009. Activities to be undertaken in 2010-2011 include:</p> <ul style="list-style-type: none"> • Creating research-led supplementary teaching materials • Establishing "school forests" • Leading a forest-friendship experience • Setting up a learning network • Organizing a forest education camp • Dispatching lecturers • Convening another environmental education conference <p>Estimated cost: US\$300,000 Expected funding source: Voluntary earmarked contributions</p>	Council
<p>9. Support to the Thematic Programme Advisory Committees. <i>[ITTA, 2006, Articles 20, 24, 25]</i> <i>[ITTC Decision 9(XLIV), 10(XLIV)]</i></p>	<p>Regular Sessions' work. Financial provisions for first meetings of the Thematic Programme Advisory Committees (to be established) for the TPs on:</p> <ul style="list-style-type: none"> • Community Forests and Enterprises • Trade and Market Transparency • Industry Development and Efficiency <p>Estimated cost: US\$50,000 Expected funding source: Voluntary earmarked contributions</p>	Council

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>10. In cooperation with relevant organizations, continue to study the implications of climate change for tropical forests and the contribution of tropical forests to the mitigation of the effects of climate change. <i>[ITTA, 1994, Article 1(f)]</i> <i>[ITTA, 2006, Articles 1(f), (p)]</i> <i>[ITTC Decision 1(XXXVIII)]</i> <i>[Action Plan 2008-2011, Cross-Cutting Actions (c), (o)]</i></p>	<p>Support is required for ITTO to assist members in formulating and implementing an integrated forest sector response to climate change, and to guarantee an organized participation in the global debate related to the role of tropical forests in climate change mitigation and adaptation, including:</p> <ul style="list-style-type: none"> • Attendance and active participation in UNFCCC meetings where tropical forests will be brought to debate. • Facilitate the participation of ITTO member countries in events where the theme of forests and climate change will be high in the agenda, including actions promoted under the UN-REDD, the FCPF and other similar initiatives to make sure that ITTO producer member countries are well informed, actively involved, and benefit from possible incentives for sustainable forest management in the tropics. • Organization of a side event at UNFCCC COPs on the role of sustainable forest management in the tropics to support climate change mitigation and adaptation, and to restore degraded tropical forests. • Establishment of a web based information platform as well as production of TFU special issue(s) on tropical forests and REDD+ to keep ITTO members and the general public informed on the role of tropical forests in climate change. • Taking into account the CPF Strategic Framework on Forests and Climate Change, participate in CPF related initiatives on forests and climate change (including on definitions) to bring up tropical forest perspectives. • Update the Council on the development of the tropical forest debate under the UNFCCC framework. <p>Estimated cost: US\$275,000 Expected funding source: Voluntary earmarked contributions</p>	<p>Council</p>
<p>11. Consider impact of the global economic and financial crisis on the tropical timber sector and help countries build resilience to future downturns by understanding timber demand drivers. <i>[ITTA, 1994, Articles 1(c), (d), (e), (f), (i), (k), (n)]</i> <i>[ITTA, 2006, Articles 1(c), (d), (e), (f), (i), (k), (m)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (c), Expected Outcome 3 (G)]</i></p>	<p>Estimated cost: To be determined with TOR Expected funding source: To be determined</p>	<p>Council</p>

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
12. Analyze the economic impact of governmental procurement policies on tropical timber markets.	Estimated cost: To be determined with TOR Expected funding source: To be determined	CEM
13. Assess resources required to implement sustainable forest management	Estimated cost: To be determined with TOR Expected funding source: To be determined	CRF
14. Consider the progress in the implementation of the ITTO Biennial Work Programme for 2010-2011. <i>[ITTA, 2006, Article 24]</i> <i>[ITTO Action Plan 2008-2011: Delivery, monitoring and evaluation]</i>	Regular Sessions' work.	Council
15. Consider the Draft ITTO Biennial Work Programme for 2012-2013. <i>[ITTC Decisions 7(XXV), 2(XXXI), 9(XXXIV)]</i>	Regular Sessions' work.	Council
16. Consider and take measures related to the entry into force of the ITTA, 2006. <i>[ITTA, 2006, Article 26(1)]</i> <i>[ITTC Decision 3(XLI)]</i>	(a) Review the status of deposits of instruments of ratification, acceptance, approval or accession to the ITTA, 2006, as well as other provisions of ITTC Decision 3(XLI), and the consultations to be undertaken with the Secretary General of the United Nations on this issue. (b) Determine the functions and scope of the Committees and other subsidiary bodies as established under Article 26(1) of ITTA, 2006, paying special attention to the re-organized Committee on Economics, Statistics and Markets.	Council
17. Decide on eligibility of approved actions, projects and pre-projects for funding out of Sub-account B of the Bali Partnership Fund. <i>[ITTA, 1994, Article 21]</i> <i>[ITTA, 2006, Article 21]</i> <i>[ITTC Decision 4(XXX)]</i>	Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises the Council on eligibility of actions, pre-projects and projects for funding out of Sub-Account B.	Council
18. Decide on project work, including financing, taking into account the recommendations made by the Committees on project proposals and on-going and completed approved projects. <i>[ITTA, 1994, Articles 20, 21, 25]</i> <i>[ITTA, 2006, Articles 20, 21, 25]</i>	Regular Sessions' work.	Council

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
19. Make allocations from unearmarked funds available in the Bali Partnership Fund and/or Special Account to fund implementation of eligible approved actions, projects and pre-projects. <i>[ITTA, 1994, Article 21]</i> <i>[ITTA, 2006, Articles 21]</i> <i>[ITTC Decision 4(XXX)]</i>	Regular Sessions' work. The Panel established under ITTC Decision 4(XXX) advises Council on Sub-Account B funding.	Council
20. Consider progress in the implementation, monitoring and evaluation of pre-projects, projects and activities under the Thematic Programmes Sub-Account. <i>[ITTA, 2006, Article 20(6)]</i> <i>[ITTC Decision 9(XLIV), 10(XLIV)]</i>	Regular Sessions' work.	Council
21. Undertake the annual/biennial review and assessment of the international timber situation. <i>[ITTA, 1994, Article 30(a)]</i> <i>[ITTA, 2006, Article 28]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Actions (c), (j), Expected Outcome 3 (A)]</i>	Regular Sessions' work.	Council
22. Consider the reports of the Informal Advisory Group (IAG). <i>[ITTC Decisions 3(XXII), 5(XXVI)]</i>	Regular Sessions' work.	Council
23. Ensure effective monitoring and evaluation of approved projects in the relevant Committees. <i>[ITTA, 1994, Article 27]</i> <i>[ITTA, 2006, Article 26]</i>	Regular Sessions' work.	Council
24. Review the results of relevant project and policy work of the Committees. <i>[ITTA, 1994, Articles 24, 27]</i> <i>[ITTA, 2006, Articles 24, 26]</i>	Regular Sessions' work.	Council
25. Approve selected projects for ex-post evaluation following procedures outlined in ITTC Decision 3(XXVIII). <i>[ITTC Decision 3(XXVIII)]</i>	Regular Sessions' work.	Council

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
26. Provide guidance to Member countries for the formulation of relevant project proposals which meet the priorities set in the ITTO Action Plan 2008-2011. <i>[ITTA, 1994, Article 27]</i> <i>[ITTA, 2006, Article 26]</i>	Regular Sessions' work.	Council
27. Consider and, if appropriate, take action to disseminate information on project findings and results. <i>[ITTA, 1994, Article 27]</i> <i>[ITTA, 2006, Article 26]</i>	Regular Sessions' work.	Council
28. Encourage and increase the involvement of non-government stakeholders in the activities of the Organization. <i>[ITTA, 1994, Article 1(j)]</i> <i>[ITTA, 2006, Articles 1(c), 1(j), 1(r)]</i> <i>[Action Plan 2008-2011, Cross-Cutting Action (p)]</i>	Regular Sessions' work.	Council
29. Consider further work on civil society/private sector partnerships for sustainable forest management, certification and verification of legality. <i>[ITTA, 1994, Articles 1(d), (e), (k)]</i> <i>[ITTA, 2006, Articles 1(d), (k), (n), (o)]</i> <i>[ITTC Decision 5(XXXIII)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (p)]</i>	Regular Sessions' work. Continue to review and evaluate ongoing civil society/private sector partnerships for sustainable forest management.	Council

COMMITTEE WORK

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>30. Collaborate with the Trade Advisory Group (TAG) in organizing and holding the ITTO Annual Market Discussion on the world tropical timber trade during Sessions of the ITTC in 2010 and 2011.</p> <p><i>[ITTA, 1994, Articles 1(e), (h), Article 27(1)]</i> <i>[ITTA, 2006, Articles 1(e), (h)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 3 (B)]</i></p>	<p>Regular Sessions' work. The themes for the Market Discussion will be determined during the Council Sessions immediately preceding them.</p> <p>Estimated cost: US\$100,000 Expected funding source: Year 2010 – US\$50,000 Voluntary earmarked contributions Year 2011 – US\$50,000 To be determined</p>	CEM
<p>31. Continue to publish the ITTO bi-weekly Market Information Service (MIS).</p> <p><i>[ITTA, 1994, Articles 29, Article 30]</i> <i>[ITTA, 2006, Articles 27, Article 28]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 3 (C)]</i></p>	<p>Regular Sessions' work. Approve and finance the two-year extension of project PD 16/93 Rev.4 (M) implemented by the Secretariat.</p> <p>Estimated cost : US\$700,000 Expected funding sources: Year 2010 – US\$350,000 Unearmarked funds of Sub-Account B of the BPF/Special Account Year 2011 – US\$350,000 To be determined</p>	CEM
<p>32. Investigate gender equity in relation to forest management and enterprises.</p> <p><i>[ITTA, 2006, Articles 1(c), (j), (r)]</i> <i>[Action Plan 2008-2011, Expected Outcome 5 (A), (F)]</i></p>	<p>Develop a global study on gender in relation to tropical forest in order to:</p> <ul style="list-style-type: none"> Assess the status of gender equity in the tropical forest countries in forest ownership and forest enterprises as a basis for further dialogue and equity. Provide governments with guidelines for supporting gender inclusive enterprises and new ventures of predominant importance to women. Establish active dialogue with support networks for second and third tier organizations of women forest producers and forest managers and incorporate their perspectives into the ITTO related activities and projects. <p>Estimated cost: US\$ 120,000 Expected funding source: Voluntary earmarked contributions</p>	CRF

TO BE FURTHER DEVELOPED BY THE SECRETARIAT IN THE CONTEXT OF THE THEMATIC PROGRAMMES

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>33. Disseminate and share information on the outputs, outcomes, impacts and lessons learned from ITTO's project work and its contribution to SFM and sustainable development in member countries, with special focus on community involvement/participation. <i>[ITTA, 2006, Articles 1(c), (r)]</i> <i>[Action Plan 2008-2011, Cross-Cutting Action (f)]</i></p>	<p>Make provisions for holding of regional workshops in the three tropical timber producing regions with the aim to disseminate and share outputs, outcomes, impacts and lessons learned from ITTO's project work and its contribution to SFM and sustainable development in ITTO member countries.</p> <p>As recommended in Document CRF(XLI)/8 that Regional workshops or equivalent meetings of ITTO project executors for exchange of experiences in SFM should be organized on regular basis, these regional workshops will be attended by ITTO project implementing personnel and selected experts on community participation in SFM in relation to poverty alleviation.</p> <p>Estimated cost: US\$ 300,000 Expected funding source: Voluntary contributions</p>	Council
<p>34. Showcasing improvements of new technology from ITTO projects. <i>[ITTA, 1994, Articles 1(f), (i), (m)]</i> <i>[ITTA, 2006, Articles 1(f), (i), (p)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (a)]</i></p>	<p>ITTO has financed more than 180 projects in the field of Forest Industry with a value of US\$90.4 million. In order to disseminate the results of these projects, and made available to the end-users (forest industries, research and academic institutions, government agencies, etc.) the information on research, technology and improvements generated for its further application including the development of appropriate policies, and south-south cooperation ITTO will make provisions to:</p> <ul style="list-style-type: none"> • Collect in a web database the information of technology generated by the ITTO projects completed in the last 10 years and make it available through the current website. • Showcase in a relevant industry fair the use of new and/or improved techniques and technology and disseminate research and knowledge available to producer and consumer members. • Host in collaboration with relevant partners a side event in the relevant industry fair on Forest Industry Technology Development, highlighting the contribution of ITTO in the field. <p>Estimated cost: US\$140,000 Expected funding source: Voluntary contributions</p>	Council

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>35. Consider impacts of conservation and protection in transboundary areas in relation to achieving SFM. <i>[ITTA, 1994, Article 1(l)]</i> <i>[ITTA, 2006, Articles 1(m), (q), (r)]</i> <i>[ITTO Action 2008-2011, Cross-Cutting Actions (e), (f)]</i></p>	<p>Make provisions for the holding of an international conference on biodiversity conservation in transboundary tropical forests with the aim of promoting the development and implementation of forest policies and practices towards conservation, and sustainable use of biodiversity, taking into account ITTO and partners experience in transboundary conservation areas, as well as the <i>ITTO/IUCN Guidelines for the Conservation and Sustainable Use of Biodiversity in Tropical Timber Production Forests</i>.</p> <p>The conference will facilitate the dissemination and sharing of outputs, outcomes, impacts and lessons learned from ITTO's project work in biodiversity conservation in member countries, with special focus on transboundary conservation projects in Cameroon/Gabon, Cambodia/Thailand, Malaysia/Indonesia, Ecuador/Peru and Bolivia/Peru. In close cooperation with relevant international and national environmental organizations and related governments, the conference will be organized in a selected country in Latin America in 2010.</p> <p>Outcomes of the conference will be disseminated at COP 10 of CBD which will take place in Nagoya, Japan, in October 2010.</p> <p>Estimated cost: US\$300,000 Expected funding source: Voluntary contributions</p>	<p>Council</p>
<p>36. Promote accessible financing to small and medium forest enterprises (SMEs). <i>[ITTA, 1994, Article 1(g)]</i> <i>[ITTA, 2006, Article 1(g)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 1 (A)]</i></p>	<p>In collaboration with relevant partners, make provisions to follow one major recommendation out of the Investment Fora held by ITTO, the promotion of accessible credit lines for SMEs. Placing credit lines in the broader context of financial tools for producers, and noting the most appropriate lines of credit for different activities along the forest chain by conducting a study on successful establishment of credit lines for the forest sector in order to identify the factors, policies and instruments that can be used to multiply the effect in other countries by:</p> <ul style="list-style-type: none"> • Hosting an international conference in order to disseminate the results of the study with the national governments, the development banks, the commercial banking and the forest industry; and • Assist one country per region in order to implement the recommendations of the study and improve its national policy in order to promote accessible credit to the SMEs. <p>Estimated cost: US\$150,000 Expected funding source: Voluntary contributions</p>	<p>CFI</p>

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>37. Enhancing African timber and timber products for sustainable intra-African trading. <i>[ITTA, 1994, Articles 1(d), (e), (f), (i), (k)]</i> <i>[ITTA, 2006, Articles 1(d), (f), (h), (i), (k)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcomes 1 (B), (C), (E)]</i></p>	<p>In close cooperation with relevant international organizations and ITTO TAG carry out a study on harmonizing nomenclature of trade names of African timber species.</p> <p>Estimated cost: US\$60,000 Expected funding source: Voluntary contributions</p>	CFI
<p>38. Promoting roles of non-timber forest products (NTFPs) and services for sustainable forest management and improved livelihood in tropical countries. <i>[ITTA, 1994, Articles 1(i), (f)]</i> <i>[ITTA, 2006, Articles 1(c), (f), (q)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcomes 1 (F), (G), (I)]</i></p>	<p>In close cooperation with FAO, facilitate expert meetings with the objectives:</p> <ul style="list-style-type: none"> • To gather information on potential and latest development on NTFPs and draw lesson learnt from the implementation of ITTO NTFPs projects in the participating countries. • Analyze elements necessary to establish networking between and among participating countries and identify strategies for interventions for improved processing techniques and marketing. • Formulate a regional project proposal focusing on networking establishment to promote added value processing, market and value chains of NTFPs for SFM and improved livelihood. <p>Estimated cost: US\$130,000 Expected funding source: Voluntary contributions</p>	CFI
<p>39. Promote the adoption of voluntary codes of conduct for forest industry enterprises. <i>[ITTA, 1994, Articles 1(d), (i)]</i> <i>[ITTA, 2006, Articles 1(d), (l), (n), (o)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 1 (H)]</i></p>	<p>In collaboration with relevant partners, make provisions in order to collect and compile the process of adoption of voluntary codes of conduct in producing member countries and assist selected member countries and their industry associations in adopting such codes of conduct and document the process and lessons learned for further dissemination.</p> <p>Estimated cost: US\$170,000 Expected funding source: Voluntary contributions</p>	CFI
<p>40. Support selected producing member countries to promote wood-based bioenergy using wood residues and waste. <i>[ITTA, 1994, Articles 1(i), Article 27(3b)]</i> <i>[ITTA, 2006, Articles 1(a), (c), (f), (p), (s)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 2 (A)]</i></p>	<p>Based on the outcomes and recommendations of the International and Regional Fora on Wood-based Bioenergy using wood wastes and residues, the activity aims at further assisting member countries on formulating project proposals to develop wood-based bioenergy by:</p> <ul style="list-style-type: none"> • Gathering information on the country's potential to promote wood-based bioenergy using wood residues and wastes (including availability of wood residues and wastes, processing technology, products' markets and human resources). 	CFI

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
	<ul style="list-style-type: none"> Analyzing country's needs and setting up priorities in the promotion of wood-based bioenergy using wood residues and wastes. Formulating a project proposal on wood-based bioenergy using wood residues and wastes to be submitted to ITTO or other potential donors. <p>Estimated cost: US\$100,000 Expected funding source: Voluntary contributions</p>	
<p>41. Strengthening the capacity to promote efficient wood processing technologies in tropical timber producing countries. [ITTA, 1994, Articles 1(c), (f), (i), Article 27(3a)] [ITTA, 2006, Articles 1(f), (i)] [ITTO Action Plan 2008-2011, Expected Outcomes 2 (A), (C)]</p>	<p>This pilot activity will focus in producing member countries in the Africa, Asia Pacific and Latin America and Caribbean Regions in which their forest industries production chains encounter problems of inefficiency and lack of human resource capacity.</p> <p>The scope of the in-house training to be provided to industries in producing member countries, will include strengthening capacity in common problem areas in the wood-based industries, namely: logs stocking and loading, kiln dry and boiler, saw doctoring, finger jointing, laminating, packing, waste control, maintenance and arrangement, safety and mentality.</p> <p>Estimated cost: US\$250,000 Expected funding source: Voluntary contributions</p>	CFI
<p>42. Enhance the technical capacity of member countries, particularly developing member countries, to meet the statistics and reporting requirements. [ITTA, 1994 Article 30(5)] [ITTA, 2006, Article 28(5)] [ITTO Action Plan 2008-2011, Expected Outcome 3 (D)]</p>	<p>Upon request, provide assistance to member countries to strengthen their statistics collection and enhance reporting.</p> <p>Estimated cost: US\$100,000 Expected funding source: Voluntary contributions</p>	CEM
<p>43. Enhancement of statistical work and databases on statistics. [ITTA, 1994, Article 29] [ITTA, 2006, Article 27] [ITTO Action Plan 2008-2011, Expected Outcome 3 (D), (E)]</p>	<p>The Committee will make provisions for and consider the results of activities to improve statistical databases, maintain access to international forest products trade databases and to maintain involvement in the Intersecretariat Working Group on Forest Statistics and Joint Forest Sector Questionnaire Process.</p> <p>Estimated cost: US\$100,000 Expected funding source: Voluntary contributions Year 2010 – US\$50,000</p> <p>To be determined Year 2011 – US\$50,000</p>	CEM

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>44. Review of the timber market in two significant tropical timber importing countries. <i>[ITTA, 1994, Article 1(e), Article 27(1)]</i> <i>[ITTA, 2006, Article 1(e), (h)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 3 (F)]</i></p>	<p>Regular Sessions' work. Provisions for the studies and markets to be covered may be proposed by the Committee.</p> <p>Estimated cost: US\$200,000 Expected funding source: Voluntary contributions Year 2010 – US\$100,000 Year 2011 – US\$100,000</p>	CEM
<p>45. Continue to promote improvement in forest law enforcement. <i>[ITTA, 1994, Article 1(c), (d)]</i> <i>[ITTA, 2006, Article 1(n)]</i> <i>[ITTC Decision 6(XXXI)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 4 (A)]</i></p>	<p>In cooperation with FAO, continue, as necessary and upon request, to disseminate and promote use of "Best Practices for Improving Law Enforcement in the Forest Sector", developed jointly by ITTO and FAO, and provide for feedback from the workshops. The cooperation will include developing a compendium of the current state of national technologies for monitoring illegal logging and related trade for consideration and approval of the Council (unfunded in 2008-2009 BWP).</p> <p>Estimated cost: US\$200,000 Expected funding source: Voluntary contributions</p>	CEM
<p>46. Promote trade in tropical timber and tropical timber products from sustainably managed and legally harvested sources. <i>[ITTA, 1994, Articles 1(d), (e), (k)]</i> <i>[ITTA, 2006, Articles 1(d), (k), (n), (o)]</i> <i>[ITTO Action Plan 2008-2011, Expected Outcome 4 (A), (B)]</i></p>	<p>(a) Further support development of innovative timber tracking systems and dissemination of information on timber produced under timber tracking systems using funds from the 2008-2009 BWP.</p> <p>(b) Further promote the development and implementation of web-based information systems designed and operated to make sound data and information available to assist consumers in identifying/purchasing legally/sustainably produced timber, in cooperation with governments and public-private partnerships.</p> <p>Estimated cost (b): US\$300,000 Expected funding source: Voluntary contributions</p>	CEM

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>47. Organize an International Conference on Forest Tenure, Governance and Small and Medium Forest Enterprises with focus in the Asia-Pacific. <i>[ITTA, 2006, Articles 1(c), (j), (r)]</i> <i>[Action Plan 2008-2011, Expected Outcome 5 (A), (F)]</i></p>	<p>Based on the recommendations of the International Conference on Tropical Forest Tenure, Governance and Enterprise, held in Yaoundé, Cameroon, from 25 to 29 May 2009; based on the results obtaining from the Conference on Community Forestry and Enterprises held in Rio Branco, Brazil in 2007; in partnership with relevant organizations and in collaboration with CSAG, organize an International Conference on Forest Tenure, Governance and Small and Medium Forest Enterprises with focus in the Asia-Pacific region to share experiences and learn from each other.</p> <p>Estimated cost: US\$ 300,000 Expected funding source: Voluntary contributions</p>	CRF
<p>48. Review and update the <i>ITTO Guidelines for the Sustainable Management of Natural Tropical Forests</i> to take into account recent developments in tropical forestry. <i>[ITTA, 1994, Articles 1(c), (l)]</i> <i>[ITTA, 2006, Articles 1(c), (f), (p), (p)]</i> <i>[Action Plan 2008-2011, Expected Outcome 6 (B)]</i></p>	<p>In cooperation with relevant partners, make provisions to update the <i>ITTO Guidelines for the Sustainable Management of Natural Tropical Forests</i>.</p> <p>While this activity has been initiated during 2008-2009 with partial funding, additional resources are required in order to carry out field-testing of the draft revised guidelines in each of the three tropical regions and to convene a final expert meeting.</p> <p>Estimated cost: US\$130,000 Expected funding source: Voluntary contributions</p>	CRF
<p>49. Promote the implementation of guidelines for the management of secondary tropical forests, the restoration of degraded tropical forests and the rehabilitation of degraded forest land. <i>[ITTA, 1994, Article 1(j)]</i> <i>[ITTA, 2006, Articles 1(j), (m)]</i> <i>[ITTC Decisions 1(XXXV), 4(XXXV)]</i> <i>[Action Plan 2008-2011, Expected Outcome 6 (B)]</i></p>	<p>Make provisions for ITTO, in collaboration with the Global Partnership on Forest Landscape Restoration (GPFLR) and national institutions to establish and consolidate a learning network of forest landscape restoration model sites for demonstration, exchange of experience and dissemination of best practices.</p> <p>Estimated cost: US\$120,000 Expected funding source: Voluntary contributions</p>	CRF

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
<p>50. Facilitate the application of the <i>ITTO/IUCN Guidelines for the Conservation and Sustainable Use of Biodiversity in Tropical Timber Production Forests</i>. <i>[ITTA, 1994, Article 1(l)]</i> <i>[ITTA, 2006, Articles 1(m), (r)]</i> <i>[ITTC Decision 6(XLIV)]</i> <i>[Action Plan 2008-2011, Expected Outcomes 6 (B), (G)]</i></p>	<p>Pursuant to Decision 6(XLIV), ITTO is required to promote the application of Biodiversity Guidelines at a range of scales in partnership with forest operators, local communities and other stakeholders in cooperation with other international organizations, civil society organizations and others by encouraging members to adapt and make use of the <i>ITTO/IUCN Guidelines for the Conservation and Sustainable Use of Biodiversity in Tropical Timber Production Forests</i> wherever appropriate in their work, including in ITTO project proposals and reporting, facilitating the application of the Guidelines at a range of scales in partnership with forest operators, local communities and other stakeholders in cooperation with other international organizations, civil society organizations and others.</p> <p>Support will be provided to interested member countries and forest concessionaires to adapt and implement the Guidelines at forest management unit level, as well as for the dissemination and adoption of the Guidelines in other forest biodiversity related projects e.g. from the CBD, the GEF, and others.</p> <p>Estimated cost: US\$175,000 Expected funding source: Voluntary contributions</p>	CRF
<p>51. Enhance cooperation between ITTO and CITES. <i>[ITTA, 1994, Article 14]</i> <i>[ITTA, 2006, Article 15]</i> <i>[ITTC Decisions 3(XVI), 7(XXXIV), 2(XXXVII)]</i> <i>[ITTO Action Plan 2008-2011, Cross-Cutting Action (n)]</i></p>	<p>(a) Continue to assist Members to implement CITES listings of timber species (additional funding for 2008-2009 BWP activity).</p> <p>Estimated cost: US\$1,500,000 Expected funding source: Voluntary contributions</p> <p>(b) Make provisions for and consider the results of a review of current management status, production levels and trade volumes of internationally traded tropical timber species included in the IUCN Red List of Threatened Species (unfunded in 2008-2009 BWP).</p> <p>Estimated cost: US\$50,000 Expected funding source: Voluntary contributions</p>	Council

FINANCIAL AND ADMINISTRATIVE ACTIVITIES

ACTIVITY	IMPLEMENTATION APPROACH AND COST IMPLICATIONS	RESPONSIBLE BODY
52. Review the independent audited statements for the 2009 and 2010 financial years. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA
53. Make recommendations to Council on the appointment of auditors for a three-year term for the purpose of auditing the accounts of the Organization for the 2010, 2011 and 2012 financial years. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA
54. Review and make recommendations to Council, as necessary, regarding the Organization's administrative budget for the year 2011 of the biennial administrative budget for the years 2010-2011. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA
55. Examine and make recommendations to Council, regarding the approval of the Organization's biennial administrative budget proposals for the financial years 2012-2013. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA
56. Review the assets of the Organization to ensure prudent asset management and that the Organization has sufficient reserves to carry out its work. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA
57. Examine and make recommendations to Council, on the budgetary implications of the Organization's work programme, and the actions that might be taken to secure the resources needed to implement it. <i>[ITTA, 1994, Article 27(6)]</i> <i>[ITTA, 2006, Article 26(3)]</i>	Regular Sessions' work.	CFA

SECRETARIAT

The Secretariat, under the Executive Director, is responsible for the day-to-day running and administration of the Organization and for preparation for meetings. The Secretariat will also implement (or as appropriate arrange for implementation of), pre-projects, projects and activities placed under the Secretariat's responsibility by Council, including:

ACTIVITY	
SUPPORT TO COUNCIL AND COMMITTEE SESSIONS	
A.	Preparation for Sessions of Council and Committees, including the drafting and arrangements for translation and distribution of necessary documents.
B.	Service Council and Committees during Sessions scheduled in 2010-2011.
C.	Prepare draft 2009 and 2010 Annual Reports and Annual Reviews of the Organization.
D.	Develop a Draft ITTO Biennial Work Programme for 2012-2013.
E.	Prepare a proposal for the administrative budget for the Biennium 2012-2013.
PROJECT SUPPORT	
F.	Organize and provide assistance to four meetings of the Expert Panel for Technical Appraisal of Project Proposals in 2010-2011.
G.	Appraise proposals to the Thematic Programmes with the support of the Thematic Programme Advisory Committees, make decisions on funding and manage the programmes.
H.	Carry out project monitoring and evaluation work needed to assist the ITTO Committees' task of ensuring appropriate monitoring/evaluation of ITTO financed pre-projects and projects.
I.	Implement (or as appropriate arrange for implementation of), pre-projects, projects and activities placed under the Secretariat's responsibility by Council, including:
I.	ITTO Fellowship Programme (Freezailah Fellowship Fund)
II.	Project PD 73/89 (M,F,I): Assistance for Project Identification and Formulation
III.	Project PD 13/99 Rev.2 (M,F,I): ITTO Information Network and Project Support
IV.	Project PD 16/93 Rev.4 (M) Phase IV: Market Information Service for Tropical Timber and Timber Products
V.	Pre-Project PPD 14/00 (M): Strengthening the Annual Market Discussion
VI.	PD 359/05 Rev.1 (F): Building Capacity to Develop and Implement Afforestation and Reforestation Projects under Clean Development Mechanism (AR-CDM) of the Kyoto Protocol in Tropical Forestry Sector
VII.	RED-A 004/09 Rev.1 (F): Building a Voluntary Carbon Marketing Scheme to Promote Sustainable Forest Management

**TERMS OF REFERENCE FOR THE ACTIVITIES
CONTAINED IN THE
BIENNIAL WORK PROGRAMME
FOR THE YEARS 2010-2011**

Activity No. 1

CONTINUE TO PUBLISH THE ITTO QUARTERLY TROPICAL FOREST UPDATE (TFU)

[ITTA, 1994, Articles 29, Article 30]

[ITTA, 2006, Articles 27, Article 28]

[ITTO Action Plan 2008-2011, Cross-Cutting Actions (d), (f)]

I. Background

The TFU has been produced since 1990, funded through the Special Account for projects and more latterly through the Bali Partnership Fund under ITTO's biannual work programmes.

II. Description

The activity will allow for production and distribution of 4 issues of the TFU in ITTO's three working languages in both 2010 and 2011. Each issue of the TFU will be distributed to a combined mailing list of 15,000 people and will also be posted on the ITTO website.

III. Expected Outputs

Eight issues of TFU in three of the ITTO working languages in hard copy and electronic versions

IV. Target Countries Global

V. Duration & Timing 24 months

VI. Budget \$1,000,000 (Four issues per year for two years)

Activity No. 2

**CONSIDER ADVICE FROM AND FACILITATE INVOLVEMENT OF THE
TRADE ADVISORY GROUP (TAG) AND THE CIVIL SOCIETY ADVISORY GROUP (CSAG)**

(B) ENCOURAGE THE PARTICIPATION OF TAG AND CSAG MEMBERS IN COUNCIL SESSIONS

[ITTC Decisions 9(XXVIII), 2(XXXII)]
[ITTO Action Plan 2008-2011, Cross-Cutting Action (p)]

I. Background

Since the formal establishment of the Trade Advisory Group (TAG) and the Civil Society Advisory Group (CSAG) in 1999 and 2002 respectively, ITTO has benefited tremendously from these advisory groups in terms of their advice, expertise, contributions, inputs and participation in the sessions of ITTC and its associated Committees as well as in the implementation of ITTO projects, pre-projects and activities. The contributions of these advisory groups particularly in the sessions of the ITTC can be further enhanced if adequate participation of representatives of these groups is facilitated and assisted.

II. Description

This activity is aimed at encouraging active and meaningful participation of TAG and CSAG members in the sessions of the ITTC by providing financial support covering duty travel and daily subsistence allowances for selected members to attend the sessions of the ITTC. The selection of the members of TAG and CSAG to be provided with ITTO financial support will be taken by the Executive Director based on the recommendations made by the coordinators of TAG and CSAG respectively, taking into account the need for balance between producers and consumers, and the need to ensure the balanced participation and effectiveness of these advisory groups.

III. Expected Outputs

- a) Adequate and more effective participation of TAG and CSAG members in ITTC Sessions;
- b) Improved quality of ITTC decisions and deliberation; and
- c) Overall efficiency and effectiveness of ITTC and ITTO enhanced.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$80,000

Activity No. 3

**FURTHER ENHANCE PUBLIC RELATIONS, EDUCATION AND OUTREACH ACTIVITIES TO
BEST CONVEY THE ACHIEVEMENT OF THE OBJECTIVES OF THE ORGANIZATION**

[ITTA, 1994, Article 1]

[ITTA, 2006, Article 1]

[ITTO Action Plan 2008-2011, Cross-Cutting Actions (d), (f)]

I. Background

ITTO undertakes a range of activities globally, the outputs of which need to be widely disseminated in order to promote understanding of the Organization's work and goals amongst various stakeholders.

II. Description

The activity will allow the Secretariat to undertake a range of public relations and outreach activities. These will include arranging side events/booths at important forest related fora; publishing selected studies when insufficient funds remain in activity budgets to do so; publishing the Organization's Annual Report; continuous improvements to the ITTO website; enhancement of the ITTO photo database; development of posters and other outreach materials; and other ad hoc initiatives, possibly in collaboration with relevant partners.

III. Expected Outputs

- a) At least 4 new Technical Series documents or other official publications;
- b) Side events/information booths at relevant fora (e.g. CBD, COP, COFO, FAO Regional Forestry meetings, UNFF meetings, UNFCCC meetings, Commonwealth Forestry Congress, IUFRO Congress, etc.);
- c) Regularly updated/improved website in the three working languages and also in Japanese;
- d) ITTO Annual Reports for 2010-2011;
- e) Enhanced photo database; and
- f) Various outreach materials (e.g. brochures, posters, calendars, bags, folders, etc).

IV. Target Countries	Global
V. Duration & Timing	24 months
VI. Budget	\$350,000

Activity No. 5(a)

**CONTINUE TO PROVIDE FOR ITTO'S COOPERATION AND CONSULTATION WITH THE
COLLABORATIVE PARTNERSHIP ON FORESTS (CPF) AND SUPPORT FOR THE
UNITED NATIONS FORUM ON FORESTS (UNFF) AND OTHER RELEVANT INTERNATIONAL AND
REGIONAL ORGANIZATIONS, INSTITUTIONS AND INITIATIVES**

**(A) CONTINUE TO SECOND A SENIOR OFFICIAL TO THE UNFF SECRETARIAT IN THE
BIENNIUM AND REGULARLY REVIEW THE EFFECTIVENESS OF THIS SECONDMENT**

[ITTA, 1994, Article 14]

[ITTA, 2006, Article 15]

[ITTC Decision 7(XXX)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (o)]

I. Background

As a founding member of the CPF, ITTO has established, maintained and strengthened cooperation with the UNFF since its establishment in 2000. One of the significant activities reflecting the continuing cooperation between ITTO and UNFF is the practice of seconding a senior ITTO official to the UNFF Secretariat. The primary purpose of the secondment is to ensure that the perspective of tropical forests and timber is adequately presented in the documentation and deliberation of forest issues by the UNFF, considering that most, if not all, of these issues have a heavy focus on tropical forests and timber. The secondment also serves to enhance the role of ITTO in relevant regional and international fora as mandated by the ITTC, extend ITTO's outreach, communication and interaction with relevant organizations and stakeholders at the international and regional levels, keep ITTO abreast with and getting involved in major and emerging issues, knowledge, approaches and initiatives relating to forests, assist in the implementation of some of ITTO work, programmes, and activities requiring collaboration and partnership with relevant organizations, parties and stakeholders, and enhance synergy, efficiency and effectiveness through cooperation, collaboration, coordination, sharing of experiences and pooling of resources and expertise.

II. Description

The senior ITTO official is seconded to serve in the Secretariat of UNFF. The official will be responsible to the Director of the UNFF Secretariat but will also report and maintain liaison with the Executive Director of ITTO on developments in the work and activities of the UNFF and other related fora. Specifically, the duties of the official include:

- a) Assisting the Director of UNFF Secretariat as directed, particularly in various fields related to the activities and mandate of ITTO;
- b) Submitting a report every six months to the Executive Director of ITTO on developments and progress in international dialogue on forestry under the UNFF, with recommendations on strengthening ITTO's role and support for relevant initiative as necessary; and
- c) Visiting the ITTO Secretariat for consultations or attend ITTO related meetings and make presentations as required.

III. Expected Outputs

- a) Representation of ITTO at UNFF Secretariat extended;
- b) Cooperation between ITTO and UNFF maintained and strengthened;
- c) ITTO's outreach, communication and interaction at international and regional levels extended;
- d) Perspective of tropical forests and timber adequately presented in UNFF documents and deliberations;
- e) ITTO's knowledge and awareness of major and emerging forest issues and developments at the international and regional level updated and enhanced; and
- f) Efficiency and effectiveness of ITTO's work requiring collaboration at the international level enhanced.

IV. Target Countries	Global
V. Duration & Timing	24 months
VI. Budget	US\$500,000

Activity No. 5(b)

**CONTINUE TO PROVIDE FOR ITTO'S COOPERATION AND CONSULTATION WITH THE
COLLABORATIVE PARTNERSHIP ON FORESTS (CPF) AND SUPPORT FOR THE
UNITED NATIONS FORUM ON FORESTS (UNFF) AND OTHER RELEVANT INTERNATIONAL AND
REGIONAL ORGANIZATIONS, INSTITUTIONS AND INITIATIVES**

**(B) PARTICIPATE IN AND CO-SPONSOR EVENTS AND ACTIVITIES FOR THE
IMPLEMENTATION OF THE INTERNATIONAL YEAR OF FORESTS (IYF) 2011**

[ITTA, 1994, Article 14]

[ITTA, 2006, Article 15]

[ITTTC Decision 7(XXX)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (o)]

I. Background

On 20 December 2006, the United Nations General Assembly at its Sixty-first Session adopted Resolution 61/193 declaring the year 2011 as the International Year of Forests (IYF). The primary purpose of IYF is to raise awareness at all levels with a view to strengthening efforts toward the sustainable management, conservation and development of all types of forests for the benefit of the present and future generations.

In this connection, the UNFF Secretariat will serve as the focal point for the implementation of IYF in collaboration with governments, CPF and other organizations, processes and groups. These entities have been called upon to support the implementation of IYF through specific activities drawn up for the event and by linking their relevant activities to IYF. A website for IYF has been established within the UNFF website.

II. Description

The IYF provides a strategic opportunity for ITTO to showcase its work and achievements in pursuit of its overarching objective of promoting the expansion and diversification of international trade in tropical timber from sustainably managed and legally harvested forests and the sustainable management of tropical timber producing forests. This sub strategic policy activity is to enable ITTO to be involved in the planning and implementation of some of the series of events and activities for IYF to be drawn up in due course by the UNFF Secretariat in collaboration with the CPF of which ITTO is a member.

ITTO will liaise with the UNFF Secretariat which also serves the CPF in the planning and execution of a series of events and activities specifically for the implementation of IYF. ITTO will in due course identify and select those events and activities which it will co-sponsor and participate in.

III. Expected Outputs

- a) ITTO's involvement and participation in IYF secured.
- b) ITTO's work and achievements effectively showcased in IYF activities.
- c) ITTO's cooperation and collaboration with UNFF and CPF enhanced.
- d) ITTO's outreach, communication and interaction at international level extended.

IV. Target Countries	Global
V. Duration & Timing	12 months in 2011
VI. Budget	US\$150,000

Activity No. 5(c)

**CONTINUE TO PROVIDE FOR ITTO'S COOPERATION AND CONSULTATION WITH THE
COLLABORATIVE PARTNERSHIP ON FORESTS (CPF) AND SUPPORT FOR THE
UNITED NATIONS FORUM ON FORESTS (UNFF) AND OTHER RELEVANT INTERNATIONAL AND
REGIONAL ORGANIZATIONS, INSTITUTIONS AND INITIATIVES**

**(C) CONTINUE TO SUPPORT ITTO PARTICIPATION AND CONTRIBUTION TO
COLLABORATIVE WORK WITH IUFRO**

[ITTA, 1994, Article 14]

[ITTA, 2006, Article 15]

[ITTC Decision 7(XXX)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (o)]

I. Background

Over the years, ITTO and IUFRO have cooperated and collaborated in areas of mutual interest. Cooperation between the two organizations has been formalized and cemented following the signing of an 'umbrella' memorandum of understanding (MOU) on 29 September 2007 aimed at strengthening cooperation and partnership through joint collaborative work within the scope of sustainable management and conservation of natural resources particularly forests.

In the past three years, ITTO has provided funding under its Biennial Work Programmes 2006-2007 and 2008-2009 to IUFRO for the development and expansion in ITTO developing member countries of the Global Forest Information Service (GFIS), a joint initiative under the CPF of which both ITTO and IUFRO are members.

II. Description

Pursuant to the MOU and building on the previous and on-going cooperation between the organizations, this sub strategic policy activity is aimed at strengthening the capacity of ITTO producer member countries in generating new scientific information on REDD and enhancement of environmental services in tropical forests in Africa. The objectives of this collaborative work are to:

- a) Support thematic networking among forest scientists of the Forestry Research Network of Sub-Saharan Africa (FORNESSA) to produce value-added scientific publications in the field of REDD and environmental services from tropical forests;
- b) Assist FORNESSA in communicating the scientific results to policy makers and stake-holders principally through the internet-based FORNESSA Information Service (FORNIS); and
- c) Assist in building capacity of forest scientists in Africa in networking and research cooperation through the convening of a one-week training workshop to be held in conjunction with XXIII IUFRO World Congress in Seoul, Rep. of South Korea, in August 2010.

III. Expected Outputs

- a) Comprehensive review of knowledge on environmental services including REDD achieved through thematic networking;
- b) Research results disseminated through upgraded FORNIS;
- c) Selected scientists from ITTO member countries in Africa trained in thematic networking and interacting on research results on climate change, environmental services and related issues; and
- d) Cooperation between ITTO and IUFRO further enhanced.

IV. Target Countries ITTO member countries in Africa

V. Duration & Timing 24 months

VI. Budget US\$100,000

Activity No. 5(d)

**CONTINUE TO PROVIDE FOR ITTO'S COOPERATION AND CONSULTATION WITH THE CPF AND
SUPPORT OF UNFF AND OTHER RELEVANT INTERNATIONAL AND REGIONAL ORGANIZATIONS,
INSTITUTIONS AND INITIATIVES**

**(D) WORKSHOP ON FOREST GOVERNANCE, DECENTRALIZATION AND REDD IN LATIN AMERICA
(MEXICO, AUGUST 2010)**

[ITTA, 1994, Article 14]

[ITTA, 2006, Article 15]

[ITTC Decision 7(XXX)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (o)]

I. Background

In 2004, ITTO co-organized Switzerland's and Indonesia's jointly organized the Interlaken Workshop on Decentralization in Forestry as a country-led initiative in support of the United Nations Forum on Forests (UNFF). The purpose of that workshop was to capture the global situation in the interplay between forest governance and decentralization. The Interlaken workshop was followed by regional workshops on Forest Governance and Decentralization in Asia and the Pacific (Yogyakarta, Indonesia, 2006) and Africa (Durban, South Africa, 2008).

The Mexico Workshop, which will also be organized as a country-led Initiative in support of UNFF, will serve as the Latin American chapter of this series of discussions on decentralization and forest governance. These workshops have a dual focus. Each workshop gives special attention to regional realities. The series of workshops also aims to better our understanding of how decentralization and broader forest governance reforms contribute to sustainable management of forests (SFM), as well as to the improvement of living conditions for people who depend on forests. In Mexico, a study of Latin American specifics will provide a regional perspective and build on findings from other regions and previous workshops. In addition, with the increased attention on the role forests play in climate change, the Latin American workshop discussions will also consider the linkages among forest governance, SFM and the increasing role of forests in climate change mitigation and adaptation.

Participants will include governments (both central and decentralized government units), development and environmental NGOs, local and indigenous peoples representatives, private sector representatives, regional organizations, and other relevant stakeholders from Latin America and other regions, global organizations such as UNFF, ITTO, FAO, UNFCCC, and representatives of governments from Indonesia, South Africa, India, Russia and China.

The conference is organized by the Comisión Nacional Forestal (CONAFOR) Comisión Nacional Forestal, the Federal Office for the Environment (FOEN) of the Swiss Government, the Center for International Forestry Research (CIFOR), Intercooperation, the Swiss Foundation for development and international cooperation, DFID, UNFF and ITTO. The total budget is US\$ 565,000 to which ITTO should contribute with US\$ 60,000. The ITTO contribution is to assure that ITTO's experience is brought into the workshop deliberations and for sponsoring a number of participants from ITTO member countries to attend the workshop.

II. Description

The workshop will contribute to improved understanding at the global level of forest governance, SFM and reducing emissions from deforestation and forest degradation (REDD). The results from the Mexico Workshop are expected to directly feed into the Forty-sixth session of the ITTC and the ninth session of UNFF.

Several factors underscore the relevance of discussing the relationships among SFM, forest governance, REDD and livelihoods. Forests in Latin America are home to tens of millions of people who depend directly on forest resources for their livelihoods. Current deforestation rates and their external drivers deprive these people of the primary resource they depend on. At the same time and in many places, deforestation and forest degradation is driven by poverty: Poor communities change the land use to improve their lives. The conditions of forest governance will determine whether REDD strategies, projects and schemes can realize their potential to preserve forests and to reduce degradation. These conditions will also determine whether REDD can bring real benefits to poor people who depend on forests and who often already serve as their traditional safeguards or whether those potential benefits are channeled to other stakeholders.

III. Expected Outputs

The workshop will:

- a) Identify trends, facilitate the sharing of experience and distil lessons learnt on SFM, forest governance and decentralization;
- b) Explore synergies with emerging REDD/REDD+ strategies and SFM;
- c) Identify opportunities and threats to livelihoods and poor people;
- d) Inform the 46th session of the ITTC and the ninth session of UNFF; and
- e) Inform pre-2012 discussions on REDD/REDD+ and its post-2012 design.

IV. Target Countries	Latin American and Caribbean countries
V. Duration & Timing	9 months, 1 March 2010 – 30 November 2010
VI. Budget	US\$ 60,000

Activity No. 6

**UNDERTAKE STUDIES IN COLLABORATION WITH RELEVANT PARTNER ORGANIZATIONS TO
REVIEW THE ACHIEVEMENT OF SUSTAINABLE MANAGEMENT OF
TROPICAL TIMBER PRODUCING FORESTS**

[ITTA, 1994, Article 29(3)]

[ITTA, 2006, Article 28(4a)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (g)]

I. Background

ITTO published its first SFM Tropics report in 2005. The 2008-2009 BWP provided funds to update/revise the report for 2010.

II. Description

The activity seeks additional funding for the SFM Tropics 2010 report provided for in the 2008-2009 BWP. The additional funding will be used to help defray translation and production costs of the report, as well as to retain public relations consultants to assist with its launch in late 2010. This activity will take place in 2010, primarily in the second half.

III. Expected Outputs

- a) SFM Tropics report in the three working languages of ITTO; and
- b) Publicity campaign and launching event.

IV. Target Countries ITTO member countries

V. Duration & Timing 12 months in 2010

VI. Budget US\$100,000

Activity No. 7

**CONTINUE TO MONITOR PROGRESS IN THE APPLICATION OF CRITERIA AND INDICATORS FOR
SUSTAINABLE FOREST MANAGEMENT**

[ITTA, 1994, Articles 1(j), (m)]
[ITTA, 2006, Article 1(i), (l), (p)]
[ITTC Decisions 3(XXVI), 5(XXX), 9(XXX), 4(XXXIV)]
[Action Plan 2008-2011, Cross-Cutting Action (g)]

I. Background

ITTO has provided limited assistance to countries to report on progress towards SFM for its SFM Tropics 2010 report. Funds made available for this purpose under earlier BWPs have been almost exhausted.

II. Description

The activity seeks additional funding to continue ITTO's support to producing member countries to report on progress towards SFM using the ITTO criteria and indicators reporting format. A maximum of \$10,000 per country will be provided to assist countries in compiling their reports which will be used as primary information sources for the SFM Tropics 2010 report. The activity will occur during the first half of 2010.

III. Expected Outputs

At least 15 country reports on progress towards SFM using the ITTO C&I reporting format.

IV. Target Countries ITTO producer member countries

V. Duration & Timing 6 months in first half of 2010

VI. Budget \$150,000

Activity No. 8

**SUPPORT THE ITTO CHILDREN'S ENVIRONMENTAL EDUCATION PROGRAMME
ON TROPICAL FORESTS (CEEP)**

[ITTA, 1994, Article 1]

[ITTA, 2006, Article 1]

[ITTC Decision 1(XLIV)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (d)]

I. Background

In terms of a vision for the role of education in environmental issues, the G8 leaders concluded that "We need to give young people a hope in the future and provide a positive context for fostering active citizens, able to build a more just and sustainable future bringing a better quality of life for all.

The youth tend to be open to change and new ideas, and the resolution of environmental issues requires changes to attitude, behavior and values. Although environmental education has not been a major focus for ITTO in the past, it should be considered essential and deserving of the organization's attention.

Existing environmental education programmes and backing materials tend to fail to give adequate and up-to-date coverage on tropical forests. The theme of forests is not highlighted or treated with an integrated educational approach. Therefore this niche could be filled by ITTO with this environmental education programme on tropical forests. ITTO's contribution to environmental education would supplement existing systems and support existing guidelines and materials by providing needed information and experience.

At the Forty-fourth Session of the ITTC, the proposal by the Executive Director was presented to the Council to consider the establishment of CEEP. The Council unanimously approved the proposal.

Since the Secretariat secured the initial fund to begin with the CEEP, the Environmental Education Conference under the CEEP has been convened in Yokohama on 10 July 2009 with the participation of the 800 international students from 40 countries. The Crown Prince and Crown Princess of Japan and other high level dignitaries including the Mayor of the City of Yokohama participated in the conference. The activities mentioned in the BWP 2010-2011 are part of the second and third year programme under the CEEP.

II. Description

This programme gears towards students in rural and urban students around the world. The programme emphasizes the importance of forests in the context of climate change. It includes holding environmental education conference, creating supplementary backing materials, establishing school forests, leading forest friendship experiences, setting up learning network, experiencing forest education camp and dispatching lecturers. This programme will help fill the gap in educational content on forests.

III. Expected Outputs

- a) To develop students' awareness, appreciation and commitment to address issues related to sustainable forest management and the environment.
- b) To help students develop attitudes and actions based on analysis and evaluation of the available information.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$300,000

Activity No. 10

IN COOPERATION WITH RELEVANT ORGANIZATIONS, CONTINUE TO STUDY THE IMPLICATIONS OF CLIMATE CHANGE FOR TROPICAL FORESTS AND THE CONTRIBUTION OF TROPICAL FORESTS TO THE MITIGATION OF THE EFFECTS OF CLIMATE CHANGE

[ITTA, 1994, Article 1(f)]
[ITTA, 2006, Articles 1(f), (p)]
[ITTC Decision 1(XXXVIII)]
[Action Plan 2008-2011, Cross-Cutting Actions (c), (o)]

I. Background

The role of sustainable forest management in climate change mitigation and adaptation has been receiving increasing recognition at the international level. Within the context of sustainable forest management, the implementation of forest-based climate change mitigation and adaptation measures and activities will require integrated strategies at the national level through multi-stakeholder consultations. In support of policy development to address forest-based climate change mitigation and adaptation, the ITTO Action Plan 2008-2011 identifies the need to monitor the potential implications of the management of the forest resource base to climate change and the relevance and appropriateness of policy developments. The ITTO Action Plan also highlights the need to support an understanding of the impacts of reducing emissions from deforestation and forest degradation (REDD) on tropical forest development. In this regard, the Council, at its Forty-fourth Session, adopted the Thematic Programme on Reducing Deforestation and Forest Degradation and Enhancing Environmental Services (REDDES) by taking into account, *inter alia*, the following:

- ITTO is committed to sustainable forest management of tropical forests (SFM). Forest-based mitigation and adaptation strategies to climate change constitute an integrated part of SFM in the ITTO producing member countries. These relate to both protection (conservation) and production forests;
- The bulk of emissions from deforestation and forest degradation in developing countries take place in forested tropical countries that are members of the ITTO. Just 15 of ITTO's 33 producer member countries accounted for over 70% of the nearly 12 million ha annual average tropical deforestation rate in 2000-2005. A long tradition of collaboration with these countries gives the ITTO a considerable coverage on the main drivers of deforestation and forest degradation (DD). In addition, ITTO provides an efficient platform for discussing major policy issues related to DD among the main producer and consumer countries of tropical timber and other products and services rendered by tropical forests; and
- The project approach of the ITTO, at both the national and local levels, gives ITTO valuable experience in assessing conditions under which deforestation and/or forest degradation can be reduced.

If countries are to significantly reduce their deforestation and forest degradation rates, they will need to tackle the policy, governance and market failures driving land use change and unsustainable use of forest resources. These activities correspond to the core objectives of ITTO.

II. Description

Support is required for ITTO to continue assisting members in implementing sustainable forest management as an integrated forest sector response to climate change, and to guarantee an organized participation in the global debate related to the role of tropical forests in climate change mitigation and adaptation. Activities to be developed include:

- a) Promote the role of sustainable forest management in the tropics to support climate change mitigation and adaptation through major regional and international forums;
- b) Establishment of a web based information platform as well as production of a TFU issue on tropical forests and REDD+ to keep ITTO members and the general public informed on the role of tropical forests in climate change;
- c) Taking into account the CPF Strategic Framework on Forests and Climate Change, participate in CPF related initiatives on forests and climate change (including on definitions) to bring up tropical forest perspectives;
- d) Attendance of UNFCCC meetings where tropical forests will be brought to debate and organization of a side event at UNFCCC COPs;

- f) Facilitate the participation of ITTO producer member countries in events where the theme of forests and climate change will be high in the agenda to make sure that ITTO producer member countries are well informed, actively involved, and benefit from possible incentives for sustainable forest management in the tropics; and
- g) Update the Forty-sixth and Forty-seventh ITTC on the development of the tropical forest debate under the UNFCCC framework.

III. Expected Outputs

- a) ITTO producer member countries informed and supported on their initiatives to relate sustainable forest management and climate change, including project development and policy reforms;
- b) Relevant literature and statistical data on tropical forests and climate change available and regularly updated in the ITTO web page and through its other communications means, including TFU;
- c) ITTC Document on *"Developments in UNFCCC/IPCC Discussions regarding Reducing Emissions from Forest Degradation and Deforestation and Implications for Tropical Forests and Tropical Timber Producers"* updated to keep informed the Forty-sixth and Forty-seventh ITTC;
- d) The role of SFM in the tropics debated and disseminated in relevant international fora, including the UNFCCC COPs, through purpose-made information events; and
- e) Active ITTO participation in the CPF initiatives related to forests and climate change, including the initiative on measuring and assessment forest degradation.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$275,000

Activity No. 30

**COLLABORATE WITH THE TRADE ADVISORY GROUP (TAG) IN ORGANIZING AND HOLDING THE
ITTO ANNUAL MARKET DISCUSSION ON THE WORLD TROPICAL TIMBER TRADE DURING
SESSIONS OF THE ITTC IN 2010 AND 2011**

[ITTA, 1994, Articles 1(e), (h), Article 27(1)]

[ITTA, 2006, Articles 1(e), (h)]

[ITTO Action Plan 2008-2011, Expected Outcome 3 (B)]

I. Background

The ITTO Annual Market Discussion is an annual forum for international dialogue on a selected theme of the international tropical timber trade. The event is important for delegates of ITTO member countries and trade representatives to discuss and deliberate on germane and often complex trade policy issues confronting tropical timber and timber products. This strategic policy activity strengthens the event by providing for the engagement of keynote speakers at the event.

II. Description

The theme of the ITTO Annual Market Discussion is selected by the Trade Advisory Group (TAG) in consultation with the Executive Director during the session of the ITTC preceding the event. The event is coordinated by the Secretariat and the Trade Advisory Group (TAG), in consultation with other relevant experts and held in a joint session of the technical committees. Keynote speakers will be selected and invited by the Executive Director in consultation with the Coordinator of TAG and will be provided with ITTO financial support to cover duty travel and DSA.

III. Expected Outputs

- a) Quality of keynote address presented at ITTO Annual Market Discussion enhanced;
- b) Germane issues on international trade in tropical timber identified, ventilated and deliberated upon with appropriate recommendations for ITTO member countries, trade, industry and other relevant stakeholders; and
- c) Quality and relevance of ITTO Annual Market Discussion improved.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$100,000

Activity No. 31

**CONTINUE TO PUBLISH THE ITTO
BI-WEEKLY MARKET INFORMATION SERVICE (MIS)**

*[ITTA, 1994, Articles 29, Article 30]
[ITTA, 2006, Articles 27, Article 28]
[ITTO Action Plan 2008-2011, Expected Outcome 3 (C)]*

I. Background

The Market Information Service (MIS) has been part of the Secretariat's work since 1996. The main output of the activity [originally PD 16/93 Rev.3 (M)] is the bi-weekly *Tropical Timber Market Report* (TTMR). The report contains price data for about 500 tropical timber products as well as relevant market news from around the globe. The TTMR is disseminated online, by email and in hardcopy to over 12,000 subscribers.

II. Description

The Market Information Service serves to broaden awareness and disseminate information on the state of the tropical timber market. It is undertaken by a full-time Coordinator, who is responsible for publishing the *TTMR* and liaising with eleven market correspondents in producer and consumer countries to obtain up-to-date market news, information and prices on tropical timber products. The Market Information Service Coordinator also engages with other experts in the trade and works with the Trade Advisory Group (TAG) to convene the ITTO Annual Market Discussion. The Coordinator also undertakes other tasks including project work as assigned.

III. Expected Outputs

- a) Bi-weekly publication of the Tropical Timber Market Report;
- b) Strengthened information base on the market situation for tropical timber products;
- c) Trade experts and associations from around the globe engaged; and
- d) Council and other members of the public informed about markets for tropical timber products.

IV. Target Countries Global

V. Duration & Timing 24 months

VI. Budget US\$700,000

Activity No. 32

**INVESTIGATE GENDER EQUITY IN
RELATION TO FOREST MANAGEMENT AND ENTERPRISES**

[ITTA, 2006, Articles 1(c), (j), (r)]
[Action Plan 2008-2011, Expected Outcome 5 (A), (F)]

I. Background

The international conference on forest tenure, governance and enterprises carried out in Yaoundé (Cameroon) in May 2009, recognized as a key challenge for sustainable forest management the need to recognize and address the gender dimensions in tropical forestry. Women in forestry face particular challenges due to lack of property ownership; lack of access to finance, markets and technology; unfavorable laws relative to access and ownership; and lack of information on laws and regulations. The conference requested ITTO to develop an agenda to promote gender equity within forestry and forest based enterprises, aiming at equitable sharing of responsibilities and benefits towards sustainable livelihoods.

II. Description

In close collaboration with ITTO's Civil Society Advisory Group (CSAG), a study is proposed to:

- a) Assess the status of gender equity in the tropical forest countries in forest ownership and forest enterprises as a basis for further dialogue and equity; and
- b) Establish active dialogue with support networks for second and third tier organizations of women forest producers and forest managers and evaluate their perspectives in relation to the ITTO activities and projects.

An international consultant will be hired and be operational according to the following brief terms of reference:

- a) Prepare a background paper documenting the role of women in sustainable forest management in the tropics;
- b) Participate in an experts meeting to review and validate the background paper;
- c) Prepare a policy brief to inform government about gender issues in forest management and enterprises.

III. Expected Outputs

Validated policy brief on gender equity in relation to forest management and forest based enterprises in the tropics.

IV. Target Countries	ITTO member countries
V. Duration & Timing	12 months in 2010
VI. Budget	US\$120,000

Activity No. 33

**DISSEMINATE AND SHARE INFORMATION ON THE OUTPUTS, OUTCOMES, IMPACTS AND
LESSONS LEARNED FROM ITTO'S PROJECT WORK AND ITS CONTRIBUTION TO SFM AND
SUSTAINABLE DEVELOPMENT IN MEMBER COUNTRIES**

*[ITTA, 2006, Articles 1(c), (r)]
[Action Plan 2008-2011, Cross-Cutting Action (f)]*

I. Background

The aim of this Activity is to organize regional workshops in order to disseminate and share outputs, outcomes, impacts and lessons learned from ITTO's project work and its contribution to SFM and sustainable development in ITTO member countries. The workshops will allow for exchange of experiences on the implementation of sustainable forest management (SFM) through ITTO supported projects and activities, such as the application of C&I at national and FMU levels.

II. Description

The holding of regional workshops will be a good opportunity for exchange of experiences on different aspects of the SFM implementation in ITTO member countries through the following strategy:

- a) Number of 3-day workshops: three workshops, one in each ITTO tropical timber producing region (Africa, Asia-Pacific and Latin America);
- b) Venue: in a selected country within each region. The selection process will take into account: the extent of forest resources, number of ITTO supported projects focusing on sustainable forest management, and the proposed contribution of the country for the organization of the workshop and communication facilities; and
- c) Number of participants: 40-50, including ITTO focal points and executing agencies implementing ITTO projects focusing on sustainable forest management. Such projects will be selected taking into account the following priority areas:
 - Policy development
 - Reduced impact logging
 - Forest Management/inventory
 - Community participation in forest management
 - Demonstration areas
 - Forest Rehabilitation
 - Plantation establishment
 - Silviculture of natural forests
 - Environmental services
 - Forests and Climate Change
 - Specialty forests (mangroves, bamboo, rattan, etc.)

An international consultant will be selected for the overall coordination and facilitation of the workshops. His/her terms of reference will include the following specific tasks:

- a) Refine, in consultation with ITTO the criteria for the selection of the workshop host country;
- b) Develop in consultation with ITTO a grid for the assessment of experience generated from ITTO supported projects with the view to facilitate comparison and discussion;
- c) Develop in consultation with ITTO and focal points a format for national papers and reports presented by focal points and papers to be presented by Executing Agencies at the workshop;
- d) Assist the regional consultants in planning and organizing the regional workshops;
- e) Moderate the workshops in cooperation with the regional consultants; and
- f) Provide during the workshops an overview of sustainable tropical forest management status and challenges, including clarifying the overall framework for implementing sustainable forest management and linkages with criteria and indicators.

Three regional consultants, one from each tropical timber producing region, will be selected to facilitate the organization of the regional workshops. Their terms of reference will include the following specific tasks:

- a) In consultation with the international consultant, national ITTO focal points and ITTO refine the criteria for the selection of projects to be presented at the regional workshop;
- b) Propose to ITTO the projects to be presented at the regional workshop;
- c) Assist Executing Agencies and focal points in preparing papers and reports to be presented at the workshops;
- d) Assist the host country in the organization of the workshop;
- e) Assist the international consultant in facilitating the workshop; and
- f) Prepare the report of the workshop for submission to ITTO.

III. Expected Outputs

- a) Implementation of ITTO SFM Projects and Activities improved in member countries through the exchange of experiences among participants attending the regional workshops; and
- b) Proceedings of the regional workshops prepared and disseminated by the ITTO Secretariat.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$300,000

Activity No. 34

SHOWCASING IMPROVEMENTS OF NEW TECHNOLOGY FROM ITTO PROJECTS

[ITTA, 1994, Articles 1(f), (i), (m)]
[ITTA, 2006, Articles 1(f), (i), (p)]
[ITTO Action Plan 2008-2011, Cross-Cutting Action (a)]

I. Background

ITTO has financed more than 180 projects in the field of Forest Industry with a value of US\$90.4 million. Many of these projects have done extensive research and development or improved technology for forestry operations, such as, primary and secondary wood processing, RIL, increasing efficiency in the use of wood and wood residues, wood properties, end-use requirements, LUS, collection and transformation of NTFPs, bioenergy, among others.

II. Description

In order to widely disseminate the results of these projects, and made available to the end-users (forest industries, research and academic institutions, government agencies, etc.) the information on research, technology and improvements generated for its further application including the development of appropriate policies, and south-south cooperation ITTO proposes to:

- a) Collect in a web database the information of technology generated by the ITTO projects completed in the last 10 years in the fields of Primary and Secondary Wood Processing (PSWP) and Lesser-Used Species (LUS) and make it available through the current website;
- b) Showcase in a relevant wood industry fair the use of new and/or improved techniques and technology and disseminate research and knowledge available to producer and consumer members.
- c) Host in collaboration with relevant partners a side event on Forest Industry Technology Development, highlighting the contribution of ITTO in the field and promoting south to south cooperation in the field of transfer of technology.

A Data-Base consultant will be engaged in order to collect the relevant information on technologies and researches developed by the ITTO projects and develop and implement the DB.

III. Expected Outputs

- a) A web-base Data-Base on the improvements of technology and research and development conducted by ITTO projects in the field of PSWP and LUS;
- b) Relevant technologies and research disseminated; and
- c) Improved awareness in the south to south cooperation in the field of transfer of technology for PSWP and LUS.

IV. Target Countries ITTO member countries

V. Duration and Timing 24 months

VI. Budget US\$140,000

Activity No. 35

**CONSIDER IMPACTS OF CONSERVATION AND PROTECTION IN TRANSBOUNDARY AREAS
IN RELATION TO ACHIEVING SFM**

[ITTA, 1994, Article 1(l)]
[ITTA, 2006, Articles 1(m), (q), (r)]
[ITTO Action 2008-2011, Cross-Cutting Actions (e), (f)]

I. Background

One of ITTO's strategies to help conserve large areas of tropical forests involves the establishment of transboundary conservation areas (TBCA) between two or more countries. ITTO provides funding for their administration, maintenance and management, and in some cases support to the local population living in or around the reserves to assist them with income generating activities in order to maintain conservation areas and discourage illegal activities across the borders, while at the same time assuring a firm commitment by the Governments towards these areas. ITTO supports almost 10 million hectares of transboundary conservation areas in the management and conservation of ecologically important areas.

Since tropical forests and forest-dependant people are highly vulnerable to climate change, there is the need to identify opportunities and constraints in promoting the contribution of conservation and sustainable use of transboundary tropical forests to climate mitigation and adaptation measures through the organization of an International Conference on Biodiversity Conservation in Transboundary Tropical Forests. The proposed Conference will be a follow-up to the ITTO/IUCN International Workshop on Increasing the Effectiveness of Transboundary Conservation Areas in Tropical Forests which was held on 17-21 February 2003, Ubon Ratchathani, Thailand.

II. Description

In close cooperation with relevant international, regional and national conservation organizations, the Conference will be organized with the aim of promoting the effective conservation and sustainable use of biodiversity in transboundary tropical forests. To this end, specifically the Conference intends

- a) To evaluate the contribution of transboundary tropical forests to biodiversity conservation, climate change and poverty alleviation;
- b) To identify the political, managerial and technical issues in biodiversity conservation at the landscape level for effective management of TBCA;
- c) To raise the profile of TBCA, highlighting major issues and challenges as an input to COP 10 of CBD which will take place in October 2010 in Nagoya, Japan; and
- d) To make recommendations for improving formulation and management of TBCA projects.

III. Expected Outputs

The Conference will contribute to facilitating the dissemination and sharing of outputs, outcomes, impacts and lessons learned from ITTO project work in biodiversity conservation in member countries with focus on transboundary conservation projects in Cameroon/Gabon, Cambodia/Thailand, Malaysia/Indonesia, Ecuador/Peru, and Bolivia/Peru.

It will also allow for the presentation of other experiences from partner organizations, namely IUCN and the CBD.

The expected outputs of the Conference include:

- a) Publication of Conference materials (e.g. papers, PowerPoint presentations, photos) on the ITTO website and associated compact disk;
- b) Materials and messages to be presented at the COP 10 of CBD regarding the role of TBCA in tropical forest conservation;
- c) Recommendations for the improved cooperation and management of TBCA projects; and
- d) Networking between ITTO-supported TBCA project staff, and other experts and practitioners engaged in biodiversity conservation.
- e) Distribute findings of the Conference at the subsequent ITTC Session.

IV. Target Countries	ITTO member countries
V. Duration & Timing	12 months in 2010
VI. Budget	US\$300,000

Activity No. 36

PROMOTE ACCESSIBLE FINANCING TO SMALL AND MEDIUM FOREST ENTERPRISES (SMEs)

[ITTA, 1994, Article 1(g)]

[ITTA, 2006, Article 1(g)]

[ITTO Action Plan 2008-2011, Expected Outcome 1 (A)]

I. Background

ITTO has convened in cooperation with relevant partners such as FAO, investment fora at international, regional and national levels. The different fora have concluded that current levels of financing in the tropical forest sector fall short of ensuring their sustainable forest management, but have also pointed opportunities to attract further investment that can be aligned with SFM and poverty alleviation if the proper incentives and conditions are into place. One of these conditions is the existence of accessible credit lines for small/medium-sized forest enterprises

II. Description

Support the development of accessible credit lines for small/medium-sized forest enterprises in producing member countries by placing credit lines in the context of other financial tools for producers, conduct a study on successful establishment of credit lines for the forest sector in order to identify the factors, policies and instruments supporting a favorable environment for forest financing that can be used to multiply the effect in other countries by:

- a) Hosting an international workshop in order to disseminate and validate the results of the study with the national governments, the development banks, the commercial banking and the forest owners and the private sector; and
- b) Assisting one country per region in implementing the recommendations of the study by improving its national policy and frameworks in order to establish adequate and accessible credit to the SMEs.

An international consultant will be engaged in order to develop the study and prepare and facilitate the international workshop. For assisting the producing member countries ITTO will provide financial assistance in order to engage a national consultant who will review the recommendations of the study and adapt to the local conditions, liaise with the relevant stakeholder at national level (government, financial sector, development and commercial banking sectors, private sector, and forest owners) in order to identify and validate the changes in policy and frameworks to establish an accessible credit line fro SFM, and identify the roadmap and sources of funding.

III. Expected Outputs

- a) A published study on Factors, Policy and Instruments for establishing accessible credit lines for the forest sector; and
- b) Three national road maps for establishing accessible credit lines to the SMEs in the forest sectors.

IV. Target Countries ITTO member countries

V. Duration and Timing 24 months

VI. Budget US\$150,000

Activity No. 37

**ENHANCING AFRICAN TIMBER AND TIMBER PRODUCTS FOR
SUSTAINABLE INTRA-AFRICAN TRADING**

[ITTA, 1994, Articles 1(d), (e), (f), (i), (k)]

[ITTA, 2006, Articles 1(d), (f), (h), (i), (k)]

[ITTO Action Plan 2008-2011, Expected Outcomes 1 (B), (C), (E)]

I. Background

The ITTO International Conference on the Promotion of the Intra-African Trade in Timber and Timber Products, held in Accra, Ghana, from 30 June to 2 July 2009, concluded with the Action Plan to make use of the significant opportunities offered by African markets and to remove constraints in further processing and trade development. Most African countries are already net importers of timber and timber products, and the available supply will not be sufficient to meet the regional demand without concerted efforts in sustainable management of natural production forests and major investment in the establishment of planted forests and processing of timber.

In the private sector, the main constraints include lack of market information, weak marketing capability, limited secondary processing capacity, low quality and design competitiveness of further processed products, and intense competition from outside the region. Among the buyers in importing countries, there is limited knowledge on African timbers and suppliers among potential buyers due to lack of necessary promotional activities and the image of African suppliers as reliable trading partners also needs improvement. An important step toward the enhancement of African timber and timber products can be initiated through compiling African commercial tree species (harmonizing nomenclature of trade names).

II. Description

In close cooperation with relevant international organizations and ITTO Trade Advisory Group carry out a study on harmonizing nomenclature of trade names of African timber species.

III. Expected Outputs

The expected output of this activity is a harmonized nomenclature of trade names of African timber species.

IV. Target Countries	Global
V. Duration and Timing	12 months in 2010
VI. Budget	US\$60,000

Activity No. 38

**PROMOTING ROLES OF NON-TIMBER FOREST PRODUCTS (NTFP) FOR SUSTAINABLE FOREST
MANAGEMENT AND IMPROVED LIVELIHOOD IN TROPICAL COUNTRIES**

[ITTA, 1994, Articles 1(i), (f)]

[ITTA, 2006, Articles 1(c), (f), (q)]

[ITTO Action Plan 2008-2011, Expected Outcomes 1 (F), (G), (I)]

I. Background

The International Conference on the Sustainable Development of Non-Timber Forest Products and Services was held in Beijing, China, during 26-28 September 2007. The Conference was organized in collaboration with the Chinese Academy of Forestry, the International Network for Bamboo and Rattan, the International Centre for Bamboo and Rattan (ICBR), and FAO. The main findings and recommendations of the Conference include, among others: (1) NTFPs and forest services are important to many communities, particularly the rural poor and among women; (2) For many NTFPs and forest services, the value chain is not well developed. More value-adding at the local level could provide forest-based communities with significant benefits; (3) A lack of clear resource tenure, access and rights inhibits the development of small-scale and community-based forest enterprises, which could be important actors in NTFP value-adding and marketing; (4) Governments and the international community should encourage the production and marketing of NTFPs and forest services by communities and the private sectors.

Some ITTO producing member countries have benefited from the implementation of ITTO's NTFP projects in their respective countries through which potential, enhanced processing techniques and capacity building have been promoted. However, there are still some weaknesses as far as international market's requirements on products quality and markets' sustainability are concerned.

Following-up on the recommendations of the ITTO International Conference on NTFPs and Services, and experiences from the implementation of ITTO's NTFPs projects, there is a need to further assist member countries to develop collaborative activities oriented toward establishment of NTFPs networks among suitable countries in the same region, focusing on potential, added value processing techniques and marketing.

II. Description

In close cooperation with FAO and other international/regional organizations, organize expert meetings with the objectives to:

- a) Gather information on potential and latest development on NTFPs and draw lesson learnt from the implementation of ITTO NTFPs projects in the participating countries;
- b) Analyze elements necessary to establish networking between and among participating countries and identify strategies for interventions for improved processing techniques and marketing; and
- c) Formulate a regional project proposal focusing on networking establishment to promote added value processing, market and value chains of NTFPs for SFM and improved livelihood.

An international consultant will be engaged for overall coordination and facilitation of the activities and finalization on the formulated project proposal. The international consultant will also assist the regional consultant in planning and organizing the regional expert meetings.

A regional consultant from each region to be engaged to facilitate the organization of the workshop. The specific tasks will include collecting necessary data and information of NTFPs, together with the international consultant prepare a discussion paper, identify key stakeholders for the NTFPs sector development, organize and facilitate the meeting, and finalize the draft project proposal.

III. Expected Outputs

The expected outputs of this activity are updated information on NTFP potential in the participating countries, three regional project proposals to be submitted to ITTO on the establishment of regional networking to promote roles of NTFPs for SFM and improved livelihood.

- | | |
|-------------------------------|-----------------------|
| IV. Target Countries | ITTO member countries |
| V. Duration and Timing | 24 months |
| VI. Budget | US\$130,000 |

Activity No. 39

**PROMOTE THE ADOPTION OF VOLUNTARY CODES OF CONDUCT FOR
FOREST INDUSTRY ENTERPRISES**

[ITTA, 1994, Articles 1(d), (i)]
[ITTA, 2006, Articles 1(d), (l), (n), (o)]
[ITTO Action Plan 2008-2011, Expected Outcome 1 (H)]

I. Background

As result of further awareness of the critical role that tropical forest play in mitigating the effects of climate change and ecological wellbeing, poverty alleviation, and sustainable livelihoods, the existence of forest industries is linked to its image in the eyes of the public and of the principles, values, standards and ethics used in conducting their business practices from the harvesting, processing and marketing of forest and forest products.

II. Description

In cooperation with relevant partners, ITTO will enhance the capacity of the tropical forest industries, (in particular SMEs) by collecting and compiling the work of other initiatives in the past in order to draw major recommendations that can be adapted and piloted in selected tropical producing countries and its industry associations in adopting voluntary codes of conduct for forest harvesting and processing. The activity will include:

- a) A study collecting, compiling and comparing previous initiatives in voluntary codes of conduct, identifying major recommendations that can be piloted in selected producing countries;
- b) Identify a suitable forest industry association in a producing member country willing to take on the recommendations from the above study, in order to develop and adopt a voluntary code of conduct (with assistance of a national consultant);
- c) Compile the lessons learned in the process for further dissemination.

III. Expected Outputs

- a) A study on previous experiences on voluntary codes of conduct in the forest industry; and
- b) 6 voluntary codes of conduct formulated in producing member countries and ready for adoption.

IV. Target Countries ITTO Producer Member Countries

V. Duration and Timing 24 months

VI. Budget US\$170,000

Activity No. 40

**SUPPORT SELECTED PRODUCING MEMBER COUNTRIES TO
PROMOTE WOOD-BASED BIOENERGY USING WOOD RESIDUES AND WASTE**

[ITTA, 1994, Articles 1(i), Article 27(3b)]
[ITTA, 2006, Articles 1(a), (c), (f), (p), (s)]
[ITTO Action Plan 2008-2011, Expected Outcome 2 (A)]

I. Background

ITTO has convened the International Conference on Wood-based Bioenergy held in Hannover, Germany, in conjunction with LIGNA+ 2007 under the ITTO Work Programme for 2006-2007 and three Regional Fora (held in Cameroon, Indonesia and Brazil) in cooperation with FAO on the Promotion of Wood-based Bioenergy using Wood Wastes and Residues under the ITTO Work Programme for 2008-2009. These different fora resulted in a number of recommendations that put priority to further assist member countries, among others, in strengthening their capacity to assess, monitor and report information on wood-based bioenergy related facts and developments; support research and development (including through pre-projects and projects) into efficient wood-based bioenergy technologies, the marketing of wood-based bioenergy products; and support, through projects, investment and other means, the development of integrated wood-processing manufacture and industries that use wood residues to efficiently and cost effectively generate thermal energy and electricity (including combined heat and power solutions) for both their operational needs and those of local communities.

II. Description

In partnership with FAO, support the selected member countries in formulating project proposals through workshops which include relevant stakeholders in the field of wood-based bioenergy development. The objectives of the workshop are:

- a) To gather information on the country's potential to promote wood-based bioenergy using wood residues and wastes (including availability of wood residues and wastes, processing technology, products' markets and human resources);
- b) Analyze country's needs and setting up priorities in the promotion of wood-based bioenergy using wood residues and wastes; and
- c) Formulate a project proposal on wood-based bioenergy using wood residues and wastes to be submitted to ITTO or other potential donors.

A national consultant to be engaged in a selected country will collect necessary data and information of wood-based bioenergy, prepare a discussion paper, assist the host country to organize and facilitate the workshop, and finalize the draft project proposal.

III. Expected Outputs

- a) Draft policy papers of country's development on the promotion of wood-based bioenergy using wood residues and wastes.
- b) Three project proposals of three countries from different regions on the promotion of wood-based bioenergy using wood residues and wastes.

IV. Target Countries ITTO member countries

V. Duration and Timing 24 months

VI. Budget US\$100,000

Activity No. 41

STRENGTHENING THE CAPACITY TO PROMOTE EFFICIENT WOOD PROCESSING TECHNOLOGIES IN TROPICAL TIMBER PRODUCING COUNTRIES

[ITTA, 1994, Articles 1(c), (f), (i), Article 27(3a)]

[ITTA, 2006, Articles 1(f), (i)]

[ITTO Action Plan 2008-2011, Expected Outcomes 2 (A), (C)]

I. Background

Forest industries generate value to the tropical forest resources thereby critically contributing to their sustainable management. Since 2000 there has been a decline both in tropical sawnwood and tropical plywood. Examples of problems in forest industries include structural deficiencies and managerial weaknesses. The latter is particularly common in small and medium-sized forest enterprises (SMFEs). Management systems in SMFEs may be inadequate for the effective planning and control of operation, posing difficulties for effective supply chain management and product tracking. These enterprises may not have sufficient capacity to apply appropriate technology and management methods, which may be a barrier to integration with established supply chains. There is a lack of efficiency in wood processing that cause a high rate of waste/residue. Only 15% of the timber volume felled ends up in the value added products and the rest is lost. About a half of the felled volume remains in the forest and the remaining 25% is industrial residue from the primary and secondary processing.

In view of overcoming the above situation, it will be necessary for producers in tropical countries to improve their capacity to promote efficient wood processing technology to help reduce wastes and improve quality of products. For this purpose there is a need to make provisions for convening in-house training at country level to promote efficiency in wood processing industries.

II. Description

The activity is intended to pilot the applicability of training approaches and methodologies developed in the implementation of ITTO Project PD 286/04 Rev. 1 (I) 'Strengthening the Capacity to Promote Efficient Wood Processing Technologies in Indonesia'. This pilot activity will be undertaken in producing member countries in Africa, Asia Pacific and Latin America and the Caribbean Regions in which their forest industries production chains encounter problems of inefficiency and lack of human resource capacity. Forest industries, forest industry associations, forestry trainings and research institutions, as well as representatives from relevant government's agencies will take part in the in-house training.

The scope of the in-house training will include strengthening capacity in common problem areas in the wood-based industries, namely: logs stocking and loading, kiln dry and boiler, saw doctoring, finger joint-ing, laminating, packing, waste control, maintenance and arrangement, safety and mentality.

An international consultant will be engaged as the trainer. The consultant will prepare the training modules/materials and facilitate the trainings, assist the national consultant in planning and organizing the training, and prepare a report of the overall implementation of the activities.

A national consultant will be selected to organize and facilitate the workshop. The specific tasks will include selecting two participating companies for in-house trainings, identify participants, and prepare the report of the in-house training implementation.

III. Expected Outputs

- a) Awareness and understanding of forest industry managers/owners, government training and research institutions increased on the importance of improving efficiency in forest industries.
- b) Improve knowledge, skill and mentality of forest industry operators.
- c) Validated approaches and methodology of in-house training applicable to be further disseminated and implemented in different places.

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| IV. Target Countries | Selected ITTO producing member countries in the three regions |
| V. Duration and Timing | 24 months |
| VI. Budget: | US\$250,000 |

Activity No. 42

ENHANCE THE TECHNICAL CAPACITY OF MEMBER COUNTRIES, PARTICULARLY DEVELOPING MEMBER COUNTRIES, TO MEET THE STATISTICS AND REPORTING REQUIREMENTS

[ITTA, 1994 Article 30(5)]

[ITTA, 2006, Article 28(5)]

[ITTO Action Plan 2008-2011, Expected Outcome 3 (D)]

I. Background

The level and quality of reporting on forestry sector statistics by ITTO producer countries is variable and many countries are unable to meet their international and national statistical reporting requirements. Although ITTO has conducted a number of regional statistical training workshops, country-level assistance is also required because each country's problems and solutions will differ and a more effective approach is to tailor training needs accordingly.

II. Description

The purpose of this activity is to support four country-level training workshops or other activities, on request, to enable producer countries to meet their reporting requirements on forestry sector statistics.

Although the objectives of country-level workshops will be tailored to specific needs, these will include the following:

- a) Establish and reinforce a network of forest products statistical correspondents;
- b) Review and assess the current state of national forest products statistics at regional and national levels, identifying the main weaknesses and constraints of the current systems;
- c) Improve the framework for future national statistical processes, including methodologies for statistical reporting and requirements for resources and equipment;
- d) Provide training on standardized international definitions as a base for completing the Joint Forest Sector Questionnaire; and
- e) Promote an information culture.

III. Expected Outputs

- a) Information on the status and constraints of current national forestry sector statistics discussed;
- b) The network of different actors in the value chain, including the public and private sectors, are linked to generate national statistics on production, consumption and trade in wood products. Agreement is reached on sustainable cooperation on forestry sector statistics between the various agencies;
- c) A roadmap for strengthening the national system of forest products national and international statistical reporting is developed; and
- d) The country's international reporting requirements and requirements of the ITTO Joint Forest Sector Questionnaire are understood.

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| IV. Target Countries | ITTO member countries |
| V. Duration & Timing | 24 months |
| VI. Budget | US\$100,000 |

Activity No. 43

ENHANCEMENT OF STATISTICAL WORK AND DATABASES ON STATISTICS

[ITTA, 1994, Article 29]

[ITTA, 2006, Article 27]

[ITTO Action Plan 2008-2011, Expected Outcome (D), (E)]

I. Background

The Joint Forest Sector Questionnaire is the primary data source of ITTO forestry sector statistics and is a collaborative activity undertaken by ITTO, FAO, UNECE and Eurostat. These organizations meet annually to review datasets of the previous year and determine any improvements that are required, plan the next year's questionnaire, and make recommendations on changes to international customs classifications for timber codes. ITTO's participation ensures that tropical wood products are given the appropriate attention in international statistical reporting mechanisms.

Statistical data derived from the Joint Forest Sector Questionnaire is, however, insufficient to provide a complete analysis of the tropical timber market situation. Additional data and other information are required to complete the analysis and to provide a cross check with ITTO derived datasets. A major source of inaccurate reporting of international data on tropical timber production and trade is the deficiency in usage of accurate conversion factors, particularly for weight to volume measurements.

II. Description

This strategic policy activity is aimed at:

- a) Maintaining the involvement of ITTO staff in the work of the Inter-secretariat Working Group on Forestry Sector Statistics and Joint Forest Sector Questionnaire Process;
- b) Maintaining data subscriptions and maintenance of access to international forest products trade databases and additional market and trade information; and
- c) Reviewing and consolidating tropical wood products conversion factors for determining wood products production and trade statistics.

III. Expected Outputs

- a) JFSQ process and the accuracy of international statistical data on tropical timber production and trade improved and enhanced; and
- b) Recommendations on appropriate conversion factors formulated and provided to ITTO member countries in the JFSQ process.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$100,000

Activity No. 44

REVIEW OF THE TIMBER MARKET IN TWO SIGNIFICANT TROPICAL TIMBER IMPORTING COUNTRIES

[ITTA, 1994, Article 1(e), Article 27(1)]

[ITTA, 2006, Article 1(e), (h)]

[ITTO Action Plan 2008-2011, Expected Outcome 3 (F)]

I. Background

Since its early years, ITTO has commissioned a number of reviews of major markets for tropical timber in all of the consuming regions in Europe, North America and East Asia. In general, these reviews involved the collection, collation, updating and analysis of relevant statistical data on these markets with emphasis on trends for tropical and non-tropical hardwoods and softwoods as well as coverage of industrial roundwood, sawnwood, veneer, plywood and secondary processed wood products. More importantly, these reviews involved in-depth analyses of tropical timber consumption in relation to other timbers and competing products, covering in particular the aspects of end-uses and end-use distribution for each tropical timber product.

Over the years, markets for tropical timber products have undergone significant changes in structure, trends and trade-flows. For example, imports of tropical timber products have been falling steadily in Japan while China has emerged as the largest importer, processor and exporter of tropical timber products. New product, technical, legality, sustainability and other environmental standards and requirements are further affecting tropical timber products in major and emerging markets. Most recently, the international trade in tropical timber has been severely impacted by the global economic and financial crisis. It is, therefore, imperative for ITTO to continue its periodic reassessment of these markets, to track developments that could have significant impacts and implications on the marketing and international trade in tropical timber products, and identify market challenges and opportunities for exporters of tropical timber products. These reviews will therefore contribute to the fulfillment of ITTO objectives relating to the promotion and diversification of international trade in tropical timber and the enhancement of transparency of markets for tropical and non-tropical timber products.

II. Description

International consultant(s) shall be engaged to travel to the two selected markets in order to obtain secondary information on production, trade and consumption of timber from relevant forest-related agencies. The consultant(s) shall also coordinate the collection of primary data in main urban consumption centers through the engagement of national consultants, where appropriate. The reviews will also consider the results of relevant related studies undertaken by ITTO and other organizations. Based on the foregoing, the international consultant(s) will prepare a succinct seamless report on each of the market review incorporating appropriate measures and recommendations for consideration by the CEM, ITTO member countries, trade, industry and other relevant stakeholders.

III. Expected Outputs

- a) Relevant data reviewed on two selected importing countries;
- b) Tropical timber consumption analyzed in two selected importing countries;
- c) Concrete and appropriate measures and recommendations for each of the reviews formulated;
- d) A succinct and seamless report of each of the reviews prepared and presented to the CEM; and
- e) An article on each of the reviews for the Tropical Forest Update prepared and published and at least 20 photographs on each review compiled in a CD submitted to the ITTO Secretariat.

IV. Target Countries	Global
V. Duration & Timing	24 months
VI. Budget	US\$200,000

Activity No. 45

CONTINUE TO PROMOTE IMPROVEMENT IN FOREST LAW ENFORCEMENT

[ITTA, 1994, Article 1(c), (d)]

[ITTA, 2006, Article 1(n)]

[ITTC Decision 6(XXXI)]

[ITTO Action Plan 2008-2011, Expected Outcome 4 (A)]

I. Background

This activity was modified from the activity approved but unfunded in the ITTO Biennial Work Programme 2008-2009. Its purposes are to collect the information obtained through the experiences of application in member countries and to catalogue the rapidly growing number of technologies to monitor illegal logging operations for further innovation of the technologies and for sharing the information among the members to better application.

II. Description

The activity will fund:

- a) Consultants (one from a consumer country and one from a producer country) to produce a compendium of technologies currently being used by countries to monitor illegal logging and trade. It will involve a survey of all member countries and visits to selected countries in each tropical region, as well as liaison with commercial providers of forest monitoring technologies; and
- b) Regional Workshops to collect information obtained from the field practices inviting the operators and managers who operate the monitoring systems of logging operations.

The activity will be carried out in collaboration with FAO. It will have a total duration of 12 months and should occur in 2010 if funding is made available.

III. Expected Outputs

- a) Compendium of technologies currently being used by countries to monitor illegal logging and trade; and
- b) Compiled information and recommendations based on the experiences and lessons as well as discussions shared and exchanged in the Workshops.

The progress and the results will be reported to the Forty-sixth and Forty-seventh Sessions of the ITTC.

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| IV. Target Countries | ITTO member countries |
| V. Duration & Timing | 12 months in second half of 2010 and first half of 2011 |
| VI. Budget | \$200,000 |

Activity No. 46(b)

**PROMOTE TRADE IN TROPICAL TIMBER AND TROPICAL TIMBER PRODUCTS FROM
SUSTAINABLY MANAGED AND LEGALLY HARVESTED SOURCES**

**(B) FURTHER PROMOTE THE DEVELOPMENT AND IMPLEMENTATION OF WEB-BASED INFORMATION
SYSTEMS DESIGNED AND OPERATED TO MAKE SOUND DATA AND INFORMATION AVAILABLE TO
ASSIST CONSUMERS IN IDENTIFYING/PURCHASING LEGALLY/SUSTAINABLY PRODUCED TIMBER**

[ITTA, 1994, Articles 1(d), (e), (k)]

[ITTA, 2006, Articles 1(d), (k), (n), (o)]

[ITTO Action Plan 2008-2011, Expected Outcome 4 (A), (B)]

I. Background

Under the ITTO Biennial Work Programme 2008-2009, strategic policy activity 13(b) entitled 'Promote trade in tropical timber and timber products from sustainably managed and legally harvested sources by supporting non-governmental organizations in establishing and implementing a web-based information system designed and operated to make sound data and information available to assist consumers in identifying and purchasing legally and sustainably produced timber' was approved and funded under the ITTO Tropical Forest Law Enforcement and Trade (TFLET) Programme, the precursor to the ITTO Thematic Programme on TFLET.

Following contacts made with non-governmental organizations, the Tropical Forest Trust (TFT) was selected to receive ITTO financial support to the amount of US\$265,000.00 for the designing, development and implementation of the web-based information system entitled 'A Web-based Information System to Support the Development of a Sustainable Tropical Timber Trade' within a period of one year commencing from June 2009 involving four phases namely consultation, design, testing and launching.

After strategic policy activity 13(b) is fully implemented as planned, there is the need to provide for the continuation of the web-based information system beyond June 2010 and throughout the period of the ITTO Biennial Work Programme 2010-2011 under strategic policy activity 17(b) with a view to maintaining, improving and refining the system. Without the provision, it will not be possible for the activity to be implemented beyond its initial 12-month period. The ITTO Secretariat will explore all possible cost effective options for the web-based information system to be continued beyond 2011.

II. Description

In anticipation of the full and successful implementation of strategic policy activity 13(b) during the initial 12-month period under the ITTO Biennial Work Programme 2008-2009, the ITTO Secretariat will invite TFT to submit a complete proposal for the continued implementation of the web-based information system under strategic policy activity 17(b) of the ITTO Biennial Work Programme 2010-2011 from July 2010 to December 2011 with a view to consolidating, improving and refining the system and its operationalization.

III. Expected Outputs

- a) A web-based information system on legally and sustainably produced timber consolidated, improved, refined and maintained till December 2011.
- b) Consumers better informed of updated and disseminated information on legally and sustainably produced timber.
- c) Increased purchase and trade in legally and sustainably produced timber.

IV. Target Countries Global

V. Duration & Timing 18 months from second half of 2010

VI. Budget: US\$300,000

Activity No. 47

**ORGANIZE AN INTERNATIONAL CONFERENCE ON FOREST TENURE, GOVERNANCE
AND SMALL AND MEDIUM FOREST ENTERPRISES WITH FOCUS IN THE ASIA-PACIFIC**

*[ITTA, 2006, Articles 1(c), (j), (r)]
[Action Plan 2008-2011, Expected Outcome 5 (A), (F)]*

I. Background

In cooperation with relevant partners, provisions will be made to organize an international conference on forest tenure, governance and small and medium forest enterprises with focus in the Asian-Pacific region. As a follow-up of the previous international conferences held in Acre (Brazil), in July 2007, and in Yaoundé (Cameroon), in May 2009, this third international conference intends to share experiences and to learn from each other on the weak governance and insecure natural resources tenure rights, such as overlapping or conflicting claims, inequity in the allocation of rights, or a lack of recognition and acknowledgement of customary ownership, which could undermine the contributions of forestry to local, national and regional livelihoods and economies, as well as to the health of the global environment. As in the previous conferences, the activity is to be developed in close collaboration with ITTO's Civil Society Advisory Group (CSAG).

II. Description

This international conference will be an opportunity to clarify and recognize that forest tenure and the rights to access forest resources could open up opportunities and options for all stakeholders to invest and engage in the sustainable use and conservation of the forests, as well as in the adequate, long term development of forest-based business initiatives.

Participants will share experiences in securing tenure rights, including the relationship between tenure reform and other goals such as uplifting livelihoods, securing investment, spurring small scale enterprises, and addressing climate change. The new initiatives emanating from this conference should help strengthen the impact of other key initiatives particularly on forest tenure, law enforcement and governance.

Master tasks regarding the implementation of this Activity are as follows:

- a) Selection a country in the Asia-Pacific for the holding of the international conference;
- b) Preparation of technical, administrative and logistical aspects for a smooth implementation of the international conference;
- c) Development of a background technical document, by an international consultant, to be circulated prior to the holding of the international conference;
- d) Convening of the international conference on forest tenure, governance and small and medium forest enterprises in a selected Asian country;
- e) Dissemination of the conference proceedings in ITTO working languages; and
- f) Report to the ITTC session.

An international consultant will be hired and be operational according to the following brief terms of reference:

- a) Prepare a background document discussion paper reflecting developments and experiences in the Three Tropical Timber Producing regions;
- b) Attend the international conference as technical expert and prepare its proceedings to be disseminated to member countries; and
- c) Prepare a summary on the findings and recommendations of the international conference to be presented to the Council or Committee as appropriate.

III. Expected Outputs

- a) ITTO member countries in the Asia-Pacific sensitized and informed on the tenure of forests and forest resources, governance and small- and medium-sized forest enterprises in relation to SFM purposes;
- b) Proceedings of the international conference prepared and disseminated by the ITTO Secretariat; and
- c) A policy brief to inform decision makers and industry of the multiple forest and forest resource tenure issues to be considered in support of SFM and to assist SMEs with their efforts to verify the legal origins of their resources.

IV.	Target Countries	ITTO member countries
V.	Duration & Timing	12 months in 2011
VI.	Budget	US\$ 300,000

Activity No. 48

**REVIEW AND UPDATE THE ITTO GUIDELINES FOR THE SUSTAINABLE MANAGEMENT OF
NATURAL TROPICAL FORESTS TO TAKE INTO ACCOUNT
RECENT DEVELOPMENTS IN TROPICAL FORESTRY**

[ITTA, 1994, Articles 1(c), (l)]
[ITTA, 2006, Articles 1(c), (f), (p), (p)]
[Action Plan 2008-2011, Expected Outcome 6 (B)]

I. Background

The ITTO document "Policy Development Series 1 - *ITTO Guidelines for the Sustainable Management of Natural Tropical Forests*" published in 1992, initiated the series of the ITTC approved policy documents that provide guidance for the implementation of the Agreement in member countries. While all the 41 principles stated in the Policy Document 1 continue to be valid and extremely important for the achievement of ITTO's Objective 2000, the Guidelines can benefit from an update to include new perspectives and issues that evolved in the global forest debate in the last 15 years, with special reference to the enlarged scope of benefits from tropical forests, including non-timber forest products and the provision of environmental services.

The Biennial Work Programme for 2008-2009 approved by the Forty-third Session of the ITTC in November 2007 recognized the importance of this action in line with the upcoming entry into force of ITTA 2006, and included an activity to promote this update and field testing with a proposed budget of US\$ 300,000. However, only during the Forty-fourth Session of the ITTC in November 2008, the activity received partial funding of US\$ 170,000, and complemented later on with further a US\$ 34,000.

Activities have initiated in 2009 and the update of the ITTO's Policy Document Series 1 is advancing very well, generating much interest from the Organization's members and partners. However, further funding in the range of US\$ 130,000 is still required to allow for the conclusion of the activity and the achievement of its expected results.

II. Description

Support is required for ITTO to continue and complete the review and update the *ITTO Guidelines for the Sustainable Management of Natural Tropical Forests* to take into account recent developments in tropical forestry. Activities to be developed include:

- a) Preparation of commented draft with proposed changes and additions;
- b) Preparation of an Annex on "Incorporating the climate change perspective in forest management plans;
- c) Preparation of a short document to link the ITTO Criteria and Indicators (2004) with the SFM Guidelines;
- d) Expert panel meetings to review abovementioned documents;
- e) Field testing of the Guidelines in the three tropical regions; and
- f) Preparation of final drafts and submission to the Forty-sixth Session of the ITTC.

III. Expected Outputs

- a) Commented draft proposing the updates needed for the *ITTO Guidelines for the Sustainable Management of Natural Tropical Forests* (ITTO Policy Development Series 1, Yokohama, 1992);
- b) Annex on "Incorporating Climate Change Perspective in Forest Management Plans in the Tropics";
- c) Annex on "Linking the ITTO Guidelines with the processes of Criteria and Indicators (C&I) in the Tropics";
- d) Proceedings of two expert meetings to (1) debate and (2) review the draft updated guidelines and annexes;
- e) Results of field testing in Africa, Asia and Latin America; and
- f) Final Draft Guidelines for submission to the Forty-sixth Session of the ITTC (November 2010).

IV. Target Countries ITTO member countries

V. Duration & Timing 12 months in 2010

VI. Budget US\$130,000

Activity No. 49

PROMOTE THE IMPLEMENTATION OF GUIDELINES FOR THE MANAGEMENT OF SECONDARY TROPICAL FORESTS, THE RESTORATION OF DEGRADED TROPICAL FORESTS AND THE REHABILITATION OF DEGRADED FOREST LAND

[ITTA, 1994, Article 1(j)]
[ITTA, 2006, Articles 1(j), (m)]
[ITTC Decisions 1(XXXV), 4(XXXV)]
[Action Plan 2008-2011, Expected Outcome 6 (B)]

I. Background

Degraded forests form a substantial part of the accessible areas in the tropics. Estimates indicate that around 850,000,000 ha of tropical forests are actually in some stage of degradation¹. In the last few years ITTO has been actively participating in the Global Partnership on Forest Landscape Restoration (GPFLR), to promote forest restoration and rehabilitation of degraded forests in the tropics. A series of national workshops have been organized in ITTO producer member countries to disseminate and promote the application of the ITTO Guidelines for the Restoration, Management and Rehabilitation of Degraded and Secondary Tropical Forests. Projects have been developed and a substantial knowledge is being generated, which can now be compiled and disseminated to scale up tropical forest restoration and rehabilitation.

Furthermore, a new momentum has been created under the climate change debate with the inclusion of forest degradation (the second D) in the REDD mechanism – Reduced Emissions from Deforestation and Forest Degradation being designed under the UNFCCC.

II. Description

This activity proposes to work with partners in the tropics and with international organizations interested in the theme (including the GPFLR, IUCN, Wageningen International and others), for the establishment and consolidation of a Community of Practice for knowledge management and technical support for the implementation of rehabilitation and restoration activities in degraded forests in the tropics.

The aim is to establish a network of learning sites in selected countries of Asia, Africa and Latin America based on existing field experience which served as testing ground of the ITTO Guidelines, and where it is possible to demonstrate the feasibility of tropical forest restoration and rehabilitation as a sound land use system for the tropics in its economic, social and environmental implications. The network will be a mean to disseminate knowledge in order to promote the implementation forest landscape restoration activities.

Criteria for the selection of learning sites will include the following aspects:

- a) Existence of ongoing activities (e.g. plantations, soil conservation, secondary forestry management, agroforestry, etc.), that serves as a basis for tropical forest restoration/rehabilitation;
- b) Local communities engaged in the work related to forest restoration/rehabilitation;
- c) Expressed willingness by the project executor / implementing agency to apply the relevant ITTO Guidelines (Policy Document 13), to document the experience and share their learning within the GPFLR network, with a view to upscaling the implementation of the concept;
- d) Some degree of interest at national level within major stakeholders (e.g. Forestry Department, Academic/Research institutions, senior management of private companies, local communities / NGO's, etc.); and
- e) Previous exposure to the forest landscape restoration concept, e.g. through the GPFLR/ ITTO / IUCN workshops.

III. Expected Outputs

- a) Network of learning sites established;
- b) Documentation related to the restoration and rehabilitation of degraded forests in the learning sites systematized, assessed and made available to the public;

¹ ITTO, Policy Development Series 13, Yokohama, 2002

Activity No. 50

FACILITATE THE APPLICATION OF THE ITTO/IUCN GUIDELINES FOR THE CONSERVATION AND SUSTAINABLE USE OF BIODIVERSITY IN TROPICAL TIMBER PRODUCTION FORESTS

*[ITTA, 1994, Article 1(l)]
[ITTA, 2006, Articles 1(m), (r)]
[ITTC Decision 6(XLIV)]
[Action Plan 2008-2011, Expected Outcomes 6 (B), (G)]*

I. Background

The ITTO/IUCN Guidelines for the conservation and sustainable use of biodiversity in tropical timber production forests had been adopted by the Forty-fourth Session of the Council, in November 2008, under the Council Decision 6(XLIV). It has been published in all three ITTO working languages for dissemination and promotion in the international community. The same Council Decision requested the Executive Director of ITTO, in collaboration with IUCN and other relevant partners, to facilitate the application of the guidelines at a range of scales in partnership with forest operators, local communities and other stakeholders.

II. Description

This activity will contribute to promote the use of the ITTO/IUCN Guidelines for the conservation and sustainable use of biodiversity in tropical timber production forests through the following actions:

- a) Support interested member countries in developing project proposals for the implementation of the ITTO/IUCN biodiversity guidelines. Consultants will be engaged for the formulation of six proposals (two per tropical timber producing region) to be submitted to ITTO. The consultants should visit selected countries for the stakeholders' analysis and problem identification, as well as for the analysis required for the project formulation in each country;
- b) Dissemination and adoption of the biodiversity guidelines amongst the international community through special events to be held in Nagoya during the 10th Conference of Parties to the Convention on Biological Diversity (CBD), and in Seoul during the IUFRO World Congress in August 2010; and
- c) Promoting the use of the ITTO/IUCN Guidelines by partner institutions supporting biodiversity conservation projects in forestry, including GEF, FAO and the CBD Secretariat.

Consultants to be involved in the implementation of the activity at forest management unit level shall develop the following tasks:

- a) Provide technical assistance to the forest concessionaries, local forestry authorities and local communities for the adaptation and implementation of the ITTO/IUCN Guidelines for the conservation and sustainable use of biodiversity in tropical timber production forests;
- b) Assist the parties in establishing a monitoring system to evaluate the results upon guidelines adaptation and implementation at forest management unit level;
- c) Assist in establishing a reporting system to the relevant interested parties at local, national and international level to demonstrate the potential of biodiversity conservation in production forests in the tropics; and
- d) Assist concessionaires in identifying benefits for the implementation of the guidelines to increase the results of multi-purpose management of tropical forests.

III. Expected Outputs

- a) At least six project proposals (two per each of the three tropical regions) formulated and submitted to ITTO for implementation of the ITTO/IUCN Guidelines for the conservation and sustainable use of biodiversity in tropical timber production forests. Project proposals shall include close involvement of forest concessionaires and local communities in its implementation.
- b) Wider use of the ITTO/IUCN Guidelines for the conservation and sustainable use of biodiversity in tropical timber production forests by other institutions, including CPF partners and academia.

IV. Target Countries	ITTO member countries
V. Duration & Timing	24 months
VI. Budget	US\$175,000

Activity No. 51(a)

ENHANCE COOPERATION BETWEEN ITTO AND CITES

(A) CONTINUE TO ASSIST MEMBERS TO IMPLEMENT CITES LISTING OF TIMBER SPECIES

*[ITTA, 1994, Article 14]
[ITTA, 2006, Article 15]
[ITTC Decisions 3(XVI), 7(XXXIV), 2(XXXVII)]
[ITTO Action Plan 2008-2011, Cross-Cutting Action (n)]*

I. Background

ITTO and CITES have increasingly strengthened collaborative activities to improve implementation of timber listing requirements over the past 15 year. This collaboration culminated in the large capacity building program first proposed in the 2006-2007 BWP that will continue with funding from the EC, the US and other donors until mid-2010.

II. Description

The activity will allow for continuation of ITTO's CITES capacity building programme through 2011. The programme will continue to be implemented in a country-driven manner as under the 2008-2009 BWP, but with an expansion in scope of species covered to include non-timber trees listed in CITES and a possible widening of coverage to additional range states of species of concern. The activity will be overseen by an advisory committee made up of representatives of donors, target countries and ITTO/CITES secretariats. Regional coordinators recruited in the initial phase of this program will be retained on a half-time basis to assist with activity formulation, implementation and monitoring in target countries. A programme assistant will be retained at ITTO Headquarters to assist in overseeing implementation of this activity. Currently more than 10 country activities with budgets totaling over \$1 million are pending additional funding through this programme.

III. Expected Outputs

- a) At least 3 countries with improved inventories or inventory designs for CITES listed timber species;
- b) At least 3 tracking/monitoring systems in place for CITES listed timber species;
- c) At least 3 regional training/experience exchange workshops;
- d) An international workshop to disseminate outcomes of ITTO work to strengthen capacity to implement CITES listings of timber species; and
- e) Attendance and participation of ITTO in relevant CITES meetings and for a.

IV. Target countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget \$1,500,000

Activity No. 51(b)

ENHANCE COOPERATION BETWEEN ITTO AND CITES

**(B) MAKE PROVISIONS FOR AND CONSIDER THE RESULTS OF A REVIEW OF
CURRENT MANAGEMENT STATUS, PRODUCTION LEVELS AND TRADE VOLUMES OF
INTERNATIONALLY TRADED TROPICAL TIMBER SPECIES INCLUDED IN
THE IUCN RED LIST OF THREATENED SPECIES**

[ITTA, 1994, Article 14]

[ITTA, 2006, Article 15]

[ITTC Decisions 3(XVI), 7(XXXIV), 2(XXXVII)]

[ITTO Action Plan 2008-2011, Cross-Cutting Action (n)]

I. Background

The activity, originally proposed by the TAG, was approved but unfunded in the 2008-09 BWP. Concern has been expressed about the process for inclusion and review of species on the IUCN Red List, given that the Red List serves as a key reference for CITES listing proposals and other conservation efforts.

II. Description

The activity will fund a consultancy to liaise with IUCN, with experts responsible for the IUCN Red Listed timber species and with representatives of the trade knowledgeable about the status of these species. It will result in a report summarizing the tropical timber species currently on the IUCN red list, as well as their management status, production levels and trade volumes in range states. The procedures for including/ removing species from the list will also be included in the report, together with any recommendations for tropical timber species and/or ITTO. The activity will have a total duration of 6 months and should occur in 2010 if funding is made available.

III. Expected Outputs

- a) List of tropical timber species on IUCN Red List with date of listing and available information on management status, production and trade in range states; and
- b) Description of procedure(s) for including or removing species from the IUCN Red List.

IV. Target Countries ITTO member countries

V. Duration & Timing 6 months in second half of 2010

VI. Budget \$50,000

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- c) Web page of the Learning Sites Network established and gradually updated by GPFLR with links to relevant partners websites; and
- d) A community of practice established for knowledge management and information dissemination on forest landscape restoration, directly involved institutions and experts of ITTO producer member countries.

IV. Target Countries ITTO member countries

V. Duration & Timing 24 months

VI. Budget US\$120,000