

DECISION 3(IV)

RESEARCH AND OTHER SERVICES CONTRACTS

THE INTERNATIONAL TROPICAL TIMBER COUNCIL,

CONSCIOUS of the need for utmost transparency in all dealings of the Organization and especially in non-project, pre-project and project activities contracted to individuals and institutions,

EMPHASIZING the importance of making maximum use of available expertise in tropical timber producing and consuming countries and international organizations,

WISHING to

- facilitate relevant Council and Committee decisions;
- allow all interested institutions and consultants to offer their services on a technically and financially competitive basis;
- allow ITTO and donors better to evaluate the cost-benefit effectiveness of such activities.

DECIDES AS FOLLOWS:

1. The Secretariat is requested to prepare a questionnaire/profile sheet for distribution to member countries and concerned international governmental and non-governmental organizations.
2. This questionnaire is to include, inter alia, information on:
  - the general profile of a given organization
  - its special capabilities of interest for ITTO
  - the qualifications of its collaborators with regard to these areas
  - relevant publications and other works
  - costs charged for its services.
3. Member countries are invited to supply such information with regard to institutions and consultants in their countries.
4. Profile sheets pertaining to the institutions and consultants already under contract with ITTO should be submitted to the Council at its next session.

5. Information with respect to other such organizations would be made available to member countries after compilation by the Secretariat and for their records. Up-dating of such information should be carried out from time to time and as appropriate.

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