

INTERNATIONAL TROPICAL TIMBER ORGANIZATION (ITTO)

VACANCY ANNOUNCEMENT No. 73

(DEADLINE FOR APPLICATION: 30 APRIL 2014)

Position/Title	Level (Grade)	Duty Station	Date for Entry on Duty	Duration of Assignment
EXECUTIVE DIRECTOR	ASG	YOKOHAMA, JAPAN	6 November 2015	FIXED TERM: FOUR YEARS (RENEWABLE)

The International Tropical Timber Organization (ITTO), a commodity organization headquartered in Yokohama, Japan is in the process of appointing a new Executive Director. The ITTO mission is to promote the expansion and diversification of international trade in tropical timber from sustainably managed and legally harvested forests and to promote the sustainable management of tropical timber producing forests. The Executive Director is the chief administrative officer of the International Tropical Timber Organization and is responsible to the International Tropical Timber Council for the administration and operation of the International Tropical Timber Agreement, 2006, in accordance with decisions of the Council.

The ITTO explicitly encourages applications from qualified female candidates.

Candidates who are citizens of ITTO member countries with the following qualifications may apply:

1. COMPETENCIES

Demonstrates:

- (i) Professionalism: Professional competence and mastery of subject matter, is conscientious and efficient in meeting commitments, observing deadlines and achieving results.
- (ii) Accountability: Ability to operate in compliance with organizational rules and regulations, to deliver outputs within prescribed time, cost and quality standards.
- (iii) Communication: Ability to communicate effectively orally and in writing. Listens to others, correctly interprets messages from others and responds appropriately. Openness in sharing information and keeping people informed.
- (iv) Networking: Ability to create and maintain a network of external contacts and coalitions with other relevant organizations, in a manner that enables the ITTO to play a leadership role internationally on matters relevant to its mandate.
- (v) Leadership: Experienced in proactively developing goals and strategies to accomplish the organization's objectives.
- (vi) Vision and innovation: Creates an environment that fosters innovation and innovative thinking. Empowers others to translate vision into results.
- (vii) Managing performance: Delegates the appropriate responsibility, accountability and decision-making authority. Makes sure that roles, responsibilities and reporting lines are clear to each staff member. Monitors progress against milestones.
- (viii) Ethical standards: Committed to the highest ethical standards in furtherance of his/her mission and the objectives of the ITTO.
- (ix) Gender balance: Committed to promoting equal opportunities.
- (x) Diplomatic and negotiation skills, including experience in working with high-ranking government and industry representatives.

2. Professional Experience

- (i) Managerial experience: a proven track record and at least 15 years of experience in managing programs, staff and finances, in matters relevant to forestry, trade, environment or other equivalent field with proven experience in strategic planning;

- (ii) Specific experience: demonstrated experience in the field of sustainable forest management and timber trade would be a distinct advantage;
- (iii) International experience: previous work at the international level and experience in dealing with international organizations; and
- (iv) Partnership building and fundraising experience: Demonstrated experience in creating strategic partnerships/networks and promoting initiatives with partner organizations. Demonstrated experience in mobilization of financial resources would be a distinct advantage.

(v) **Education**

Master's or Ph.D. degree in forestry, natural resource management and conservation, economics, business administration, or any other relevant field.

(vi) **Language**

Proven ability in both oral and written communication in one of the official languages of ITTO (English, French and Spanish) and preferably a working knowledge in the other two official languages of ITTO. Good command of English would be a distinct advantage.

(vii) **Salary and Emoluments**

Salary is equivalent to that of an Assistant Secretary General (ASG) in the scale of the United Nations, including benefits such as removal expenses, home leave travel every 24 months, children's education grant, rental subsidies, etc.

(viii) **Conflict of Interest**

Candidates should have no vested financial interest in the timber industry or timber trade and related Activities.

(ix) **Applications**

Written applications including a cover letter explaining how the candidate meets the required qualifications, a completed United Nations Personal History form (form P.11), a curriculum vitae and additional supporting materials related to the job qualifications and a recent photo should be received at ITTO headquarters by 30 April 2014 by 17:00 hours (Japan time). Applications may be submitted electronically or by mail or fax and should be sent to:

Executive Director
International Tropical Timber Organization
International Organizations Center, 5th Floor
Pacifico-Yokohama, 1-1-1, Minato-Mirai
Nishi-ku, Yokohama, Japan 220-0012
Tel: (81-45) 223-1110
Fax: (81-45) 223-1111
E-mail: itto@itto.int

ABOUT ITTO

ITTO is a commodity organization which brings together countries which produce and consume tropical timber to discuss and exchange information and develop policies on all aspects of the world tropical timber economy. ITTO is headquartered in Yokohama, Japan and at 1 December 2013 has a membership of 67 countries, including the European Union, which together represents about 90 percent of world trade in tropical timber and a majority of the world's tropical forests.

ITTO recognizes that a continuing supply of tropical timber on the world market depends on quality information about the trade and market place, on efficient timber production and processing methods and on sustainable forest management practices. ITTO facilitates discussion, consultation and international cooperation on issues relating to the international trade and utilization of tropical timber and the sustainable management of its resource base.

ITTO was first established by the International Tropical Timber Agreement (ITTA), 1983, which was negotiated with a limited life span of ten (10) years under the auspices of the United Nations Conference on Trade and Development (UNCTAD) and came into force in 1985. The Organization became operational in 1987. Unlike some other commodity agreements, the ITTA has no price regulation mechanisms or market intervention provisions, and accords equal importance to trade and conservation. ITTO's underlying concept is sustainable development of tropical forests by encouraging and assisting the tropical timber industry and trade to manage and thus conserve the resource bases upon which they depend.

The successor agreement to the ITTA (1983) was negotiated in 1994 and came into force on 1 January 1997. ITTA, 1994 continued to focus on the world tropical timber economy. In addition, it contained broader provisions for information sharing, including non-tropical timber trade data and allowed for consideration of non-tropical timber issues as they relate to tropical timber.

Negotiations for a successor to this agreement were concluded, again under the auspices of UNCTAD in 2006 and entered into force on 7 December 2011. The ITTA, 2006 builds on the foundations of the two previous agreements, focusing on the world tropical timber economy and the sustainable management of the resource base, simultaneously encouraging the timber trade and the improved management of the tropical forests.

ITTO Membership

Producing Members

Africa

Benin

Cameroon

Congo

Côte d'Ivoire

Democratic Republic of the Congo

Gabon

Ghana

Liberia

Mali

Mozambique

Togo

Asia & Pacific

Cambodia

Fiji

India

Indonesia

Malaysia

Myanmar

Papua New Guinea

Philippines

Latin America

Brazil

Colombia

Costa Rica

Ecuador

Guatemala

Guyana

Honduras

Mexico

Panama

Peru

Trinidad and Tobago

Consuming Members

Albania

Australia

China

European Union

Austria

Belgium

Bulgaria

Cyprus

Czech Republic

Denmark

Estonia

Finland

France

Germany

Greece

Hungary

Ireland

Italy

Latvia

Lithuania

Luxembourg

Malta

Netherlands

Poland

Portugal

Romania

Slovakia

Slovenia

Spain

Sweden

United Kingdom

Japan

New Zealand

Norway

Republic of Korea

Switzerland

United States of America