

# INTERNATIONAL TROPICAL TIMBER ORGANIZATION (ITTO)

## VACANCY ANNOUNCEMENT No. 71

**(DEADLINE FOR APPLICATION: 30 November 2013)**

Position/Title	Level (Grade)	Duty Station	Date for Entry on Duty	Duration of Assignment
<b>ASSISTANT DIRECTOR (Forest Management)</b>	<b>D-1*/</b>	<b>YOKOHAMA, JAPAN</b>	<b>1 January 2014</b>	<b>FIXED TERM: TWO YEARS (RENEWABLE)</b>

### **1. DUTIES AND RESPONSIBILITIES**

Overall responsibility and management of the Organization's work in the field of Forest Management under the general direction of the Executive Director.

Broadly, the responsibilities will include:

- Assist the Committee on Reforestation and Forest Management to identify the activities and areas in which the promotion of sustainable development of tropical forests, with emphasis on conservation, sustainable use and environmental needs, including forestry aspects related to climate change adaptation and mitigation could be strengthened, re-oriented, or accelerated, working with appropriate bodies and means through which such improvements could be put into effect;
- Assist assessing project and pre-project proposals submitted to the Committee on Reforestation and Forest Management and provide Member countries with relevant assistance in conformity with the ITTA and ITTO criteria/priorities;
- Develop a comprehensive annual and biennial work programme of the Division (project, pre-projects, activities, workshops/seminars, including ITTO thematic programmes) along with a time-line, expected results/outcomes;
- Oversee and guide implementation, monitoring and evaluation of ITTO projects in the field of Reforestation and Forest Management;
- Monitor the implementation of the Work Programme (annual and biennial) of the Division; taking into account the practical implementation aspects including financing;
- Prepare the necessary documentation for and serve the Reforestation and Forest Management Committee's annual sessions;
- Arrange for dissemination of ITTO technical documents and of other results of ITTO's work in the field of Reforestation and Forest Management and the ITTO Thematic Programmes, including preparation of materials for publication or presentation at seminar and training courses.
- Represent the Organization in seminars, conferences and other meetings of relevance to ITTO's programme and activities in the field of Reforestation and Forest Management;
- Identify actions to seek greater alignment and to harness synergies between ITTO's work and international goals, such as the UN Millennium Development Goals, climate change, biodiversity and continue to strengthen partnerships with the United Nations and other institutions, including members of the Collaborative Partnership on Forests to promote sustainable forest management;
- Identify measures to speed up capacity building in member countries by developing guidelines for boosting training and skills-development programmes; and
- Any other duties that the Executive Director may assign from time to time.

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\*/ The Executive Director reserves the right to make this appointment at a lower level than advertised.

## 2. QUALIFICATIONS AND EXPERIENCE

- Be a national of an ITTO Member Country;
- Suitable university degree preferably with post-graduate qualification;
- A minimum of fifteen years of progressively responsible post qualification working experience, including working experience in a multi-cultural environment;
- Experience of working in an international organization within the United Nations system is an advantage.

## 3. COMPETENCIES

- Professionalism: highly proactive with excellent management ability and results oriented; ability to review and revise work of others; conscientious and efficient in meeting commitments, observing deadlines and achieving results; proven analytical and conceptual ability; capable of producing clear and comprehensive reports; capable of identifying and addressing policy issues and presenting analytical findings and making decisions based on objective analysis;
- Communication: excellent command in written and verbal communication skills in English is mandatory including ability to communicate complex issues with people from different backgrounds, knowledge of French and/or Spanish will be advantageous;
- Teamwork: have excellent interpersonal skills with ability to work under pressure, capable of leading and gaining assistance of others in a team endeavour;
- Managing performance: ability to coach, mentor, motivate and develop and encourage good performance;
- Judgment/Decision-making: Good judgment and initiative, imagination and resourcefulness, energy and tact; capable of ensuring and effective work structure to maximize productivity and achieve results; and
- Technological awareness: ability to keep abreast of developments and relevant technologies applicable to the profession.

## 4. SALARY

ITTO offers salaries and allowances based generally on the United Nations system. Appointments are subject to the Staff Regulations and Rules of the Organization.

## 5. APPLICATION

Applications using the United Nations Personal History form (form P.11) should be sent to the following no later than 30 November 2013:

The Executive Director  
International Tropical Timber Organization (ITTO)  
International Organizations Center, 5th Floor  
Pacifico-Yokohama, 1-1-1 Minato-Mirai, Nishi-ku  
Yokohama, 220-0012 JAPAN  
Tel.: (81-45) 223-1110  
Fax: (81-45) 223-1111  
E-mail: [itto@itto.int](mailto:itto@itto.int)

Please note that only applicants who are short-listed will be contacted.

## **ABOUT ITTO**

ITTO is a commodity organization which brings together countries which produce and consume tropical timber to discuss and exchange information and develop policies on all aspects of the world tropical timber economy. ITTO is headquartered in Yokohama, Japan and at 1 July 2013 has a membership of 65 countries, including the European Union, which together represents about 90 percent of world trade in tropical timber and a majority of the world's tropical forests.

ITTO recognizes that a continuing supply of tropical timber on the world market depends on quality information about the trade and market place, on efficient timber production and processing methods and on sustainable forest management practices. ITTO facilitates discussion, consultation and international cooperation on issues relating to the international trade and utilization of tropical timber and the sustainable management of its resource base.

ITTO was first established by the International Tropical Timber Agreement (ITTA), 1983, which was negotiated with a limited life span of ten (10) years under the auspices of the United Nations Conference on Trade and Development (UNCTAD) and came into force in 1985. The Organization became operational in 1987. Unlike some other commodity agreements, the ITTA has no price regulation mechanisms or market intervention provisions, and accords equal importance to trade and conservation. ITTO's underlying concept is sustainable development of tropical forests by encouraging and assisting the tropical timber industry and trade to manage and thus conserve the resource bases upon which they depend.

The successor agreement to the ITTA (1983) was negotiated in 1994 and came into force on 1 January 1997. ITTA, 1994 continued to focus on the world tropical timber economy. In addition, it contained broader provisions for information sharing, including non-tropical timber trade data and allowed for consideration of non-tropical timber issues as they relate to tropical timber.

Negotiations for a successor to this agreement were concluded, again under the auspices of UNCTAD in 2006 and entered into force on 7 December 2011. The ITTA, 2006 builds on the foundations of the two previous agreements, focusing on the world tropical timber economy and the sustainable management of the resource base, simultaneously encouraging the timber trade and the improved management of the tropical forests.

## **ITTO Membership**

### **Producing Members**

#### *Africa*

Benin  
Cameroon  
Congo  
Côte d'Ivoire  
Democratic Republic of the Congo  
Gabon  
Ghana  
Liberia  
Mali  
Mozambique  
Togo

#### *Asia & Pacific*

Cambodia  
Fiji  
India  
Indonesia  
Malaysia  
Myanmar  
Papua New Guinea  
Philippines

#### *Latin America*

Colombia  
Ecuador  
Guatemala  
Guyana  
Honduras  
Mexico  
Panama  
Peru  
Trinidad and Tobago

### **Consuming Members**

Albania  
Australia  
China

#### *European Union*

Austria  
Belgium  
Bulgaria  
Cyprus  
Czech Republic  
Denmark  
Estonia  
Finland  
France  
Germany  
Greece  
Hungary  
Ireland  
Italy  
Latvia  
Lithuania  
Luxembourg  
Malta  
Netherlands  
Poland  
Portugal  
Romania  
Slovakia  
Slovenia  
Spain  
Sweden  
United Kingdom  
Japan  
New Zealand  
Norway  
Republic of Korea  
Switzerland  
United States of America