



INTERNATIONAL TROPICAL TIMBER COUNCIL

COMMITTEE ON ECONOMICS,
STATISTICS AND MARKETS

COMMITTEE ON FOREST INDUSTRY

Distr.
GENERAL

CEM-CFI(LVII)/1 Rev.1
20 October 2023

Original: ENGLISH

FIFTY-SEVENTH SESSION
13-17 November 2023
Pattaya, Thailand

PROVISIONAL AGENDA

1. Opening of the Session
2. Adoption of Agenda and Organization of Work
3. Admission of Observers
4. ITTO Annual Market Discussion – 2023
5. Report of the Expert Panel for Technical Appraisal of Project Proposals
6. New Projects and Pre-projects
7. Review of Projects and Pre-projects in Progress
8. Report on Completed Projects and Pre-projects
9. Ex-post Evaluation
10. Policy Work
11. Biennial Work Programme of the Committees for 2024-2025
12. Election of Chairpersons and Vice-Chairpersons for 2024
13. Dates and Venues of the Fifty-eighth and Fifty-ninth Sessions of the Committees
14. Other Business
15. Recommendations to the International Tropical Timber Council
16. Report of the Session

ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1 - Opening of the Session

The Fifty-seventh session of the Committees will be conducted jointly and chaired by Mr. Samuel Doe (Ghana), Chairperson of the Committee on Economics, Statistics and Markets (CEM) and the Committee on Forest Industry (CFI).

Item 2 - Adoption of Agenda and Organization of Work

[Document CEM-CFI(LVII)/1]

The Committees may consider the Provisional Agenda and adopt the Agenda for their session. On the organization of work, it is to be noted that the schedule of meetings for the work of the Committees will be determined after usual consultations. The Committees may also constitute the usual informal open-ended working group(s) to assist in the consideration of specific matters related to the Agenda. Items 4, 5 and 9(A) of the Agenda will be considered at a joint session of all Committees.

Item 3 - Admission of Observers

The Committees may admit those observers as approved by the Council to attend the session as observers.

Item 4 - ITTO Annual Market Discussion - 2023

This item will be taken up in the joint session of the Committees, as part of a Trade and Markets Day during the session (an agenda for the proposed Trade and Markets Day will be circulated prior to the session). The theme of the ITTO Annual Market Discussion - 2023 as proposed by the Trade Advisory Group (TAG) is "Tropical Timber Industry: Challenges and Opportunities from Changing Priorities". An information note detailing the schedule and speakers for the ITTO Annual Market Discussion - 2023 will be circulated prior to the session.

Item 5 - Report of the Expert Panel for Technical Appraisal of Project Proposals

[Document ITTC/EP-58]

The report of the Fifty-eighth Expert Panel, which was convened virtually, is contained in document ITTC/EP-58. Pursuant to Annex B of ITTC Decision 4(XXV), the general observations of the report produced by the Expert Panel shall be considered under this item in a joint session of all Committees.

Item 6 - New Projects and Pre-projects

[Document ITTC/EP-58]

The Committees may note the following projects which have been approved under the time-bound electronic no objection procedure to accept Expert Panel ratings and circulated to member countries pursuant to ITTC Decision 6(XLIII), following the recommendations of the 58th Expert Panel for the Technical Appraisal of Project Proposals from its virtual consideration of projects in June-July 2023, as contained in document ITTC/EP-58. The Category 1 project was approved under the above procedure; the Category 4 project is included to inform the Committees that no member objected to the categorization of the project and it is therefore not approved unless the Committees decide otherwise.

Fifty-eighth Expert Panel

Category 1:

Committee on Economics, Statistics and Markets		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 933/23 Rev.1 (M)	5th World Teak Conference: Sustainable Development of the Global Teak Sector – Adapting to Future Markets and Environments	India

Category 4:

Committee on Forest Industry		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PPD 205/23 (I)	Use of the Metabolomic and Genomic Information to Increase the Durability of Wood and Decrease the Rotation Age of Teak	India

In compliance with the new financing architecture (approved by the 56th ITTC under Decision 4(LVI)), a donor has expressed interest in funding the following project proposal developed from Concept Note: CN-23025-Malaysia. The proposal has been developed by the Executing Agency in collaboration with the ITTO Secretariat and donor and taking into account comments received during the time-bound electronic no objection procedure that was completed on 18 October 2023:

Committee on Forest Industry		
PD/PPD NUMBER	TITLE	SUBMITTING COUNTRY
PD 935/23 Rev.1 (I)	Promoting Sustainable Wood Use for the Domestic Market in Malaysia	Malaysia

Rating schedule for proposals

Category 1: The Panel concluded that the proposal could be commended to the Committee with incorporation of amendments.

Category 4: The Panel concluded that it could not commend the proposal to the Committee, and submits it to the Committee with the recommendation not to approve the Project proposal.

Item 7 - Review of Projects and Pre-projects in Progress

[Document CEM-CFI(LVII)/2 Rev.1]

In order to further streamline their work, the Committees, in accordance with ITTC Decision 4(XXV), Annex A, Section VI, requested that reporting and discussion during the session be limited to projects and pre-projects that are:

- having implementation problems;
- requiring additional funding;
- requesting extension in time of more than six months beyond the original duration of the project; or
- requesting essential major modifications of the work plan and budget.

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LVII)/2 Rev.1 on the progress or status of projects, pre-projects and activities approved for financing and implementation by the Council. The report covers the following (those meeting one or more of the above criteria are denoted by an asterisk after the project number):

(A) Projects under implementation**Committee on Economics, Statistics and Markets**

1. PD 732/14 Rev.2 (M) Improve Forest Governance in Mozambique
2. PD 832/16 Rev.2 (M) Implementing Mechanisms to Improve Traceability in the Forest Production Chain in Guatemala
3. PD 913/20 Rev.4 (M) Strengthening Forest Monitoring and Extending the Coverage of the Traceability System in Panama

Committee on Forest Industry

1. PD 770/15 Rev.1 (I) Promotion and Sustainable Management of Lesser-Used Timber Species (LUTS) in the Moist Forests of the Departments of Atlantida, Colon and Northern Olancho in Honduras
2. PD 922/21 Rev.1 (I) Promotion of Sustainable Domestic Wood Consumption in Vietnam
3. PD 926/22 Rev.1 (I) Promotion of Sustainable Domestic Consumption of Wood Products in Thailand
4. PD 928/22 Rev.1 (I) Development of Sustainable Domestic Market for Wood Products (Indonesia)

(B) Projects pending financing

Committee on Economics, Statistics and Markets

1. PD 933/23 Rev.1 (M) 5th World Teak Conference: Sustainable Development of the Global Teak Sector – Adapting to Future Markets and Environments (India)

Committee on Forest Industry

1. PD 912/20 Rev.2 (I) Strengthening Technical and Business Management in the Timber Forest Industry of Peru
2. PD 935/23 Rev.1 (I) Promoting Sustainable Wood Use for Domestic Market in Malaysia

The Committees may note that PD 912/20 Rev.2 (I) will lose its status as an approved project under the sunset provision of Decision 2(X) Annex 2 on 31 May 2024 (approved but not funded within 20 months).

Item 8 - Report on Completed Projects and Pre-projects

[Document CEM-CFI(LVII)/3]

The Committees may consider the report prepared by the Secretariat as contained in document CEM-CFI(LVII)/3 on the following project that may be declared complete:

Committee on Economics, Statistics and Markets

1. PD 845/17 Rev.3 (M) Enhancing the Capacity of Forest Communities in Forest Governance, Monitoring and Community Development Projects in Mankraso Forest District Ghana

Item 9 - Ex-post Evaluation

(A) Ex-post Evaluation Reports

[Document CEM-CFI(LVII)/4]

The Committees may recall that the following projects were selected for ex-post evaluation during the Fifty-sixth Session.

Committee on Economics, Statistics and Markets

- | | |
|-------------------------|---|
| PD 599/11 Rev.1 (M) | Development and Testing of National Forest Stock Monitoring System (FSMS) with Improved Governance Capabilities at all Levels of the Forest Administration (Philippines) |
| TFL-PD 037/13 Rev.2 (M) | Implementing a DNA Timber Tracking System in Indonesia |
| TFL-PD 044/13 Rev.2 (M) | Strengthening of ANAM's Management Capacity to Reduce Illegal Logging and Trade in the Eastern Region of Panama (Bayano and Darien) through Monitoring and Control Mechanisms |

Committee on Forest Industry

PD 600/11 Rev.1 (I)	Model Capacity Building for Efficient and Sustainable Utilization of Bamboo Resources in Indonesia
PD 737/14 Rev.2 (I)	Developing Supply Capacity of Wood-based Biomass Energy through Improved Enabling Conditions and Efficient Utilization of Degraded Forest Lands Involving Local Communities in North Sumatra Province of Indonesia

The Committees may consider the executive summaries of the reports of the ex-post evaluation of these projects, as contained in document CEM-CFI(LVII)/4.

(B) Selection of Projects for Ex-post Evaluation

According to ITTC Decision 3(XXVIII) on “Ex-post Evaluation of Projects” (see extract below), the Committees are requested to consider for ex-post evaluation all completed individual projects or group(s) of projects based on the criteria contained in Annex 1 of the Decision. The consideration by the Committees is normally to be taken at the session at which the projects are declared complete. A list showing projects declared complete by both Committees from 2018-23 (reported completed to the Committees in the five years preceding the current session) but not yet evaluated (indicating in bold those meeting the criteria of Decision 3(XXVIII) of ITTO budget over US\$400,000) is included below. The table also includes relevant thematic program projects declared complete by Council during the same period. When considering projects for possible ex-post evaluation, the Committees should note that that expenses of ongoing ex-post evaluations were being finalized at the time of preparing this report, but approximately \$55,000 remains available to CEM for future ex-post evaluations, while all CFI pooled funds have been depleted.

Submitted by	Project ID	Title	ITTO Funding	Reported complete
Ghana	PD 845/17 Rev.3 (M)	Enhancing the Capacity of Forest Communities in Forest Governance, Monitoring and Community Development Projects in Mankraso Forest District Ghana	\$120,000	2023
Vietnam	PD 815/16 Rev.2 (I)	Increasing Efficiency of Acacia Plantation and Timber Processing Industry in Vietnam	\$116,480	2021
Ecuador	PD 751/14 Rev.3 (M)	Sustainable Forest Management in the Chimbo River Basin, Ecuador: Conserving Forest Resources and Agroforestry Systems as a Mechanism to Strengthen the Economic Inclusion of Community Families, Particularly Rural Women, Settled in the Area	\$130,000	2019
Indonesia	TFL-PD 032/13 Rev. 2 (M)	Strengthening the Capacity of Local Institutions to Sustainably Manage Community Forestry in Sanggau for Improving Livelihood	\$456,680	2018
Guatemala	PD 756/14 Rev.1 (M)	Development of a Business Management Services Program of Forest MSMEs (Micro, Small and Medium Enterprises) in Guatemala	\$149,341	2018

Extract from Decision 3(XXVIII) Annex I, Paragraph 1(iii):
Procedures to Identify Projects/Groups of Projects for Ex-Post Evaluation

To assess if a project requires ex-post evaluation, the Committee(s) should take into account the nature of the project (ex-post evaluation is particularly important for human resources and institutional/infrastructure development projects). A short-list of projects whose ex-post evaluations would be beneficial should be prepared by selecting those meeting the following requirements:

- (a) ITTO budget of individual projects or groups of projects above an appropriate level(e.g. US\$400,000);
- (b) Clear benefits to be derived from learning more about facts, achievements and difficulties during project implementation and completion, including information and data on:
 - whether the expected outputs were achieved;
 - whether the project achieved its specific objective(s);
 - whether there were unexpected results and impacts, either harmful or beneficial;
 - who benefited from the project;

- what were the key lessons learned from the project;
 - what direct recommendations have arisen for future projects; and
 - whether the project activities are sustainable.
- (c) The potential for wider application of lessons learned;
- (d) Other factors as considered appropriate by the Committees.

Item 10 - Policy Work

ITTC policy work instructions to Committees, pursuant to ITTC Decision 4(XXV) include:

- Restructure the agendas of the Committees to include a separate agenda item for policy work.
- Use the current ITTO Strategic Action Plan, the policy-relevant aspects of the ITTO Biennial Work Programmes, the findings of completed projects and Council Decisions as the primary basis for identifying items for policy development.
- Decide during each session of each Committee those subjects which will be discussed under the agenda item Policy Work during its next session and agree upon the way to prepare for such a discussion in the Committee.

Committee on Economics, Statistics and Markets

The Committees at their Fifty-sixth session held discussions and agreed to continue to work in the Fifty-seventh session on the following policy-related matters under the Committee on Economics, Statistics and Markets:

- Market Access;
- Forest and Timber Certification;
- APEC EGILAT and ITTO collaboration;
- IMM Progress Report (final report); and
- Selected on-going activities under the Legal and Sustainable Supply Chain (LSSC) programme.

Committee on Forest Industry

The Committees at their Fifty-sixth session held discussions and agreed to include the following policy-related matter in the Fifty-seventh session under the Committee on Forest Industry:

- Analysis of TLAS and good forestry practices in China and Vietnam; and
- Promotion of sustainable wood use in domestic markets.

Item 11 - Biennial Work Programme of the Committees for 2024-2025

In accordance with the recommendation by the Council, the Committees may wish to review the draft ITTO Biennial Work Programme for 2024-2025, as contained in document ITTC(LIX)/8, particularly the section pertaining to the strategic policy activities of the Committees.

Item 12 - Election of Chairpersons and Vice-Chairpersons for 2024

The election of Chairpersons and Vice-Chairpersons for 2024 will be the subject of consultations within the Council and the Committees.

Item 13 - Dates and Venues of the Fifty-eighth and Fifty-ninth Sessions of the Committees

The dates and venues of the Fifty-eighth and Fifty-ninth sessions of the Committees are determined in relation to the dates and venues fixed by the Council for its Sixtieth and Sixty-first sessions.

Item 14 - Other Business

The Committees may consider any matters raised for discussion under this item.

Item 15 - Recommendations to the International Tropical Timber Council

The Committees may consider recommendations to the Council on projects, pre-projects, policy work and any other matters concerning economics, statistics, markets and forest industry.

Item 16 - Report of the Session

The Committees may consider and adopt a report containing recommendations to the Council. The Committees may request the Chairperson to present the report during the Fifty-ninth session of the Council for consideration and adoption.

* * *