



ITTO

## INTERNATIONAL TROPICAL TIMBER COUNCIL

Distr.  
GENERAL

ITTC(XXXI)/24  
3 November 2001

Original: ENGLISH

THIRTY-FIRST SESSION  
29 October – 3 November 2001  
Yokohama, Japan

### DECISION 9(XXXI)

#### MATTERS RELATED TO HOSTING SESSIONS OF COUNCIL

The International Tropical Timber Council,

Appreciating the kind offers of Producer Members to host Sessions of the Council in their respective countries;

Noting the difficulties involved in holding Sessions of the Council when unexpected developments call for last-minute change in venue and/or rescheduling the dates of the Sessions;

Also noting the recommendations of the Committee on Finance and Administration (CFA) on issues related to hosting Sessions of the Council and Committees as contained in documents CFA(IX)/7 and CFA(XI)/9 Rev.1;

Recognizing the need for setting up of standard procedures to deal with situations possibly requiring rescheduling of dates and relocation of venue of Council Sessions, especially in case of Sessions to be held outside Japan;

Decides to:

1. Establish an *ad hoc* Advisory Group to be chaired by the Chairperson of the Council with members consisting of :
  - i. Spokespersons of the Producer and Consumer Groups,
  - ii. Representative of the Government of Japan as host country of ITTO,
  - iii. Original Host Member Government (if it has not officially withdrawn the offer), and
  - iv. Executive Director;
2. Authorize the Executive Director to consult with the *ad hoc* Advisory Group, in the event that circumstances require consideration of an alternative venue or change of dates of the Council Session;
3. Empower the *ad hoc* Advisory Group to take a decision regarding the change of venue, and/or dates of Council Sessions and to propose new dates and/or venue should it be necessary; and
4. Request the Executive Director to communicate the decisions of the *ad hoc* Advisory Group to all Members.

\* \* \*